

# CLINTON COUNTY EXTENSION COUNCIL MEETING

Clinton County Extension Office, DeWitt

Wednesday, November 15<sup>th</sup>, 2023 – 7:00 pm

## AGENDA

1. **Roll Call** = Time: 7: 10 \_\_\_\_\_

Key: P = Present, O = Online/Virtual, A = Absent

**Council:** Jessie Jacobi: P Paul Beeck: P Barb Boeckmann: P Karen Friis: A  
Marlin McCormick: P Gayle Powell: P Brian Schmidt: A Dan Smicker: P

**Staff:** Sam Genson: P Jeff Macomber: O Amanda Rau: P Cris Vetter: P

**Guests:** \_\_\_\_\_

2. **Consent Agenda: MOTION** by    Dan    2<sup>nd</sup> by    Barb    to approve the consent agenda.

*The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.*

- a. Approval of Agenda
- b. Minutes from last month's regular meeting
- c. Financial Reports:
  - i. Balance Sheet
  - ii. Bank Statement
  - iii. Outstanding Checks
  - iv. Voucher Report
    1. Visa Bill – Detailed Report
  - v. Revenue & Expense Summary
  - vi. Revenue & Expense Detail

3. **Approval of Volunteers**

Motion by Dan 2<sup>nd</sup> by Marlin: Vote: Yes The Council approved the list of 10 volunteers.

4. **Public Comments:**

*Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. **There is a 3-minute maximum time allowance for each speaker.** If more than 20 minutes, council may determine alternate guidelines for public comments to not delay the regular meeting and more adequately accommodate public comments.*

5. **Committee Reports and Action Items:**

a. Facility – OCTOBER, DECEMBER

**b. Finance – Will meet prior to Council in NOVEMBER, JANUARY, FEBRUARY**

The Finance Committee of Marlin, Paul and Sam met prior to the meeting. They have reviewed the preliminary budget for 24-25. The committee will refine the proposed budget in January, with a vote in February. Sam is looking for better insurance rates. We are currently paying over \$7,000 for insurance. Sam will be talking to other insurance companies for possible better rate.

c. Personnel – DECEMBER (not before)

The Personnel Committee will meet Dec 7 at 8am.

d. Programming, Public Relations, & Marketing – MARCH

**6. Program/Staff Reports:**

- a. Regional Director – Jeff Macomber  
Jeff has nothing to report.
- b. County Director – Sam Genson  
Sam attended the County Director Learning Day which was very informative with an emphasis on leadership. They will look at putting similar counties together to discuss on-going issues. Such as how are other counties handling insurance.

Sam has been accepted into the Leadership Academy.

Sam has been working with United Way-Getting Ahead, which is a program for low-income teens and young adults. They are able to teach basic finance along with other topics such as how to keep your apt clean. He has been working on the Leap Grant, which is part of the HOP grant. They recently met with human science staff with an emphasis on community and economic development. They want the process to be slow and methodical.

- c. CYC – Amanda Rau  
Amanda reported that they are doing well on enrollment and are on track. Recognition night was great with the help of county council. A Youth Council Initiation was held. Amanda made 55 new member boxes. Most of the new 4H kids are 4<sup>th</sup> graders.

Amanda reported that she took 4 kids to the Meat Judging Clinic. The morning was an educational training activity. In the afternoon, they had 6 classes, a set of 10 questions to answer and identification of 30 different cuts of meat within 30 minutes. The team placed 4<sup>th</sup> overall. The students felt it was a valuable learning experience.

An upcoming priority for Amanda is training for club officers and club leaders.

- d. ANR Program Coordinator – Cris Vetter  
Cris reports that the Commercial Pesticide is nearing completion. In Jan and Feb, the Private Pesticide training will be held. The number of attendees has decreased. It was noted that there is online training that may be impacting the number of attendees.

Sam and Cris had a video call with Catherine DeLong who is the Water Quality Program Manager for ISU Extension and Outreach. She works statewide to bring people together to share resources, ideas, and perspectives about water quality in Iowa and is looking at a well stewardship session in Clinton County in March 2024. This would also be held with Shane McClintock, who is the Director of Environmental Services for Clinton County. As a result, participants could also sign up to get their well tested.

Cris and Sam are starting conversations with Denise Schwab, ISU Extension Beef Program Specialist on a conference in June. Looking at a larger area that is able to provide a meal, such as Buzzy's. on beef in June; maybe go to Buzzy's for food. Better attendance with meal.

**7. New Business**

- a. Accept Ann Eisenman as new council member, serving until (at least) Dec 31, 2024  
**MOTION by \_\_\_\_\_ Dan \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_ Gayle \_\_\_\_\_**  
**VOTE: Yes  No \_\_\_**
- b. Approve payment to Ring Central for phone service for the year – cost of \$3290.45  
**MOTION by \_\_\_\_\_ Dan \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_ Paul \_\_\_\_\_**  
**VOTE: Yes  No \_\_\_**
- c. Approve purchase of two new Dell laptops from ISU – cost of \$1086 x 2  
**MOTION by \_\_\_\_\_ Marlin \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_ Dan \_\_\_\_\_**  
**VOTE: Yesx No \_\_\_**

d. Approve Paint bid of \$2900 (see attached) from Jim Hill Painting

**MOTION** by \_\_\_\_\_ Dan \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_ Barb \_\_\_\_\_

**VOTE:** Yes  No

e. Approve flooring bid of \$5389 from Breitbach Flooring

**MOTION** by \_\_\_\_\_ Marlin \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_ Gayle \_\_\_\_\_

**VOTE:** Yes  No

f. Approve additional holiday of Nov 22<sup>nd</sup> following Gov. Reynolds proclamation of two additional days off for state employees

**MOTION** by Dan \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_ Barb \_\_\_\_\_

**VOTE:** Yes  x No

g. Approve posting of Summer Assistant position (x2) @ 11:50 per hour and 30 hours/week.

**MOTION** by \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_

**VOTE:** Yes  No

Grant authority to change the motion to strike \$11.50 and change to \$12 per hour.

**MOTION** by Dan 2<sup>nd</sup> by Marlin.

**Amend motion Vote:** Yes

Approved amended motion:

**Motion** by Dan 2<sup>nd</sup> by Paul

**Vote:** yes

h. Further discuss participation/attendance policy for 4-H members in relation to showing at the County Fair

## 8. Group Reports:

a. Master Gardener:

Gayle reported that the MG are preparing for their annual meeting in December at Buzzys in Welton.

Members will be honored for their volunteer hours, along with Friend of MG and MG of the Year Awards.

b. 4-H Foundation: Mar 16 is the scheduled basketball tournament. There were also 5 Project Awards of \$100 each.

## 9. Future Meetings:

a. **Regular Business Meeting:** Wednesday, December 13<sup>th</sup>, 2023

10. **Adjourn:** **MOTION** by Dan \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_ Marlin Time Concluded: \_\_8:06.