

Epsilon Sigma Phi Alpha Mu Chapter Board Meeting
 Wednesday, September 3, 2008
 9 AM – 10:13 AM
 Adobe Connect
 Minutes

The meeting was call to order at 9:03 AM by President Annette Brown.

The agenda was approved as presented.

Absent: Rhonda Christensen, Dennis Johnson,

Present: Brenda Schmitt, Annette Brown, Glen Easter, Rich Wrage, Greg Brennehan, Lois Hunt, Denise Schwab, Gene Mohling, Mary Beth Kaufman, Holle Smith

The April 17 minutes were approve

Treasurer's Report and Budget Update - Denise Schwab.

**Detailed Financial Report 2008
 EPSILON SIGMA PHI - ALPHA MU CHAPTER
 September 1, 2007 through November 30, 2007**

Starting Balance		
Checking Acct. Balance: September 1, 2006 (#118010-S4)		\$703.32
Savings Acct. Balance: September 1, 2006 (#118010-S1)		\$1,861.22
	Total	\$2,564.54

Income				
Date	Voucher	Source	Item	Amount
9/30/07		Greater IA Credit Union	Dividends on Accounts	\$0.76
9/30/07		Greater IA Credit Union	Dividends on Accounts	\$0.05
10/31/07		Greater IA Credit Union	Dividends on Accounts	\$0.43
10/31/07		Greater IA Credit Union	Dividends on Accounts	\$0.05
11/30/07		Greater IA Credit Union	Dividends on Accounts	\$0.31
11/30/07		Greater IA Credit Union	Dividends on Accounts	\$0.03
12/31/07		Greater IA Credit Union	Dividends on Accounts	\$0.32
12/31/07		Greater IA Credit Union	Dividends on Accounts	\$0.03
1/31/08		Greater IA Credit Union	Dividends on Accounts	\$0.32
1/31/08		Greater IA Credit Union	Dividends on Accounts	\$0.03
2/29/08		Greater IA Credit Union	Dividends on Accounts	\$0.30
2/29/08		Greater IA Credit Union	Dividends on Accounts	\$0.03
3/17/08		ISUCEP	Reimbursement of state dues	\$1,809.00
3/31/08		Greater IA Credit Union	Dividends on Accounts	\$0.59
3/31/08		Greater IA Credit Union	Dividends on Accounts	\$0.03
3/31/08		National ESP	Refund for JCEP	\$234.82
4/10/08		ISUCEP	Reimbursement of state dues	\$15.00
4/30/08		Greater IA Credit Union	Dividends on Accounts	\$0.95
4/30/08		Greater IA Credit Union	Dividends on Accounts	\$0.04
5/31/08		Greater IA Credit Union	Dividends on Accounts	\$0.98
5/31/08		Greater IA Credit Union	Dividends on Accounts	\$0.03
6/30/08		Greater IA Credit Union	Dividends on Accounts	\$0.95
6/30/08		Greater IA Credit Union	Dividends on Accounts	\$0.03
7/31/08		Greater IA Credit Union	Dividends on Accounts	\$0.98
7/31/08		Greater IA Credit Union	Dividends on Accounts	\$0.03
8/31/07		Greater IA Credit Union	Dividends on Accounts	
8/31/07		Greater IA Credit Union	Dividends on Accounts	
			Total Receipts	\$2,066.09
			Starting Balance plus Total Receipts	\$4,630.63

Expenses				
Date	Check No.	Vendor	Item	Amount
9/24/07	749	Harry's Custom Trophy	Awards	\$421.95
9/25/07	750	Washington County Extension	Natl ESP mtg	\$300.00
9/30/07		Service Fee		\$8.56
10/12/07	751	Cyclone Engraving	President's plaque	\$73.50
10/12/07	752	Iowa County Extension	20-yr paper weights	\$481.75
10/22/07	753	Boone County Extension	postage for certificates	\$13.66
10/22/07	754	Buena Vista County Extension	Annual mtg/awards	\$108.71
3/31/08	755	Annette Brown	JCEP	\$234.82
8/12/08	756	TEAFCS	Natl Award Winner flowers	\$21.00

