Des Moines County Extension  
Council March 12, 2020  
Call to Order at 5:30 PM  
West Burlington

1. The regular meeting was called to order at 5:01 pm. by Barb Kerr.

2. Roll Call was taken by Secretary John Dockendorff  
   **Here:** John Dockendorff, Dean Van Ness, Aaron Cling, Barb Kerr, Jennifer Lane, Brian Diewold, Brenda Wischmeier, Patti Jo Patton and Dwight Byerly  
   **Staff Members & Guests:** Janet Smith, REED, Morgan Hoenig, Morgan Hoenig, Maddie Belknap and Teresa Friedel

3. Approve the order of the agenda, Chairperson, Barb Kerr  
   Motion by: Aaron Cling  
   Seconded by: Brenda Wischmeier  
   **Motion Carried**

4. Review and approve the minutes of the February 13, 2020 Council Meeting  
   Motion by: Dwight Byerly  
   Seconded by: Brian Diewold  
   **Motion Carried**

5. Review and approve vouchers #23702 through #23739 and automatic transfers  
   Motion by: Patti Jo Patton  
   Seconded by: Brenda Wischmeier  
   **Motion Carried**

6. Bank Account Balance (Reported by Aaron Cling)  
   $ 33041.86 Operating Checking account  
   $ 252,036.11 Money Market account  
   $20,000.00 F & M account  
   Motion to approve account balances.  
   Motion by: Dwight Byerly  
   Seconded by: Patti Jo Patton  
   **Motion Carried**

7. County Staff Reports- Staff busy with...  
   a. Morgan-25 people attended the Fruit and Veggie in Des Moines County, 44 in Lee County. Working on partnering with South Hill Neighborhood Association, gardening, cooking and 4-H. Master Gardeners awarded mini Grant  
   b. Maddie-Elwyn Taylor spoke on weather, Ag Committee, Tree workshop and April 2 Spring Break Stress relief.  
   c. Mary-15 attended the Clothing Workshop, 350 attended the Community Dinner, Little Angels day care, Also Leopold, ractopamine ban meeting 32 families 51 attended, Retinal Camera Repairs needed.  
   d. Teresa-Opened F & M account, Commercial Pest training over, & cleaned out old files
e. Janet- changes in specialists-Sara Sprouse new Food and Nutrition Specialist for the Region.

8. Committee Reports
   a. Dwight reported he installed a lock on the garage door.

9. New Business
   a. Adopt public forum policy.
      Motion by: Patti Jo Patton       Seconded by: Brenda Wischmeier
      **Motion Carried**
   b. Next council meeting name people to the nominating committee
      Motion by: Brenda Wischmeier   Seconded by: Dwight Byerly
      **Motion Carried**
   d. Conference Room flip top tables—no action
   e. Projector on the ceiling—being worked on. Not opposed to getting a new projector
   f. Outside Security light—will call Eastern Iowa for a bid—electricians bid was for $1,700 for two parking lot lights on poles
      Motion by: Aaron Cling           Seconded by: Dwight Byerly
      **Motion Carried**
   g. Discussed Covid-19 Preparedness—possibly working from home and office closure

10. Old Business
    a. Open House/Ribbon Cutting Extension Week of April 14, 2020. Brenda Wischmeier will check with Chamber. Ribbon cutting at 8:30 am. Barb Kerr to work with staff on details.
    b. Council Committees
       **Finance Committee**
       Aaron Cling
       John Dockendorff
       Dean Van Ness

       **Program Committee**
       Jennifer Lane
       Brenda Wischmeier

       **Personnel Committee**
       Patti Jo Patton
       Jennifer Lane
       Dwight Byerly
       Brenda Wischmeier

       **Building Committee**
       Dwight Byerly
       Brian Diewold
       Dean Van Ness

      Motion by: Brian Diewold           Seconded by: Dean Van Ness
      **Motion Carried**
    c. Motion to spend up to $2,500 for a new retinal scanner if needed.
      Motion by: Aaron Cling           Seconded by: Jennifer Lane
      **Motion Carried**

11. Iowa Extension Council Association cancelled conference. The next council meeting will be April 9, 2020.
12. Meeting was adjourned at 7:10 pm

Respectfully submitted by John Dockendorff