

Epsilon Sigma Phi Alpha Mu Chapter Board Meeting
Thursday, April 17, 2008
9:00 a.m. to around 11:00 a.m.
Adobe Connect
Minutes

Call to Order at 9:00 am - Annette

Annette Brown ask for changes and approval of Agenda - Agenda was unanimously approved

Absent: Rhonda Christensen, Dennis Johnson, Holle Smith,

Present: Brenda Schmitt, Annette Brown, Glen Easter, Rich Wrage, Greg Brenneman, Lois Hunt, Denise Schwab, Gene Mohling, Mary Beth Kaufman

The January 15 Board Meeting minutes was approved.

Denise Schwab provided a Treasurer's Report and Budget Update. The Treasurer's Report was approved.

Detailed Financial Report 2008
EPSILON SIGMA PHI - ALPHA MU CHAPTER
September 1, 2007 through November 30, 2007

Starting Balance	
Checking Acct. Balance: September 1, 2006 (#118010-S4)	\$703.32
Savings Acct. Balance: September 1, 2006 (#118010-S1)	\$1,861.22
Total	\$2,564.54
Total Receipts	\$2,062.10
Starting Balance plus Total Receipts	\$4,626.64
Total Expenses	\$1,642.95
Starting balance plus total receipts minus total expenses	\$2,983.69
Outstanding Check # 755	\$234.82
Ending Balance September 31, 2007	\$3,218.51
Checking Acct. Balance: December 31, 2007 (#118010-S4)	\$630.26
Savings Acct. Balance: December 31, 2007 (#118010-S1)	\$2,573.25
Total	\$3,203.51

Roles & Responsibilities of Officers/Committees

Annette will be in touch with different Officers and Committee chairs as we get closer to Annual Conference to insure that all reports and items are prepared for the event.

SECTION 1 -- OFFICERS

- A. The president and president-elect shall be elected at each annual meeting and shall serve one (1) year terms.
- B. The secretary shall be elected for a two (2) year term, but may be re-elected for one successive two (2) year term. The secretary shall be elected at the annual meeting in odd years.
- C. The treasurer shall be elected for a two (2) year term, but may be re-elected for one successive two (2) year term. The treasurer shall be elected at the annual meeting in even years.
- D. The outgoing president shall be automatically presented by the nominating committee to serve a one (1) year term on the Executive Board as one of the two (2) members-at-large.
- E. The term of office begins upon the conclusion the annual meeting.

Rich Wrage will automatically become president, and I will automatically become past president (and a member at large). Brenda Schmitt has been secretary for three years. This is an even year so should have one more year left in a second term. Denise Schwab has been treasurer for two years. This is an even year, so we should have nominations for treasurer on the ballot in October. Denise does not plan on running again. We will need a member at large nomination on the ballot (Mary Beth as Kaufman has been a member at large for two years.)

Committee Reports

Membership

149 renewals; 8 new members; 12 not renewed - need to follow up with them. Aug. is the final deadline to submit memberships. Please continue to recruit new members. Membership Achievement Award sent in - we should fare well at the National Conference. At JCEP National meeting it was noted that we gained 14 - other states were wondering how we were accomplishing that.

Awards State and National

1. February, 2008 the following Award Nominations submitted for National Recognition:
 - Friend of Extension – Florine Swanson
 - Distinguished Service – Mary TeWinkel
 - Mid- Career – Gene Mohling
 - Early Career – Kendra Crooks
 - Team – Overall Women Project
 - Visionary Leadership – Lois Hunt

At this time, we are waiting to hear the results.
2. Several award applications were submitted for the 2008 selection. These awards will be selected by the awards committee early this summer. Award recipients will receive awards at Annual Conference.
3. 2 National Awards that aren't on our list for options to apply:
 - a. Administrative Leadership Recognition – nominee must have shown noteworthy administrative performance during 10 or more years of county, regional, state, program, department or national leadership.
 - b. Diversity/Multicultural Recognition – nominees whose innovative programming reinforces the organization's commitment to reaching diverse audiences. At least 50% of the team members eligible for ESP membership must be current members.

Question to the ESP Board....."Do we want to advertise these are available and with an application deadline of June 15th, 2008?" The awards committee could select recipients and the recipients would be eligible for the national nomination process that is due in February, 2009.

