

CLINTON COUNTY EXTENSION COUNCIL MEETING  
Clinton County Extension Office, DeWitt  
Wednesday, September 21<sup>st</sup>, 2022 – 7:00 pm

MINUTES

ROLL CALL = Time: 7:08 pm

KEY: P = Present, O = Online/Virtual, A = Absent

COUNCIL: Jessie Jacobi: \_P\_ Paul Beeck: \_P\_ Barb Boeckmann: \_P\_ Karen Friis: \_P\_ Marlin McCormick: \_P\_  
Bonnie Oliver: \_P\_ Jena Petersen: \_P\_ Brian Schmidt: \_arrived at 7:30pm\_ Dan Smicker: \_P\_  
STAFF: Sam Genson: \_P\_ Jeff Macomber: \_P\_ Other: \_\_\_\_\_ Guest(s): \_\_\_\_\_

1. CONSENT AGENDA:

MOTION by: \_\_\_\_\_ Dan \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ Marlin \_\_\_\_\_ to approve the consent agenda

*The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.*

- a. Approval of Agenda
- b. Minutes from last month's regular meeting
- c. Financial Reports:
  - i. Balance Sheet
  - ii. Bank Statement
  - iii. Outstanding Checks
  - iv. Voucher Report
    1. Visa Bill – Detailed Report
  - v. Revenue & Expense Summary
  - vi. Revenue & Expense Detail
- d. Approval of Volunteers

2. PUBLIC COMMENTS:

Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting.  
There is a 3-minute maximum time allowance for each speaker.

No comment

3. COMMITTEE REPORTS & ACTION ITEMS:

- a. Facility – Items discussed in Director's report
- b. Finance – Two months into new fiscal year and everything is looking good. Next meeting November 16<sup>th</sup> 6:30pm.
- c. Personnel – An update regarding CYC applicant status was given. Next meeting is dependent upon CYC application timeline.
- d. Programming, Public Relations, & Marketing – Next meeting is TBD. Items will be discussed in Director's report.

4. PROGRAM/STAFF REPORTS:

a. Regional Director-Jeff Macomber-

- Iowa Extension Council Association Year in Review document was shared with council members. The Membership Benefits Questionnaire was also reviewed, and council member feedback was solicited.
- Reported Vice President John Lawrence will be retiring in March of 2023 and search is currently underway with hopes of new VP in place by Spring.
- Reported the MOU is also close to a final draft status at this time. The overall goal is to have it finalized in Spring as well.

b. County Director - Sam Genson

- The MOU between Extension and Fair Board was reviewed and provided to fair board members.
- New signage has been installed on the exterior of the building to indicate we are a tobacco free, no smoking and no vaping organization.
- Native plants have now been planted in the front of the office by Clinton County Master Gardeners.
- Carpet samples were reviewed.
- A class for caregivers will be held for individuals that are primary caregivers. Classes are free and will be held every Monday for six weeks beginning October 3<sup>rd</sup> from 11-12:30pm. Information has been sent out.
- 4-H Fire Up will be held Sunday, October 2<sup>nd</sup> from 4-6pm at Grace Camp. Council members were encouraged to attend and if help if available.
- 4-H Annual Leader Training was held with 18 in attendance.
- Master Gardener's and trainees were invited to the Bickelhaupt Arboretum Walk held September 12<sup>th</sup>. There were 8 in attendance including several trainees.
- There are two webinars coming up this fall sponsored by Master Gardener's, one about spooky plants and the other about harvesting seeds.
- Pesticide classes will begin in October for Commercial Applicators. Private Applicator training will begin in January 2023.
- Sam and Jeff's offices are now moved.

5. NEW BUSINESS:

a. Watch 3-Minute Video on the IECA Member Benefit Survey and discuss/take survey.

b. Approve FY '23 Clinton County 4-H Foundation budget.

MOTION by: \_\_\_\_\_ Marlin \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ Karen \_\_\_\_\_ VOTE: Yes\_9\_ No\_0\_

c. Approve bid for new sign on the front of the building.

MOTION: to purchase the sign from Quad City Custom Signs for approximately \$33 a square foot versus \$38 a square foot from a competing bid. Sign will be made from aluminum versus vinyl. by: \_\_\_\_\_ Marlin \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ Jena \_\_\_\_\_ VOTE: Yes\_9\_ No\_0\_

d. Discussion of enrollment into ISU Insurance Flexible Spending Account and Dependent Care Assistance.

MOTION: \_\_\_\_\_ no action taken \_\_\_\_\_ by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ VOTE: Yes\_\_ No\_\_

e. Discussion of sponsorship of Clinton Herald Thanksgiving Food Drive (\$1500, \$450, or no sponsorship).

MOTION: \_\_\_\_\_ no action taken \_\_\_\_\_ by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ VOTE: Yes\_\_ No\_\_

6. OPEN DISCUSSION

- a. Council members shared appreciation for timeliness of packets to them prior to meeting.

7. GROUP REPORTS:

- a. Master Gardener  
i. Save the Date: Master Gardener Banquet – December 5<sup>th</sup> at Buzzy's  
ii. There will be no Extension Garden in 2023.
- b. 4-H Foundation  
i. Save the Date: 4-H Recognition Dinner – November 3<sup>rd</sup> at Buzzy's. Cost will be \$5 a person or \$20 per family.

8. FUTURE MEETINGS:

- a. Regular Business Meeting: Wednesday, October 19<sup>th</sup>, 2022 @ 7pm

9. ADJOURN:

MOTION by: \_\_\_\_\_ Jena \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ Paul \_\_\_\_\_ Time Concluded: \_\_\_\_\_ 8:54pm \_\_\_\_\_

*Bonnie Oliver - Council Secretary*

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