Total Expenses	\$1,663.95
Starting balance plus total receipts minus total expenses	\$2,966.68
Outstanding Check # 756	\$21.00

Ending Balance September 31, 2007	\$2,987.68
Checking Acct. Balance: July 31, 2008 (#118010-S4)	\$410.57
Savings Acct. Balance: July 31, 2008 (#118010-S1)	\$2,577.11
Total	\$2,987.68

**2007-08 Budget Progress Report
EPSILON SIGMA PHI - ALPHA MU CHAPTER
September 1, 2007 through August 31, 2008**

	Year to Date	Actual
Checking Acct. Balance: September 1, 2007 (#118010-S4) - \$		\$703.32
Savings Acct. Balance: September 1, 2007 (#118010-S1) -- \$		\$1,861.22
Total	\$2,564.54	\$2,564.54

Income

Dues		
150 member renewals @\$12		\$1,800.00
5 new members @\$15		\$75.00
2 new life members @\$40		\$80.00
Total Dues Income	\$1,955.00	\$1,824.00

Other Income

Reimbursement Natl. ESP Conf. delegate Sept 2007		\$400.00
Reimbursement Reg. JCEP Leadership Conf. Feb. 2007	\$300.00	\$234.82
Interest (savings \$ 6 & checking \$ 1)	\$7.00	\$7.27
Total Receipts	\$2,662.00	\$2,066.09

Starting Balance plus Total Receipts \$5,226.54 \$4,630.63

Expenses

Annual Meeting	\$650.00	\$1,085.91
Retiree Networking Activity	\$100.00	
Postage & Supplies	\$100.00	\$43.22
National ESP Conf. delegates expenses Sept. 2007	\$800.00	\$300.00
Regional JCEP Leadership Conf. exp. Mar 2008	\$600.00	\$234.82
Total Expenses	\$2,250.00	\$1,663.95

Starting balance plus total receipts minus total expenses \$2,976.54 \$2,966.68

Outstanding Check # \$21.00

Anticipated Ending Balance August 31, 2008 \$2,976.54 \$2,987.68

* includes several year's use of 20-year paper weights

Treasurer's report approved

Discussion was held for the 08-09 budget. Our membership is staying fairly stable so income should stay close to the same. There does not appear to be many new life members joining. Denise will adjust the budget to reflect 142 members plus a possible 5 new members and a possible 1 new life member with a \$1819 total projected income. The projected expenses will remain the same as last year.

The 08-09 proposed budget was approved and will be presented to the membership.

Annual Meeting

The ESP Annual Meeting/Extension Annual Conference will be held October 22-23. The ESP Business meeting & Awards will be Oct. 22, 12:00 noon in Scheman 220-240. The Retirees Meeting, Oct. 22, 1:30-5:00 p.m., Scheman 204-208

Retirees - Sharon

Share Johnson shared that during Extension Annual Conference on October 22, 8:00 to 10:15 there will be time available for retirees to interact with current staff. The retirees meeting begins at 10:15 with sharing of retirees, short business meeting, and Jane Ann will talk about changes at USDA.

The ESP meeting is at 12:00-1:15 p.m.

Retirees are Paul Fitzgerald and Gail Kerns that are ESP members.

If individuals want the passing of retirees to be better recognized, we need to as a group make our wishes better known.

At 1:30 the retirees will be hosting a break/out session called Preparing for Retirement/Panel Discussion. Jane Walter will be covering issues from ISU and panel members will be sharing personal experiences with retirement issues.

At 2:45, Retirees will tour the New Alumni Center and have a presentation on Alumni Services and College for Seniors.

4:00 to 5:00 retirees can attend breakout sessions to hear what is going on in their interest level at ISU.

Flu shots can be received from 1-5 during the day.

Retirees are invited to the Reception and Networking from 5:00 to 6:30 p.m.
ISUCEP Awards & Friends of Extension Oct. 23, 11:00-12:30, Benton Auditorium

There are a total of 150 members; 8 new members - awards/certificates have been ordered

2008-09 dues & ISUCEP fee \$52 + \$5 - renewal; \$60 - new + \$5

Awards State and National - Rhonda & Holle

Iowa did well in the award category at the National level.

