

DUBUQUE COUNTY AGRICULTURAL EXTENSION DISTRICT

Unofficial Minutes

Date: September 28, 2020 Time: 6:00 PM Location: Extension Office or

BY ZOOM <https://iastate.zoom.us/j/91712240731>

Dial: +1 646 876 9923 or +1 301 715 8592

Meeting ID: 917 1224 0731

	PRESENT	ABSENT
Ron Calonder	X	
Jared McGovern	X	
Matt Monahan		E
William Watters	X	
Mary Lou Baal	X	
Matt Simon	X	
LuAnn Krapfl	X	
Cindy Kohlmann	X	
Deb Mahoney	X	

Call to Order and Approval of Tentative Agenda – Cindy

Motion by: Bill Watters to approve the Tentative Agenda Items.

Motion seconded by Lou Baal Motion carried. Yes 8 No

- **Roll Call** – Deb Mahoney

Approval of Consent Agenda Items - Cindy

Minutes of previous meetings

Written Staff and Program Specialist reports

Events Calendar

Additions and deletions from approved volunteer list

- Motion by Mary Lou Baal to approve the Consent Agenda Items.

Motion seconded by LuAnn Krapfl Motion carried? Yes 8 No 0

- **Public comments to agenda items:** Audience members may comment on any agenda item at this time. Public comments are welcome and appreciated, however, due to legal restrictions and privacy rights, council members will not respond. Time is limited to 5 minutes per person. Any group wishing to address the Council should elect a spokesperson. That person will be given 10 minutes to speak to any one issue. Speakers must state name and city of residence.

Treasurer Report – Bill
 Revenue and Expense Statement
 Voucher Report
 Balance Sheet

Motion by Bill Watters to approve Check # 28932 to # 28965 for \$ 27440.46 including all direct deposit and EFTs. Seconded by

Mary Lou Baal Motion carried? Yes 8 to No 0

Staff Reports

- o Staff Reports
- o Program Director Report / Regional Director Report—Paul

Item Updates

- Extension Audits
- Highlights of Virtual Area Meetings
- Six Extension Initiative Priorities — COVID- 19 Recovery
- Score Card Structured for Success
- Fair Guidelines/Policy Committee Has Completed their work.
 - o Council Consensus to be taken off future agendas
- Candidates on the Ballot for election

Committee Reports:

Fiscal Committee, Personnel Committee, Marketing/Programming, IECA, Youth Leaders, Facilities Committee,

Old Business:

Discussion of Letter Requested by Council Regarding 4-H Code of Ethics

- Motion by LuAnn Krapfl Seconded by Deb Mahoney to approve sending the letter as written regarding the activity of copyright violation and use of 4-H logo reprimanding 4-H leader.

Roll Call Vote

	Yes	No
Ron Calonder	X	
Jared McGovern		X
Matt Monahan		
William Watters	X	
Mary Lou Baal	X	
Matt Simon		X
LuAnn Krapfl	X	
Cindy Kohlmann	X	
Deb Mahoney	X	

Motion carried? Yes 6 No 2

Tabled Discussion of Future Needs: Tabled for this meeting.

Consensus

Go forward with Covid-19 Recovery Action Plan; Staff to review, Cindy Kohlmann and Jared McGovern and Matt Simon to work with staff.

New Business

• **Update of Fiscal Policy and Procedure for Dubuque**

Motion by Bill Watters, seconded by Matt Simon to approve

To approve updates to the Fiscal Policy as written

Motion carried? Yes 8 No 0

• **Adding Iowa State University Health Insurance as an option for our staff**

Motion by Bill Watters, seconded by Mary Lou Baal to approve

• Adding Iowa State University Health Insurance as an option for our staff

Motion carried? Yes 8 No 0

Future Agenda Items to be added:

Covid-19 Recovery Committee

Announcements:

Next Dubuque County Extension Council meeting October 26, 2020

Adjourn

Motion by Bill Watters that the meeting adjourns. Motion seconded by

Ron Calondar. Motion carried by a vote of 8 to 0 with 0 dissenting. The meeting was

adjourned at 7:42 PM

Respectfully submitted, _____