

Davis County Extension Council Meeting Agenda

November 14, 5:30 p.m.

Davis County Extension and Outreach Office

1) **Call the meeting to order** President, Jackie White

2) **Roll call & introductions**

3) **Approval of agenda**

4) **Open Forum for Public Comments**

The Davis County Extension Council allows time for a public forum, where the public may present information or concerns to the council. Each participant will be limited to 5 minutes. If your concern is not listed in the agenda below there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. The Council will not ask or answer questions, clarify comments, nor explain their position on actions taken during this public comment period. Forum participants may not engage in discussion on other items of business during the meeting unless previously invited to attend or addressed by the council chair. No defamation of character or slander will be tolerated during this forum and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

5) **Secretary's Report** Lindsey Helton, Secretary

- Approval of the September meeting minutes

6) **Treasurer's Report** Carolyn Scott, Treasurer

- Approval of vouchers
- Review financial statements

7) **Reports**

- Staff & Program Specialists
- Extension Council Committees: Building/Grounds, Fiscal/Legal, Personnel, Programming
- 4-H & Youth Committee
- Fair Board
- County 4-H Foundation
- Regional Director
- Iowa Extension Council Association

8) **Old Business**

- a. Window Project – Drywall and Wiring
- b. Nest funds
- c. Copy machine

9) **New Business**

- a. New Volunteers
- b. Snow Removal
- c. Fair Rule Changes
- d. Additional paid holidays for 2022
- e. Fiscal Policy
- f. Personnel Policy
- g. Civil Rights Training

10) **Next Meeting:** December 12, 2022, at 5:30 PM – Fiscal Committee Only???

11) **Adjourn**