- Florine Swanson is being honored as a 'friend of Extension' at the national level during Galaxy.
- Gene Mohling is receiving a National ESP award for mid-career.
- Mary Tewink is a National ESP DSA award recipient.
- Annette and Denise arranged for flowers for our recipients.

2008 State Award Nominee Update:

- Nominee names are being run by ISUE Administration for approval to receive an award.
- Awards committee will be meeting via teleconference in the next two weeks to select award winners.
- Brenda Allen is the ISUE contact for the Awards program for Friends and ESP. As of yet, I do not have details on award program time.

Additional awards and descriptions will be added to the awards page for the coming year. (I apologize – adding them to the award page mid-year became a low priority when family was dealing with a terminal illness in our family. I do apologize for not completing that task).

Nominating Committee – Jan & Bill

Global Relations - Lois

Helps all learn more about what is happening internationally. Want to encourage everyone to think internationally and to work and think outside of our borders. The website is soon to be announced...an ISU international website. On the ISUCEP web site there are resources from the Global Relation web site.

ISUCEP Member Issues and Concerns - Greg

1. University parking permit – the counties will be issued a permit for staff to share when parking on campus in designated lots.
2. Web site <http://moss.extension.iastate.edu/sites/isucep/default.aspx> has received very little use. We need to use it more if it is going to be effective. The discussion areas so far are: performance reviews, compensation, district news, annual conference, feedback, and good things.
3. Topics of discussion on the web site include:
 - a) The relationship between fairboards and county offices. I think that this is being addressed by another committee.
 - b) More education and ideas on "green policies".
 - c) Cougar Mountain

ISUCEP Prof. Development - Glen

The big item for my Professional Dev report is that North Central NELD will be accepting applications up to 9/15. Application can be made through the Program and/or Area Directors. Program and Area Directors are giving full or selective notification of the opportunity depends on the director. Committee of 3-4 will make final selection and recommendations to Jack. 2-3 people are to be selected.

Experience Leadership, the in-state leadership program for extension is currently at rest. It may be revised around the core competency training coming up this winter.

There may be opportunity arising for international professional development depending on the project and how one's expertise applies.

Beyond this there are our annual national meetings, PILD, etc.

ISUCEP Board Meeting - Annette

Iowa Agricultural Extension Association - new name for the Ag Association
Should be a good Iowa representation at Galaxy.
Most district meetings will be held this Friday.
Rich will be working to fill the committees.

ISUCEP Annual Conference – Mary Beth

The web site will go live very soon.

Epsilon Sigma Phi Alpha Mu Chapter Annual Meeting - Annette

Wednesday, October 22, 2008

12:00 p.m. to 1:15 p.m.

Ames, Scheman Continuing Education Building, Room 260-262

DRAFT AGENDA

Welcome	Annette Brown
Call to Order & Accept Agenda	
2007 Annual Meeting Minutes	Brenda Schmitt
Treasurer's Report	
FY 2009 Budget	Denise Schwab
Auditing Committee Report	Neil Wubben
Nominating Committee Report & Election	Jan Temple & Bill Drey
Membership Committee Report	Dennis Johnson
Recognition of New Life Member	
Introduction and Installation of Initiates	
Certificates of Affection	Rich Wrage
Necrology Report	Sharon Johnson
Awards Review	Rhonda & Holle
Length of Service	Gene & Mary Beth
Results of Election	Jan Temple & Bill Drey
Residents Comments	Annette Brown
Passing of the Gavel	
Remarks by New President & Adjournment	

OLD BUSINESS

ESP Archives at ISU Library – <http://www.lib.iastate.edu/arch/rgrp/20-1-4.html>

Updated Website:

The Iowa ESP webpage: <http://www.extension.iastate.edu/epsi/homepage.htm>

National ESP webpage: <http://www.espnational.org/>

Chapter recognition forms submitted Chapter of Merit Recognition & Achievement in Chapter Membership
Webpage looking good - Thanks Jim Hill. Link all work now.

NEW BUSINESS

Galaxy III Indianapolis Sept. 15-19 - Voting Delegates Annette & Brenda;
Florine will be recognized at the breakfast...need to sign up for that in advance.

Adjourn at 10:13