

IOWA STATE UNIVERSITY

Extension and Outreach

Des Moines County Extension Council

June 11, 2020

Call to Order at 5:00 pm

Regular Council Meeting-~~Virtual~~

1. Call the Meeting to Order at 5:00 PM. (Chair-Barb Kerr)
2. Roll Call (Secretary John Dockendorff)
Here: John Dockendorff, Dean Van Ness, Brenda Wischmeier, Patti Jo Patton, Jennifer Lane, Dwight Byerly, Barb Kerr and Brian Diewold
Absent: Aaron Cling
Staff Members: Janet Smith, Teresa Friedel, Mary Steffener- Maddie Belknap and Morgan Hoenig connected via zoom
3. Approve the order of the agenda, Chair-Barb Kerr
 - Motion by: Dwight Byerly Seconded by: Dean Van Ness **Motion Carried**
4. Review and approve the minutes of the May 14, 2020 Council Meeting (John Dockendorff, Secretary)
 - Motion by: Brenda Wischmeier Seconded by: Patti Jo Patton **Motion Carried**
5. Review and approve vouchers and automatic transfers. Voucher #23820 to #23863
 - Motion by: Jennifer Lane Seconded by: Dwight Byerly **Motion Carried**
6. Bank Account Balance (Reported by Dean Van Ness)
 - \$22,020.75 in checking
 - \$252,399.83 in money market account
 - \$90,040.33 in F & M account
7. County Staff Reports/Council Member Comments
 - Staff Reports:
Morgan- Working with Master Gardeners-training this fall for new volunteers
Mary-Fair still undecided. State Fair plans next week
Maddie-no report
Teresa- Accounting-gearing up for year-end
8. Committee Requests and Reports
 - Personnel Committee-Met on June 11th for reviews
9. New Business
 1. Covid-19-Preparing to reopen – Staff work from office. Open by appointment or calling at arrival
 2. Personnel Committee representative Patti Jo Patton recommended giving 3% raise for all employees effective the first pay period in July and future raises occur on the first pay period in July.
 - a. Maddie Belknap \$19.57
 - b. Teresa Friedel \$18.04
 - c. Morgan Hoenig \$21.43

d. Mary Steffener \$20.16

3. Fair- Next Fair Board meeting June 17th. Discussed livestock sale options. Council will meet June 18th 5:00 pm to discuss fair.
4. Mortgage- Pay \$40,000 toward mortgage
Motion by: Brenda Wischmeier Seconded by: Jennifer Lane **Motion Carried**
5. Updates to Fiscal policies for accepting credit cards as payment and insurance changes. Motion by: Brenda Wischmeier Seconded by: Dwight Byerly
Motion carried
6. Whitfield Eddy presented updated policy on temporary policy addendum for Emergency paid sick leave and expanded FMLA due to Covid-19
Motion by: Jennifer Lane Seconded by: Brenda Wischmeier
Motion carried
10. Shooting Sports trailer-Teresa to list online and take bids June 22nd thru 25th @ 5:00pm
Motion by: Brenda Wischmeier Seconded by: Dwight Byerly **Motion carried**
11. Motion to Adjourn at 5:50 p.m.

Next Council meeting will be held June 18, 2020

Respectfully submitted by John Dockendorff

