

ESP
Annual Meeting
 Oct. 20, 2010 – 11:45 at the Gateway

Welcome – Rich Wrage: Membership was welcomed by President Rich Wrage.

Minutes – Brenda Schmitt

The minutes from the ESP Annual Meeting of October 22, 2009 were read by Secretary Brenda Schmitt. It was noted that motions and seconds were not available as the motions were made from the campus site and virtual sites could not see or hear who made the motions. Minutes were approved as read.

Treasurers Report - Linda Fisher:

The left column is the proposed budget we were working from this year which ended August 31. The right column is the actual income and expenses. The beginning balance for the year was \$4060.74. Membership dues came from 70 returning members and 4 new members. The income from three new life members goes on to national organization. Interest for the 2 accounts was \$3.16

- Starting Balance plus Receipts = \$4975.90
- Expenses were \$519.34 for awards given at State Fair this summer.
- Ending balance is \$4456.56.
- We have \$2012.77 in the Share Draft Account
- We have \$1531.79 in the Checking Account
- Membership Fees equaled \$912.00
- Motion to approve the 2009-2010 budget as presented was made by Alan Ladd; and 2nd by Greg Brenneman
- Motion carried

2009-2010 Budget progress report		Aug 31, 2010	
EPSILON SIGMA PHI - ALPHA MU CHAPTER			
September 1, 2009 through August 31, 2010			
		Year to date Actual	
Checking Acct Balance: September 1, 2009 (#118010-S4)	\$2,050.92		
Savings Acct. Balance: September 1, 2009 (#118010-S1)	\$2,009.82		
Beginning Balance	Total	\$4,060.74	\$4060.74
Income			
Dues			
100 member renewals @\$12	\$1,200.00	70 members	\$852.00*
0 new members @\$15	\$ 0	4 new members	\$ 60.00*
5 new life members @\$40	\$ 200.00	3 new members	\$0*
Total Dues Income	\$1,400.00		
Other Income			
Reimbursement Natl. ESP Conf. Delegate Sept. 2009	\$400.00		
Reimbursement Reg. JCEP Leadership Conf. 2010	\$300.00		
Interest (savings \$5 & checking \$1)	\$ 5.00	(\$2.28 + \$0.18 exp)	\$ 3.16
Total Receipts	\$2,105.00		
Starting Balance plus Total Receipts	\$6,165.74		\$4975.90
Expenses			
Annual Meeting	\$650.00	Awards	\$519.34
Retiree Networking Activity	\$100.00		
Postage and Supplies	\$100.00		
National ESP Conf. delegates expenses Sept. 2009	\$800.00		
Regional JCEP Leadership Conf. exp. Mar. 2010	\$600.00		
Total Expenses	\$2,250.00		\$ 519.34
Starting balance plus total receipts minus total expenses	\$3,915.74		\$4456.56
Anticipated Ending Balance August 31, 2010	\$3,915.74		\$4456.56

*Money still held in ISUCEP Account

August 31, 2010 Balance in Primary Share Account	\$2012.77
August 31, 2010 Balance in Premium Share Draft Account	\$1531.79
Membership Fees held in ISUCEP Account	<u>\$ 912.00</u>
	\$4456.56

Audit Report – Greg Brenneman

All was found to be in good order and accurately reflects the disposition ESP's finances. Motion to accept the audit report was made by Barb Fuller and 2nd by Virgil Schmitt. Motion carried.

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October 11, 2010

Rich Wrage
ISU ESP President
2608 S 2nd St
Marshalltown, IA 50158

Dear Rich,

This letter is to inform you as President of the Alpha Mu Chapter of Epsilon Sigma Phi, that Jim Fawcett and I have completed an audit of the financial records for the Chapter on October 8, 2010. We examined the financial records kept by Treasurer Linda Fischer along with bank records and found all of the records in good order and that they accurately reflect the current finances of the Alpha Mu Chapter.

If you have any questions, please feel free to contact Jim Fawcett or myself.

Sincerely,



Greg Brenneman
ISU Ag Engineering Field Specialist.

Cc: Linda Fischer
Jim Fawcett

Proposed Budget: Linda Fisher

- Beginning balance: \$3544.56
- Estimating dues at 75 members = \$900 + 5 new members at \$75 gives total dues income at \$975
- Reimbursement from ESP and JCEP would be \$700
- Interest is estimated at \$5
- Estimated total receipts = \$5224.56
- Beginning balance + receipts = \$5224.56
- Total Expenses are estimated to be \$2250.
- Leaves an estimated ending balance of \$3886.56
- Motion to accept proposed budget was made by Mark Licht and 2nd by Kapil Arora. Motion carried.

