

## 4-H Leaders – Policies & Practices that are “Good to Know”

<p>4-H Mission &amp; Philosophy  <a href="http://www.extension.iastate.edu/4h/services/pyd">http://www.extension.iastate.edu/4h/services/pyd</a></p>	<p>A. Iowa 4-H Youth Development Experience (4H-3020A)  <a href="http://www.extension.iastate.edu/4h/sites/www.extension.iastate.edu/files/4h/4hvolunteers/4H3020ABYouthExperience.pdf">http://www.extension.iastate.edu/4h/sites/www.extension.iastate.edu/files/4h/4hvolunteers/4H3020ABYouthExperience.pdf</a></p> <p>B. Experiential Learning (Spiral Notebook)</p> <p>C. 4 Needs of Youth (4H-117)  <a href="http://www.extension.iastate.edu/4h/sites/www.extension.iastate.edu/files/4h/4hvolunteers/3.2%20Four%20Needs%20of%20Youth.pdf">http://www.extension.iastate.edu/4h/sites/www.extension.iastate.edu/files/4h/4hvolunteers/3.2%20Four%20Needs%20of%20Youth.pdf</a></p> <p>D. 8 Essential Elements  <a href="http://www.extension.iastate.edu/4h/sites/www.extension.iastate.edu/files/4h/4hvolunteers/2012EErev.pdf">http://www.extension.iastate.edu/4h/sites/www.extension.iastate.edu/files/4h/4hvolunteers/2012EErev.pdf</a></p> <p>E. How Kids Develop (Ages &amp; Stages)  <a href="http://www.extension.iastate.edu/4H/Documents/VI950902FAgesStages.PDF">http://www.extension.iastate.edu/4H/Documents/VI950902FAgesStages.PDF</a></p>
<p>Job Description</p>	<p>A. 4-H Club Leader  <a href="http://www.extension.iastate.edu/4h/4hclubleader">http://www.extension.iastate.edu/4h/4hclubleader</a></p> <p>B. Participation Policy (4H-14)  <a href="http://www.extension.iastate.edu/4H/Documents/Policies/4H14ParticipationPolicy.pdf">http://www.extension.iastate.edu/4H/Documents/Policies/4H14ParticipationPolicy.pdf</a></p> <p>See also <a href="http://www.extension.iastate.edu/4H/Volunteers">www.extension.iastate.edu/4H/Volunteers</a></p>
<p>Club Meetings</p>	<p>A. Club Vibrancy brochure  <a href="http://www.extension.iastate.edu/4h/Volunteers/Documents/4h4004vibrant.pdf">http://www.extension.iastate.edu/4h/Volunteers/Documents/4h4004vibrant.pdf</a></p> <p>B. Planning and Facilitating Club Experiences  <a href="http://www.extension.iastate.edu/4hfiles/Volunteers/31PlanningClubExperiences.pdf">http://www.extension.iastate.edu/4hfiles/Volunteers/31PlanningClubExperiences.pdf</a></p> <p>C. Troubleshooting 4-H Clubs  <a href="http://www.extension.iastate.edu/4hfiles/Volunteers/242TroubleshootingClubs.pdf">http://www.extension.iastate.edu/4hfiles/Volunteers/242TroubleshootingClubs.pdf</a></p> <p>F. Club planning ideas from Missouri -  <a href="http://4h.missouri.edu/resources/materials/docs/LG912.pdf">http://4h.missouri.edu/resources/materials/docs/LG912.pdf</a></p>
<p>Youth Adult Partnerships</p>	<p>Youth as Partners  <a href="http://www.extension.iastate.edu/4hfiles/ClubLeaderDocs/VI950902HYaPMission.PDF">http://www.extension.iastate.edu/4hfiles/ClubLeaderDocs/VI950902HYaPMission.PDF</a></p>
<p>Policies</p>	<p>A. Use of 4-H Clover/Emblem  <a href="http://www.csrees.usda.gov/nea/family/res/youthdev_re_s_emblem.html">http://www.csrees.usda.gov/nea/family/res/youthdev_re_s_emblem.html</a></p>

