

## Suggested Calendar

### Extension Council Learning Objectives

Those with an asterisk (\*) can be moved to a different month.

<p><b>January</b></p> <p>Extension Council Reference Manual and/or Extension Council Meeting Calendar</p>	<p><b>February</b></p> <p>Program Catalog and/or Extension Council Responsibilities</p>	<p><b>March</b></p> <p>Iowa Extension Council Association and/or Staff Performance Reviews</p>	<p><b>April</b></p> <p>Open Meeting Laws</p>
<p><b>May</b></p> <p>Extension Council Relationship with the County Fair Board</p>	<p><b>June</b></p> <p>*Iowa State University Extension and Outreach History</p>	<p><b>July</b></p> <p>*Extension Council Office Roles and Responsibilities</p>	<p><b>August</b></p> <p>*Equity and Diversity Guidelines</p>
<p><b>September</b></p> <p>* General Committee Guidelines for Extension Councils and/or Reading Financial Statements</p>	<p><b>October</b></p> <p>*Success Stories</p>	<p><b>November</b></p> <p>Extension Council Budget Timeline and/or Building Partnerships and Communicating with Policymakers</p>	<p><b>December</b></p> <p>Extension Council Officer Skills and Rotation of Leadership</p>

The following topics could be scheduled for any month:

- Extension Councils: Elected Positions versus Volunteer Service
- Nepotism
- Staff Supervision