2010-2011 Budget Proposal
EPSILON SIGMA PHI - ALPHA MU CHAPTER
September 1, 2010 through August 31, 2011

Checking Acct Balance - September 1, 2010 (#118010-S4)	\$1,551.79	
Savings Acct. Balance - September 1, 2009 (#118010-S1)	\$2,012.77	
Beginning Balance	Total	\$3544.56
Income		
Dues		
75 member renewals @ \$12	\$900.00	
5 new members	\$ 75.00	
Total Dues Income	\$975.00	
Other Income		
Reimbursement Natl. ESP Conf. Delegate Sept. 2009	\$400.00	
Reimbursement Reg. JCEP Leadership Conf. 2010	\$300.00	
Interest (savings \$5 & checking \$1)	\$ 5.00	
Total Receipts		\$1680.00
Starting Balance plus Total Receipts		\$5224.56
Expenses		
Annual Meeting	\$650.00	
Retiree Networking Activity	\$100.00	
Postage and Supplies	\$100.00	
National ESP Conf. Delegates expenses Sept. 2009	\$800.00	
Regional JCEP Leadership Conf. exp. Mar. 2010	\$600.00	
Total Expenses		\$2,250.00
Starting balance plus total receipts minus total expenses		\$2974.56
*Anticipated Ending Balance August 31, 2011		\$3,886.56
*Includes 5912 FY09-10 membership \$5 in ISUCEP ACCT)		

Amendments: Rich Wrage

Consider amendment to by-laws as presented to membership via email on 9/16/10.

Generally, the proposal is to get away from reference to the 5 old ISUE areas. The recommendation from the board is to move from 5 members per committee to 4 that are not tied to an Extension geographic or specialty area. Every effort will be made to maintain members with diverse backgrounds on each committee. #4 would allow ESP voting via the internet or by other electronic means in the future

- 1- Strike five (5) in each of 2B and 2C above and replace with four (4). Every effort will be made to select diverse members based on geography, campus, Life member and other factors.
 - 2- Strike: campus and life member requirements in 2B and 2C.
 - 3- Strike committee composition from 2D, (nominating committee shall be composed of one (1) campus staff member, one (1) field specialist, one (1) county extension staff member, and one (1) life member. At least one (1) member of the Nominating Committee shall have served at least one (1) previous year on the Nominating Committee. The)
 - 4- Add to article 5, section 4 quorum: "Voting may also be by electronic or mailed ballot....."
- Current Committees: Nominating Committee, Membership Committee, Awards/Recognition, and Audit.

A call to accept the proposed amendments to the by-laws was called. Motion carried.

Membership Report – Dennis Johnson:

80 paid members,

New Life Members: Ester Mae Cox, Judy Isaacson, Pauleda Gilbert.

Installation of New Members – Dennis Johnson: Gary Hall, Erin Hodgson, John Lawrence, Ron Lenth, Pat O'Malley, Janet Smith.

Retirees Report: Jim Johnson, past chair for the Retirees, filled in for Ester Mae Cox.

The retirees have one seat on the ESP board and on the Annual Conference planning committee. Considering the number of retirees (compared to non-retired) maybe they should have more than one seat on the board and committee (jokingly commented). They offer to help in any way they can and asked to be kept in the communication loop. New officers include: Chair - Bill Boge; Vice-Chair – Nancy Johnson; Secretary – Bev Peters.

Certificates of Affection- We have 89 certificates to present to staff who has retired from ISUE in the last two years.

Friends of Extension recognized at the 2010 Iowa State Fair:

- Amy Tlach, Warren County
- Dave Birney, Washington County
- Diana Cox, Johnson County
- Ralph Lents, Adair County
- Ag Drainage Partnership; Agri-Drain, Hancor, Prinsco

Necrology Report – Rich Wrage: Dorcus Speer, Ned Disque, JoAnn Feltz, Norman Goodwin, Elsie Mae Van Wert, Lee Kolmer, G Gress Rogers, Glen Anderson, Wayne Kobberdahl, and Glen Easter.

Elections:

President - Kapil Arora

President elect - Gary Hall

Treasurer - Linda Fischer renew for 2 year term

Secretary - Brenda Schmitt, elected in odd years

At large Board Member – Rich Wrage (Past President) and Barb Fuller (filling in for Pauleida)

Jim Patton made a motion for a unanimous ballot; and a 2nd from Gene Baldwin – motion carried.

Annett Brown, Brenda Schmitt, Linda Fisher, Sherry McGill were present a gift of appreciation in helping manage the transition of the past year (ESP coasters)

Passing of the Gavel – Kapil Arora. Kapil recognized the amount of hard work that Rich put into our organization to pull it through the transition. Committee memberships will need to be filled in the coming weeks so anticipate a call from Kapil and generously give your time and talent. Be sure to be thinking of Friends of Extension to nominate.

Adjourn: A motion was made to adjourn the meeting by Sorrel Brown and seconded by Annette Brown. Motion carried.