	<p>B. Risk Management (checklist)  <a href="http://www.extension.iastate.edu/4H/Documents/RMVolunteerChecklist.doc">http://www.extension.iastate.edu/4H/Documents/RMVolunteerChecklist.doc</a></p> <p>C. Risk Management  <a href="http://www.extension.iastate.edu/4h/page/4-h-risk-management">http://www.extension.iastate.edu/4h/page/4-h-risk-management</a></p> <p>D. Financial Guidelines for 4H Clubs and Groups  <a href="http://www.extension.iastate.edu/Publications/4H71DLDR.pdf">http://www.extension.iastate.edu/Publications/4H71DLDR.pdf</a></p> <p>E. Tax Exempt Info for 4H Leaders  <a href="https://www.iowa4hfoundation.org/documents/filelibrary/misc/NonProfitInfo_AC7DAF0824B56.pdf">https://www.iowa4hfoundation.org/documents/filelibrary/misc/NonProfitInfo_AC7DAF0824B56.pdf</a></p> <p>F. Participation Policy (4H-14)  <a href="http://www.extension.iastate.edu/4H/Documents/Policies/4H14ParticipationPolicy.pdf">http://www.extension.iastate.edu/4H/Documents/Policies/4H14ParticipationPolicy.pdf</a></p> <p>G. Program Governance (4-H-11)  <a href="http://www.extension.iastate.edu/4hfiles/Volunteers/Policies4H11ProgramGovernance.pdf">http://www.extension.iastate.edu/4hfiles/Volunteers/Policies4H11ProgramGovernance.pdf</a></p>
<b>Goal Setting</b>	<p>A. Strengthening Goal Centered Learning (4H203-A)  <a href="http://www.extension.iastate.edu/4hfiles/statefair/SFDocuments/SF4H203AdultsStrengtheningGoalCenteredLearning.pdf">http://www.extension.iastate.edu/4hfiles/statefair/SFDocuments/SF4H203AdultsStrengtheningGoalCenteredLearning.pdf</a></p>
<b>Learning through 4-H Projects</b>	<p>A. Your Adventure Starts Here (project brochure)  <a href="https://store.extension.iastate.edu/Product/Your-Adventure-Starts-Here-project-brochure">https://store.extension.iastate.edu/Product/Your-Adventure-Starts-Here-project-brochure</a></p> <p>B. Project Helpers  <a href="https://www.extension.iastate.edu/4h/page/project-helpers">https://www.extension.iastate.edu/4h/page/project-helpers</a></p> <p>C. Project Hot Sheets  <a href="https://www.extension.iastate.edu/4h/page/4-h-project-hot-sheets">https://www.extension.iastate.edu/4h/page/4-h-project-hot-sheets</a></p> <p>D. Exhibit Tip Sheets  <a href="https://www.extension.iastate.edu/4h/page/exhibit-tip-sheets">https://www.extension.iastate.edu/4h/page/exhibit-tip-sheets</a></p> <p>E. Record Keeping  <a href="https://www.extension.iastate.edu/4h/page/record-keeping">https://www.extension.iastate.edu/4h/page/record-keeping</a></p>
<b>Communications</b>	<p>A. Working Exhibits  <a href="https://store.extension.iastate.edu/ItemDetail.aspx?ProductID=572">https://store.extension.iastate.edu/ItemDetail.aspx?ProductID=572</a></p>

