

Des Moines County Extension Council
Wednesday, July 6, 2023
Call to Order at 5:30 pm
Regular Council Meeting
1700 W Mt. Pleasant St
West Burlington, Iowa 52655

- Call the Meeting to Order (Chairperson Barbara Kerr) 5:35 PM

- Roll Call
Council Members: Jennifer Lane, Brenda Wischmeier, Amanda Wagg,
Dean Van Ness, Dwight Bylerly, Barb Kerr
Absent: Patti Jo Patton, Aaron Cling, Ericka Breuer
Staff: Whitney Howell

- Public Comments – No Comments

- Approve the order of the agenda, (Chairperson, Barbara Kerr).
Motion: Jennifer Lane 2nd Dwight Byerly
Motion Carried: 6 – 0

- Review and approve the minutes of the May 3rd, 2023 Council Meeting
(Brenda Wischmeier Secretary)
Motion: Jennifer Lane 2nd Amanda Wagg
Motion Carried: 6 – 0

- Review and approve vouchers and automatic transfers.
June Voucher #025087-025129, & DD000882-000896 EFT IPERS, US
Treasury/IA Transfer #3689, 3698 & 3699
Motion: Jennifer Lane 2nd Dwight Byerly
Motion Carried: 6 – 0

- Bank account balance (Treasurer Aaron Cling)
Mediapolis Savings Bank \$5,660.55
Mediapolis Savings Bank Money Market - \$78,927.15
F&M Bank & Trust Checking - \$63,784.60
F&M Bank & Trust CD - \$100,000.00
Two Rivers Bank Money Market - \$100,000.00

- Staff Reports – No Staff Reports
- Committee Reports
Building Committee
Sign is finished per Whitney and Mary is picking up at campus on August 8 when she drops off Static Items to the State Fair.

Dwight will get the water heated switched out and have an update at the next meeting.

Program Committee
No Update

Personal Committee
Brenda talked about the exit interview with Kelly Waters that was held on 7/6/2023.

- New Business
Resignation of Kelly Waters effective July 19
Discussion happened during the Personal Committee update on reasons for leaving.

Marketing Staff next steps
Whitney spoke with staff about the Marketing position. Catie Johnson has taken an interest in the position and it was decided to offer her the position for Marketing & Programming to start when she returns from maternity leave.

- Volunteer Approvals – No Volunteer Updates
- Next Council meeting will be held August 2nd, 2023 at 5:30 pm
- Meeting adjourn: 6:11 PM
Motion: Brenda Wischmeier 2nd Jennifer Lane
Motion Carried: 6 – 0