

**ESP**  
**August 22 – Connect Meeting**  
**10:00 AM**

Present: Judy Ruble, Lois Hunt, Bev Peters, Carol Peterson, Gen Mohling, Annette Brown, Brenda Schmitt, Jerry Chizek, Jan Temple, Mary Beth Kaufman, Denise Schwab, Kim Brantner, Pat Derdzinski

The minutes of the April 25, 2007 were provided and a motion to approve as read was made by Denise Schwab; Seconded by Bev Peters. Motion carried.

**Treasurer's Report**

The Treasurer's Report was provided by Treasurer, Denise Schwab.

Detailed Financial Report 2007

EPSILON SIGMA PHI - ALPHA MU CHAPTER

September 1, 2006 through July 31, 2007

**Starting Balance**

Checking Acct. Balance: September 1, 2006 (#118010-S4)	261.21	
Savings Acct. Balance: September 1, 2006 (#118010-S1)	1354.67	
<b>Total</b>		<b>\$ 1,615.88</b>

**Income**

<u>Date</u>	<u>Voucher</u>	<u>Source</u>	<u>Item</u>	<u>Amount</u>
9/30/06		Greater IA Credit Union	Dividends on Accounts	\$1.96
9/30/06		Greater IA Credit Union	Dividends on Accounts	\$0.03
10/31/06		Greater IA Credit Union	Dividends on Accounts	\$0.44
10/31/06		Greater IA Credit Union	Dividends on Accounts	\$0.03
11/30/06		Greater IA Credit Union	Dividends on Accounts	\$0.16
11/30/06		Greater IA Credit Union	Dividends on Accounts	\$0.02
12/19/06		National ESP	Voting delegate reimbursment	\$400.00
12/21/06		Sue McDonnell	State Life member dues	\$28.00
12/31/06		Greater IA Credit Union	Dividends on Accounts	\$0.15
12/31/06		Greater IA Credit Union	Dividends on Accounts	\$0.04
1/31/07		Greater IA Credit Union	Dividends on Accounts	\$0.15
1/31/07		Greater IA Credit Union	Dividends on Accounts	\$0.06
2/28/07		Greater IA Credit Union	Dividends on Accounts	\$0.14
2/28/07		Greater IA Credit Union	Dividends on Accounts	\$0.03
3/31/07		Greater IA Credit Union	Dividends on Accounts	\$0.15
3/31/07		Greater IA Credit Union	Dividends on Accounts	\$0.03
4/23/07		ISUCEP	Reimbursement of state dues	\$1,891.00
4/30/07		Greater IA Credit Union	Dividends on Accounts	\$0.27
4/30/07		Greater IA Credit Union	Dividends on Accounts	\$0.03
5/9/07		ISUCEP	2 life dues (Hosch, Riggs)	\$80.00
5/31/07		Greater IA Credit Union	Dividends on Accounts	\$0.79
5/31/07		Greater IA Credit Union	Dividends on Accounts	\$0.06
6/30/07		Greater IA Credit Union	Dividends on Accounts	\$0.76

6/30/07	Greater IA Credit Union	Dividends on Accounts	\$0.06
7/31/07	Greater IA Credit Union	Dividends on Accounts	\$0.79
7/31/07	Greater IA Credit Union	Dividends on Accounts	\$0.06

**Total Receipts** \$ 2,405.21

**Starting Balance plus Total Receipts** \$ 4,021.09

**Expenses**

<u>Date</u>	<u>Check No.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>
9/6/106	737	Epsilon Sigma Phi	Natl. certificates	\$43.00
10/20/06	738	Winnebago Co Extension	Awards Committee	\$203.77
10/20/06	739	Harry's Custom Trophies	Awards & presentation plaques	\$483.75
10/20/06	740	University Conference Services	Award winner meals	\$250.00
10/20/06	741	Post master	stamps	\$7.80
12/20/06	742	Linn County Extension	20-yr paper weights	VOIDED
1/22/07	743	Kim Brantner	Natl. Friend flowers	\$15.00
1/22/07	744	Brenda Schmitt	2006 Voting delegate expenses	\$300.00
1/23/07	745	ISUCEP	\$19.50 postage, \$5 dues correction	\$24.50
4/16/07	746	Linn County Extension	20-yr paper weights	\$93.31 Reissued
5/3/07	747	Taylor County Extension	postage for newsletter	\$16.77
7/6/07	748	National ESP	national certificates	\$19.50

**Total Expenses** \$ 1,457.40

**Starting balance plus total receipts minus total expenses** \$ 2,563.69

**Outstanding Check #**

**Ending Balance July 31, 2007** \$ 2,563.69

Checking Acct. Balance: July 31, 2007 (#118010-S4) \$703.26

Savings Acct. Balance: July 31, 2007 (#118010-S1) \$1,860.43

**Total** \$ 2,563.69

A motion to accept was made by Brenda Schmitt and seconded by Carol Peterson. Motion carried.

**Proposed '08 Budget**

The FY 08 Proposed Budget was presented by Treasurer, Denise Schwab.

