

DUBUQUE COUNTY AGRICULTURAL EXTENSION DISTRICT

Agenda

Date: May 18, 2020 Time: 6:00 PM Location:

BY ZOOM <https://iastate.zoom.us/j/92683031302>

Dial: +1 646 876 9923 or +1 301 715 8592

Meeting ID: 926 8303 1302

	PRESENT	ABSENT
Ron Calonder	X	
Jared McGovern	X	
Matt Monahan		X
William Watters	X	
Mary Lou Baal	X	
Matt Simon	X	
LuAnn Krapfl	X	
Cindy Kohlmann	X	
Deb Mahoney	X	

Call to Order 6: 03 pm and Approval of Tentative Agenda – Cindy

Motion by Mary Lou Baal to approve the Tentative Agenda Items. Motion seconded by Matt Simon Motion carried? X Yes No

- **Roll Call** – Deb Mahoney

Approval of Consent Agenda Items - Cindy

Minutes of previous meeting

Written Staff and program specialist reports

Events Calendar

Additions and deletions from approved volunteer list

Motion by Deb Mahoney to approve the Consent Agenda Items.

Motion seconded by LuAnn Krapfl Motion carried? X Yes No

- **Public comments to agenda items:** Audience members may comment on any agenda item at this time. Public comments are welcome and appreciated, however, due to legal restrictions and privacy rights, council members will not respond. Time is limited to 5 minutes per person. Any group wishing to address the Council should elect a spokesperson. That person will be given 10 minutes to speak to any one issue. Speakers must state name and city of residence.

Treasurer Report – William
Revenue and Expense Statement
Voucher Report
Balance Sheet

Motion by LuAnn Krapfl to approve Check # 28728 to # 28761 for
\$ 44369.13 including all direct deposit and EFTs.

Seconded by Mary Lou Baal Motion carried 8 to 0

Staff Reports

- Staff Reports
- Program Director Report / Regional Director Report—Paul

Item Updates

- Fair
 - ▶ Paul & Sarah will have a proposal for all exhibits to share with the council on June 1st. It is still uncertain if we will have a food stand or what it will look like this year. The date for the performance beef class has been moved to June 24th with guidelines for this class going out to 4-H Exhibitors who enrolled for this project.
- 4-H Virtual Judging
- Building Lease and Renovation
 - ▶ Demolition has been postponed until we are able to allow contractors on site.
- Window Replace from Tire Damage
- Received Insurance Check for Furniture Damage from tires \$1,233
- Computers Purchased

Committee Reports:

Fiscal Committee, Personnel Committee, Marketing/Programming, IECA, Youth Leaders, Facilities Committee, Fair Guidelines/Policy Committee

- ▶ Personnel Committee will conduct staff performance reviews in June,

Old Business:

- **Tax Carry Over**
Motion by Bill Watters, seconded by Ron Calonder to approve
Approximately \$4,600 of carry over money for the benefit of the Extension office.
Motion carried? 8 Yes 0 No
- **NACAA Annual Meeting**
Motion by Ron Calonder, seconded by Bill Watters to approve
\$7,500 for Extension Education in 2023 with 3 registrations.
Motion carried? 7 Yes 1 No

- **Office Closure Information**

- To Open June 1, 2020 with Social Distancing
 - Personnel exceptions
- Iowa State University Campus Closed to Students till August 31
 - ▶ Paul reported the office will do a soft open starting June 1st, with no more than 10 people in the office at one time. Everyone will following social distancing guidelines, and will wear mask with the cleaning crew coming in twice a week until further notice

New Business

- **Federal Covid-19 Language for FFCRA**

Motion by Deb Mahoney, seconded by Mary Lou Baal to approve
Amendment to FMLA policy due to COVID-19 till 12/31/2020.

Motion carried? 8 Yes 0 No

- **Iowa State University Insurance for County Employees**

Topic has been tabled till a future meeting allowing the personnel committee time to review and bring a proposal to the council

Motion by _____, seconded by _____ to approve

Motion carried? Yes No

Future Agenda Items to be added:

Kane Proposal Lease
Program needs

Announcements:

Next Dubuque County Extension Council meeting June 22, 2020

Adjourn

Motion by Lou Ann Krapfl that the meeting adjourn. Motion seconded by
Mary Lou Baal. Motion carried by a vote of 8 to 0 with 9 dissenting. The
meeting was adjourned at 7:30 pm.

Respectfully submitted, Deb Mahoney - Secretary