

CLINTON COUNTY EXTENSION COUNCIL - SPECIAL MEETING

Clinton County Extension Office, DeWitt

Wednesday, March 9th, 2022 – 7:00 pm

MINUTES

1. **Roll Call** = Time: 7:00pm _____ Key: P = Present, O = Online/Virtual, A = Absent

Council: Jessie Jacobi: P Paul Beeck: P Barb Boeckmann: P Karen Friis: P
Marlin McCormick: P Bonnie Oliver: P Jena Petersen: A Brian Schmidt: P Dan Smicker: P
Staff: Sam Genson: P Jeff Macomber: O Other: _____
Guests: _____

2. **Consent Agenda: MOTION by Brian Schmidt _____ 2nd by Dan Smicker _____** to approve the consent agenda.

The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.

- a. Approval of Agenda

3. **Public Comments:**

Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. There is a 3-minute maximum time allowance for each speaker.

4. **New Business**

- a. Per the recommendation of the Personnel Committee, Clinton County Agricultural Extension Service eliminates the dual "Office Assistant" positions effective March 10th, 2022. With the elimination of these positions, Clinton County Agricultural Extension Service will pay Cindy Bartels a severance payment of \$1250 (\$250 x 5 Years employed @ Clinton County Extension) plus owed vacation time (\$1624.50) plus two weeks' pay (\$820.88) and will pay Kathy Tobin a severance payment of \$500 (\$250 x 2 Years employed @ Clinton County Extension) plus owed vacation time (\$442.64) plus two weeks' pay (\$769.80).

MOTION by Bonnie Oliver _____ 2nd by Paul Beeck _____

VOTE: For 8 Against 0

- b. Per the recommendation of the Personnel Committee, Clinton County Agricultural Extension Service approves the position description for the "Office Coordinator" position with a wage range of \$15.50 to \$16.50 per hour, plus a \$500 sign-on bonus, and instructs the County Director to publish the open position online no later than the close of business, Friday, March 11th, 2022.

MOTION by Marlin McCormick _____ 2nd by Paul Beeck _____

VOTE: For 8 Against 0

- c. Per the recommendation of the Personnel Committee, Clinton County Agricultural Extension Service approves the position description for the "County Youth Coordinator – 4H" position with a wage range of \$16.00 to \$17.25 per hour, plus a \$500 sign-on bonus, and instructs the County Director to publish the open position no later than the close of business, Friday, March 11th, 2022.

MOTION by Dan Smicker _____ 2nd by Paul Beeck _____

VOTE: For 8 Against 0

- d. Per the recommendation of the Personnel Committee, Clinton County Agricultural Extension Service approves the reassignment of Amanda Rau to the position of "County Youth Coordinator – K-12" which clarifies her position duties as separate from that of the "County Youth Coordinator – 4-H" and serves to focus her outreach efforts on the schools of Clinton County and providing in-school and out-of-school programming in said schools as well as other duties as assigned (see position description for "County Youth Coordinator – K-12"). This change will take effect on the first day of the "County Youth Coordinator - 4-H's" employment.

MOTION by_Brian Schmidt_____ 2nd by_Karen Friis_____

VOTE: For_8_ Against_0_

5. Future Meetings:

- a. **Regular Business Meeting:** Wednesday, March 23rd, 2022

6. Adjourn: MOTION by _Dan Smicker___ 2nd by _Karen Friis___ Time Concluded: _8:24pm___