We have several nominations submitted for awards. They will be reviewed and submitted to Nationals by May 15. There are 2 National Awards that are not on our list as opportunities to apply for. We may want to consider adding those to our awards offerings in the future. The deadline to submit applications by June 15. We have time to recruit - Leadership Administrative Award and Diversity Multi Cultural Award. It was suggested that the Awards Committee approach people and encourage them to apply. The Diversity Multi Cultural Award can be a team and more than 1/2 of the team must be ESP members.

It was decided by a vote that these 2 awards will be added to the application list for Iowa ESP members.

Retirees

Need to add Norm Riggs and Jim Hosch. 4 members have passed away: Lynn Habben, Robert Hegland, Jim Hodges, and Everett Stoneberg. With these losses and the 2 new added we should be at 122 life members. We will update the page to reflect these changes.

Global Relations

All ESP Members are encouraged to go to the National ESP Global Relations Link <http://espnational.org/GoGlobal/index.htm>. This site can be used for posting and accessing international work opportunities. ESP members looking for overseas service opportunities of either short or medium term time frames may contact the following organizations and inquire concerning current openings. Individuals or organizations may post information about overseas assignments. Click below on the hyper link to view the various service opportunities. For additional information on the various aspects of international travel and support services, click on the hyper link International Travel Information. With a simple click you can access information on required immunizations, how to locate an English speaking medical provider, information on moving and living abroad, required documents, and information on cultural differences, etc. These additional travel resources should prove helpful as you anticipate your international experience.

Iowa State University is working hard around the globe to promote, facilitate, and activate international developmental opportunities that enhance Iowa communities as well as national and international communities. Our objective is to develop the individual capacity of Iowa State University Extension staff to lead in a global society. Currently ISU has multi International projects in Afghanistan, Croatia, Latin America, Mexico, The People's Republic of China, Romania and Bulgaria, Philippines and the Ukraine. Be watching for more updates from ISU Extension in the near future.

e-Extension and the ESP Global Relation web pages do a good job of promoting and bringing awareness to the activities. You will see more efforts encouraging us to be active in International programs and activities. We don't have a lot of funds to do this now but as opportunities present themselves, we need to be ready to take advantage of those chances.

Newsletter

Aug. 15 deadline to get information to Gene for the next newsletter. We need to announce the upcoming meetings in the Aug. newsletter so the retirees can take advantage of that. Gene would

welcome electronic copies of news items so he can cut and paste and he would welcome suggestions on how better to format the newsletter.

ISUCEP Member Issues and Concerns

Compensation Issues - pay increases: concern whether performance was rewarded or not. Some faculty received 6% raises with more than 1/2 receiving 3%. The administrative team believes that we have very good team so everyone starts at a 2. Those that need a little help will receive a 1 and those that had an exceptional year, they will receive a 3. The next year you will again start at a 2 and would have to have an exceptional year to receive a 3.

ISUCEP Professional Development

No response from Professional Development Day surveys. Glen's observation was that it went well. Professional Development Day would be improving core competencies and Professional Improvement would be updating you program area.

ISUCEP Annual Conference

Annual Conference Committee has met several times and these are the tentative plans:

Annual Conference will be held October 22-23, 2008 with all events at Scheman and a "Taste of Extension" theme. Day One will begin with a "Setting the Table" address by ISU President Geoffrey (invited) followed by a Keynoter TBA. Lunch will follow at 12:00 p.m. with two options--- ESP Business Meeting and Awards or a Lunch and Learn possibly featuring ISU services available to county offices (Printing, Purchasing, Conference, etc). Breakout sessions will be held in the p.m. and Retirees will also meet. There will be a late afternoon reception featuring locally grown food and wine (possible locations: Scheman, new Alumni Bldg, or Reiman Gardens) with evening socializing organized by Extension areas or professional associations.

Day Two will begin with ISUCEP Section meetings from 7:45-9:45 am followed by the ISUCEP Annual Meeting from 10:00 -10:45 am. Awards, including the Friends of Extension will be from 11:00 a.m. -12:30 p.m. with a Buffet Networking Lunch from 12:30-1:30 p.m. All participants will share program successes at round tables in the afternoon followed by a Capstone address by Jack Payne concluding at 3:30 p.m. Note that a CEED in-service will be held following Annual Conference that week.