	<p>Presentations  <a href="https://store.extension.iastate.edu/ItemDetail.aspx?ProductID=571">https://store.extension.iastate.edu/ItemDetail.aspx?ProductID=571</a>  Share-The-Fun  <a href="http://www.extension.iastate.edu/4hfiles/statefair/EEHandbook/EEHComm8137ShareTheFun.pdf">http://www.extension.iastate.edu/4hfiles/statefair/EEHandbook/EEHComm8137ShareTheFun.pdf</a></p>
<b>Recognition</b>	<p>A. State Recognition  B. <a href="https://www.extension.iastate.edu/4h/page/recognition-opportunities">https://www.extension.iastate.edu/4h/page/recognition-opportunities</a></p>
<b>Competition &amp; Fair</b>	<p>A. 4-H in Fairs (VI-1087-JCM/SAS)  <a href="http://www.extension.iastate.edu/4hfiles/statefair/EEHandbook/EEHJP4HinFairs.pdf">http://www.extension.iastate.edu/4hfiles/statefair/EEHandbook/EEHJP4HinFairs.pdf</a>  B. Conference Judging (IV-000301-SAS)  <a href="http://www.extension.iastate.edu/4hfiles/statefair/EEHandbook/EEHJP000301EvalEducEncourage.pdf">http://www.extension.iastate.edu/4hfiles/statefair/EEHandbook/EEHJP000301EvalEducEncourage.pdf</a>  C. Iowa 4-H Animal and Poultry Identification... (4H202)  <a href="http://www.extension.iastate.edu/4hfiles/agriculture/4H202_2013.pdf">http://www.extension.iastate.edu/4hfiles/agriculture/4H202_2013.pdf</a>  D. Code of Ethics  <a href="http://www.extension.iastate.edu/4hfiles/agriculture/lheticscode.pdf">http://www.extension.iastate.edu/4hfiles/agriculture/lheticscode.pdf</a>  E. Copyright Guidelines  <a href="https://www.extension.iastate.edu/4hfiles/statefair/SFDocuments/SF1UseofCopyrightVI010401.pdf">https://www.extension.iastate.edu/4hfiles/statefair/SFDocuments/SF1UseofCopyrightVI010401.pdf</a></p>
<b>Record Keeping</b>	<p>A. Basic 4-H Project Record (4H-0096A)  B. Experienced Project Record (4H-0096B)  C. Advanced Project Records (4H-0096C)  D. 4-H Yearly Summary (4-H 0096A)  E. Achieving Goals through 4-H Record Keeping (4-H-91)  F. Record Keeping Self-Evaluation (4-H-09, PDF)  G. Livestock Record Keeping Forms  <a href="http://www.extension.iastate.edu/4h/page/record-keeping">http://www.extension.iastate.edu/4h/page/record-keeping</a></p>
<b>Keeping 4-H Inclusive</b>	<p>A. <a href="#">The Law</a>  B. <a href="#">Making Adaptations</a>  C. <a href="#">Learning Disabilities</a>  D. <a href="#">Emotional and Behavioral Disorders</a>  E. <a href="#">Children and Youth with Autism</a>  F. <a href="#">Attention Deficit Hyperactivity Disorder</a>  G. <a href="#">4-H Essential Elements - An Inclusive Environment activities</a></p>

	<p>H. <a href="#">Inclusion Activity Plans for Meetings</a> - Wisconsin 4-H</p> <p>I. <a href="#">Inclusive 4-H</a> - University of Wyoming Extension</p> <p>J. 4-H Club Compliance Report – contact your local office</p>
<b>4-H Online</b>	<p>A. <a href="http://www.extension.iastate.edu/4h/page/4honline-information-families-and-leaders">http://www.extension.iastate.edu/4h/page/4honline-information-families-and-leaders</a></p> <p>B. <a href="#">Club leader management options</a> (includes information on reports)</p>
<b>4-H Club Teambuilding Ideas</b>	<p>A. <a href="http://4h.msue.msu.edu/uploads/resources/4-HGroupBuildingIdeas2.pdf">http://4h.msue.msu.edu/uploads/resources/4-HGroupBuildingIdeas2.pdf</a></p> <p>B. <a href="http://www.ndsu.edu/fileadmin/4h/ClubMaterials/FJ825_Games_Activities.pdf">http://www.ndsu.edu/fileadmin/4h/ClubMaterials/FJ825_Games_Activities.pdf</a></p> <p>C. <a href="http://ohioline.osu.edu/4h-fact/pdf/4H_Building_Team.pdf">http://ohioline.osu.edu/4h-fact/pdf/4H_Building_Team.pdf</a></p> <p>D. <a href="http://advisorshandbook.ohio4h.org/clubmanagement/files/Recreational%20Activities%20for%20Club%20Meetings.pdf">http://advisorshandbook.ohio4h.org/clubmanagement/files/Recreational%20Activities%20for%20Club%20Meetings.pdf</a></p> <p>E. <a href="http://4h.uwex.edu/clubs/documents/teambuilding0231.pdf">http://4h.uwex.edu/clubs/documents/teambuilding0231.pdf</a></p> <p>F. <a href="https://haven.agriculture.purdue.edu/DepotWS/File.ashx?t=f&amp;i=5971">https://haven.agriculture.purdue.edu/DepotWS/File.ashx?t=f&amp;i=5971</a></p>