

**CLINTON COUNTY EXTENSION COUNCIL MEETING**  
**Clinton County Extension Office, DeWitt**  
Wednesday, September 15<sup>th</sup>, 2021 – 7:00 pm

**AGENDA**

1. **Roll Call** = Time: 7:15 pm \_\_\_\_\_ Key: P = Present, O = Online/Virtual, A = Absent

**Council:** Jessie Jacobi (chair): P Paul Beeck: P Barb Boeckmann: A Karen Friis: P  
Bonnie Oliver: P Jena Petersen: P Brian Schmidt: A Dan Smicker: P

**Staff:** Sam Genson: P Jeff Macomber: A Other: \_\_\_\_\_

**Guests:** Marlin McCormick \_\_\_\_\_

2. **Consent Agenda: MOTION by Dan 2<sup>nd</sup> by Paul** to approve the consent agenda.

*The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.*

- a. Approval of Agenda
- b. Minutes from last month's regular meeting *(Change date to August 25<sup>th</sup>)*
- c. Financial Reports:
  - i. Balance Sheet
  - ii. Bank Statement
  - iii. Outstanding Checks
  - iv. Voucher Report
    - 1. Visa Bill – Detailed Report
  - v. Revenue & Expense Summary
  - vi. Revenue & Expense Detail
- d. Approval of Volunteers:

3. **Public Comments:**

*Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. **There is a 3-minute maximum time allowance for each speaker.** If more than 20 minutes, council may determine alternate guidelines for public comments to not delay the regular meeting and more adequately accommodate public comments.*

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**4. Committee Reports and Action Items:**

- a. Facility – *Next Meeting will be in TBD (see item “c.” under Business)*
- b. Finance – *Next Meeting will be on Wednesday, October 20th, 2021 at 6 PM*
- c. Personnel – *Next Meeting TBD (Nov/Dec)*
- d. Programming, Public Relations, & Marketing – *Next Meeting will be in late Sept/early Oct*

**5. Program/Staff Reports:**

- a. County Director – Sam Genson
  - i. Mental Health Action Plan Update : Strengthening Families has been delayed for 2 weeks as only 3 families have signed up. This program has wonderful benefits and we are to help spread the word to involve more families.
  - ii. Community Gardens Update: Both Clinton and Dewitt have had wonderful results, with Dewitt donating around 700lbs.

**6. Business**

- a. Review 2021 Fair Recap: We received 5 responses from 4-H/Clover Kids/FFA parents with suggestions that will be taken into consideration for next year.
- b. Review 4-H County Endowment Fund Annual Report: A draft was presented for the annual report.
- c. Discussion about Front Office area  
**RESOLUTION? : \_Sam will contact Iowa State University School of Design and area contractors for bids on changes to the front area.**  
**(If needed) MOTION by \_Dan\_ 2<sup>nd</sup> by \_Jena**  
**(If needed) VOTE: Yup\_6\_ Nope\_0\_**

**7. Group Reports:**

- a. Master Gardener: Sam is working on organizing the members into committees to reduce the workload that has fallen on a few. Also looking for a committee to help with organizing next year’s community gardens.
- b. Congratulations to Sam on being selected to the State Master Gardener Advisory Committee.
- c. 4-H Foundation – no further report

**8. Future Meetings: Regular Business Meeting: Wednesday, October 20<sup>th</sup>, 2021 at 7 PM**

**9. Adjourn: MOTION by Jena 2<sup>nd</sup> by \_\_Paul\_\_      Time Concluded: \_\_9:00 pm**

Submitted by Bonnie Oliver, Council Secretary.