Old Business

Joint Council of Extension Professionals Regional Conference - Annette

Annette attended the 2007 Joint Council of Extension Professionals (JCEP) Regional Leadership Conference February 20-22 in San Diego, CA. North Central and Western Regions met together.

Theme: "Reaching Diverse Generations through Your Extension Efforts."

ESP information covered: ESP national goals, voted for a new regional director during ESP meetings (Mike Stillwell of Missouri was elected), shared Iowa's ESP report and got ideas from other states' reports.

General sessions:

- "Reaching Diverse Generations through Your Extension Efforts." Beverly Stencil and Annette Bjorklund from Wisconsin Cooperative Extension presented on the characteristics of the Matures, Baby Boomers, Generation X'ers, and Generation Y's.

- “Emerging Technology and its Use in Reaching Extension’s Diverse Generational Audience.” Dr. Jerold Thomas, Ohio State University Extension shared trends in technology and its impact on Extension and demonstrated technology tools including blogs, collaborative writing, Google documents, Wiki’s, Podcasts, iTunes, and social networks.

Other delegates from Iowa: Earl McAlexander and Vanette Grover (NAE4-HA), Patty Steiner and Sharon Wastenev (NEAFCS), and Gene Mohling (NACAA).

2009 JCEP will also be in San Diego.

ESP Archives at ISU Library <http://www.lib.iastate.edu/arch/rgrp/20-1-4.html>

Epsilon Sigma Phi (Alpha Mu Chapter) records are archived at the ISU Library; there is a "finding aid" which itemizes all the materials by year (bylaws, correspondence, minutes, membership lists, Presidents notebooks) from 1928 -2001. It can be accessed electronically by contacting ISU Library Archives (RS 20/1/4). The records are not complete, especially limited from 2001 to the present. A notebook containing minutes from 1995-2006 will be sent soon to the Archives as well.

Action Needed: In the last few years, minutes have been posted on the web, as well as lists of new member initiates, award winners and committee members. These records are not currently in the Archives. The Board may want to decide whether to print off copies and deliver them to the Archives, Fourth Floor.

At the request of the current nominating committee, a list of past officers (from 1992 - 2008) was created as a reference for them. Since new member initiates, award winners and committee members from recent years are listed on the web, lists from the archives were not generated.

Discussion was held as to what should be kept in the archives...past financial reports? We will check and see if records are included in the Presidents book. If so, no need to keep a duplicate copy.

Website Revisions

The Iowa ESP webpage: <http://www.extension.iastate.edu/epsi/homepage.htm>

We reviewed and made suggestions for the new web page being designed by Jim Hill.

National ESP webpage: <http://www.espnational.org/>

New Business

Chapter of Merit Recognition - We are doing very well on the points so the report was submitted. Hopefully we will have some National recognition. The national JCEP report was submitted as well.

By-laws

We found them but have not reviewed them for accuracy yet. Last revision was in 1998 with amendment to change from 7 to 5 districts in 2002. May add review to September agenda.

Announcements

PILD is coming up. No one is going to represent ESP. Not aware of who else is going. Kim Greder is going for Families.

Galaxy III: Registrations are being accepted. Must have housing lined up before registering. Please let Annette know if you plan to go so she can line up voting delegates and if you have auction items that could be submitted for ESP.

Galaxy III Conference in Indianapolis, Indiana, September 15-19, 2008. The Galaxy III home page is located at <https://sharepoint.agriculture.purdue.edu/ces/galaxy/> . On-line web registration for Galaxy III Conference opened April 15. Galaxy hotel reservations opened March 15, 2008 via the Indianapolis Housing Bureau. A live link to the Housing Bureau is included on this Galaxy III home site (click on Facilities and Travel, then Hotel). You must make hotel reservations before you register for the conference. Registration fees for Galaxy III will be \$395 from April 15-June 15. Registration fees for Galaxy III will be \$495 from June 16-August 15. The Galaxy III theme is "*Celebrating the Extension System: Strengths, Diversity, and Unique Qualities.*" Silent and Live Auction on Wednesday, September 17, 2008 and proceeds will benefit our association. Need "something unique" that represents your culture, community or geographic area, hobby or special interest. Individual contribution as well as State Associations/Chapters will ensure a successful fundraising effort.

National ESP next year – September 13-16, Fargo, North Dakota

Next ESP Board Meeting via CONNECT - Sept. 3 at 9 AM

Adjourned at 10:25 AM