**2007-08 Proposed Budget**

**EPSILON SIGMA PHI - ALPHA MU CHAPTER**

September 1, 2007 through August 31, 2008

Checking Acct. Balance: September 1, 2007 (#118010-S4) - \$

Savings Acct. Balance: September 1, 2007 (#118010-S1) -- \$

**Total** \$ -

### Income

#### Dues

150 member renewals @\$12	\$	1,800.00	
5 new members @\$15	\$	75.00	
2 new life members @\$40	\$	80.00	
<b>Total Dues Income</b>			\$ 1,955.00

#### Other Income

Reimbursement Natl. ESP Conf. delegate Sept 2007	\$	400.00	
Reimbursement Reg. JCEP Leadership Conf. Feb. 2007	\$	300.00	
Interest (savings \$ 6 & checking \$ 1)	\$	7.00	
<b>Total Receipts</b>			<b>\$2,662.00</b>

**Starting Balance plus Total Receipts** **\$4,900.88**

### Expenses

Annual Meeting	\$	650.00	
Retiree Networking Activity	\$	100.00	
Postage & Supplies	\$	100.00	
National ESP Conf. delegates expenses Sept. 2007	\$	800.00	
Regional JCEP Leadership Conf. exp. Mar 2008	\$	600.00	
<b>Total Expenses</b>			<b>\$2,250.00</b>

**Starting balance plus total receipts minus total expenses** **\$2,225.88**

**Outstanding Check #**

**Anticipated Ending Balance August 31, 2008** **\$1,475.88**

The FY 08 Draft Budget was put together estimating 150 renewed members.

Expense were modified because location of national meetings determines the cost of the events and Annual Meeting expenses were more last year due to awards. JCEP expenses were less last year because of the location, but will be more next year. It was suggested to make up the increase in the cost to participate, by encouraging individuals to apply for grants or scholarships.

A motion to accept this as the budget (with yearend figures inserted) to present to the membership was made by Bev Peters, and seconded by Annette Brown.

### Friends of Extension

Carol Peterson reported on behalf of Rhonda Christianson – award nomination forms have gone out and administration has received the list. Notices and certificates are in progress. Awards will

be presented on Oct 10 at noon. The rest of the awards will be at 4 PM. 5 friends will be awarded – 9 were submitted. Rhonda was concerned about the small number of applications submitted from Extension. In the future we need to work on that.

### **Retirees**

The committee will have \$100 to spend on activities for the Retirees.

### **Annual Conference**

Carol Peterson reported: Oct. 10 – 11 mostly held in Scheman. Key Note address will be about the little things that make a big difference and the importance of trust. There will be more time allotted for staff networking – not programmed so heavily. Entertainment will be provided the evening of the 10th. Some time built in to mingle with retirees. ESP will be the first day, Oct. 10 from 4 – 5 PM. The web site is being built and will roll Sept 1. There will be workshops and round tables – hopefully a little more fast-passed to meet keep your attention. Retirees will participate in workshops on the 10<sup>th</sup> in the morning.

### **Nominating Committee Report**

Jan Temple reported that most of the current officers are willing to serve again. Brenda Schmitt – Secretary; Denise Schwab – Treasurer; Mary Beth – Member at large. Darwin Miller has been approached for the Chair Elect.

### **Membership Committee Report** Bev Peters

Bev Peters reported: she reminded members as to who was responsible for what.

President Gene should send email to encourage rejoining

Bev Peters will approach new members

President Gene will hand out certificates

New life members will be invited and will receive certificates

14 – new; 137 – renew; 2 new lifers – FINAL COUNT for the year

State dues for 2008 will cost \$52 for renewals and \$60 for new members; of this amount the national association will receive \$40 for returning and \$45 for new. Life member dues will increase \$50 per member to \$200 for life membership starting September 1, 2007.

### **Certificates of Affection**

Annette Brown reported: She will call and see who has retired to determine the certificates that need to be printed. She will contact Del Marks with that information. Annette will also ask for Length of Service and about the new memberships and email Bev Peters that information so only one call will be made. Mert has the information about the retiree's lists. Kayla has all the other lists.

### **Necrology Report**

Sharon Johnson will take care of the Necrology Report. She has gone over the life membership list and has cleaned that up. She will share that with us soon.

### **Annual Meeting Minutes**

Brenda Schmitt will make copies and have those available on the tables.

### **Reminders**

National Conference will be Sept 11 – 14: Gene and Lois are going '08 will be in Fargo N.D

### **ISUCEP**

A membership fee will be assessed this year - \$5 fee to cover the cost of bonding insurance for treasurer, pay treasurer, web site support, etc.

A Memorandum of Understanding in regards to Professional Development Day so who pays for what is better understood with P & S Council.

District meetings are coming up.

A Brochure of the organizations members can join has been created – please review and make recommendations.

The paper weights need to be personalized for the Length of Service awards. Judy Isaacson has the details how those are created. Denise Schwab will call Judy to get details and pass them on to Bev Peters.

They are working on getting Flu Shots for Annual Conference (the OA's will get it at their conference as well)

Kim has newsletter ready – additions need to be submitted to Kim ASAP.

Pat Derdzinski reported that Extension will be represented on the committee looking at compensation. Other Issue under discussion: How dollars are allocated – why have performance reviews if it does not affect pay?

Jerry Chezik reported: Professional Development is moving forward. Affirmed the reason for the Memorandum of Understanding.

Pat Derdzinski made a motion to adjourn. Motion seconded by Annette Brown. Motion carried.

Meeting adjourned at 11:06.