

# **Structured for Success**

## **Meeting #6 Notes - February 18, 2019**

Meeting by ZOOM. Attending: Larry Tranel, Cheryl Heronemus, Katharina Bain, Molly Hewitt, David, Lori Donahoe, Paul Giesleman, Terry Maloy, Bob Dodds, John Lawrence

### **Data collection update**

Dodds and Lawrence met with regional directors by ZOOM on February 5 to discuss the questionnaire that will be used with staff and councils in Iowa counties. The goal is to better understand how our counties are organized and staffed, who has various roles and responsibilities, what is working well, and what could be improved upon. Regional directors were asked to hold these discussions in February and March, but some may not be completed until April. Directors were asked to send the questions before meeting with staff and councils, so they have time to prepare responses.

Lawrence has asked ISU Extension and Outreach staff who know people in other states to volunteer to gather input from those states. Some people have stepped forward to help. He also asked recent NELD participants to gather input from people in other states. We are still looking for volunteers.

A CyBox will be set up to store the responses, and Lawrence and Dodds will create a summary table to help organize the responses. The committee will meet face to face May 22 to summarize the findings from Iowa counties and from other states.

### **Progress report at Annual Conferences**

ISU Extension and Outreach Annual Conference is February 28 and Iowa Extension Council Association Annual Conference is March 30. We will have a brief progress report from the committee at each of these conferences. We will still be gathering information, but we can report the following:

- We are gathering input from different levels in the other states, i.e., director, county staff, regional staff.
- Staff and councils can view the questionnaires for Iowa and other states (posted on the website) to see the type of questions we are asking.
- We can report which states we are gathering input from.
- We can remind people that they can reach out to any committee member about the process.