

CLINTON COUNTY EXTENSION COUNCIL MEETING
Clinton County Extension Office, DeWitt
Wednesday, April 21, 2021 – 7:00 pm

AGENDA

1. **Roll Call = Time:** __7:04 pm_____ Key: P = Present, O = Online/Virtual, A = Absent

Council: Chuck Goddard: __P_ Paul Beeck: __P_ Barb Boeckmann: __P_ Karen Friis: __P_ Jessie Jacobi: __P_
Bonnie Oliver: __P_ Jena Petersen: __A_ Brian Schmidt: __A_ Dan Smicker: __A_

Staff: Sam Genson: __ Jeff Macomber: __ Other: _____

Guests: __ Barb Dunn Swanson _____

2. **Consent Agenda: MOTION** by __Jessi__ 2nd by __Jena__ to approve the consent agenda.

The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.

- a. Approval of Agenda
- b. Minutes from last month's regular meeting
- c. Financial Reports:
 - i. Balance Sheet
 - ii. Bank Statement
 - iii. Outstanding Checks
 - iv. Voucher Report
 - v. Revenue & Expense Summary
 - vi. Revenue & Expense Detail
- d. Approval of Volunteers:

3. **Public Comments:**

*Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. **There is a 3-minute maximum time allowance for each speaker.** If more than 20 minutes, council may determine alternate guidelines for public comments to not delay the regular meeting and more adequately accommodate public comments.*

_____ **there were no guests**

4. Committee Reports and Action Items:

- a. Facility – there will be a meeting in May. Offices will change with the addition of new hire.
- b. Finance – Brian reported everything balanced out, thanked Sam for a great job.
Talked about all the checks still out that have not been cashed, might come up with a statement that checks must be cashed in a certain amount of time.
Because of Covid-19 property tax coming in might be lower, will keep that in mind for budget purposes.
- c. Personnel – The committee has been doing interviews for the new position, County Program Assistant. Sam gave comments on each one and is hoping to have someone in the next few weeks.
- d. Programming, Public Relations, & Marketing – Bonnie reported a meeting was held April 8th.
The Speak Out Against Suicide organization held their annual event on April 10th, the extension council had donated \$500 to this cause. Sam is working on Growing to Give Garden, will be looking for seeds and plants for this project.
Fair schedule is out, fair books are printed and ready to hand out to each family. The dog workshop has begun.
Mindful Teen has been postponed for now, only one signed up, program will be rescheduled.
We have received a \$300 grant from Lincolnway.
Amanda is working on a Flight Club, tentatively set for May 22, for grades 6-8 at the Clinton airport.
A class coming up on Suicide Prevention, QPR, (question, persuade & refer). More info to come on that.

Program/Staff Reports:

- e. Human Sciences Extension and Outreach – Barb Dunn Swanson spoke via zoom on the Human Sciences Extension and Outreach Program. She thanked our county for our support and advised us they do have a catalog with a list of available programs. She added that Sam has done a tremendous job of getting some of these up and running.
- f. Regional Director – Jeff Macomber
 - i. Insurance, Claims and Liability Information Jeff went over this with the council, making us aware of the coverage we now have.
- g. County Director – Sam Genson
 - i. Mental Health Action Plan Update Sam is working on a list of volunteers to help on a committee to come up with a contact list of names and phone numbers to be available to the community.
 - ii. Farm Economy Action Plan Update Sam is working on putting an article on Facebook weekly, focusing on AG economy. Cindy has been asked to put together a booklet on farmers markets in the area to share.
 - iii. Volunteers needed to be Clover Kids judges at the Fair: 7/16 @ 9am-Noon

5. Business

- a. Approve fair t-shirt expense (~\$3000 through Go Van Goghs)

MOTION by __Dan_____ 2nd by __Jena_____

VOTE: Yay__9 Nay__0_

- b. Approve updated County Fiscal Policy

MOTION by __Dan_____ 2nd by _____Jessi__

VOTE: Yay__9_ Nay__0

- c. Grant authority for County Director to hire County Programming Assistant position with a salary range of \$14.50 to \$15.50 per hour.

MOTION by __Dan_____ 2nd by __Brian_____

VOTE: Yay__9 Nay__0

- d. Approve Families First Coronavirus Response Act (FFCRA) paid leave/tax credit: 4/1/21-9/30/21

MOTION by __Jessi_____ 2nd by __Jena_____

VOTE: Yay__9 Nay__0_

- e. Approve updated 4-H Foundation By-laws

MOTION by __Karen_____ 2nd by __Jessi_____

VOTE: Yay__9 Nay__0_

- f. Approve \$1000 for Mental Health ad to run during May

MOTION by __Jena_____ 2nd by __Brian_____

VOTE: Yay__9 Nay__0

6. Group Reports:

- a. Master Gardener The fairy garden program will be held on May 15th. Sam is working on a program ,de-stressing by gardening with Mercy One.

- b. 4-H Foundation -The basketball tournament and cake auction went very well.

7. Future Meetings: *Regular Business Meeting*: Wednesday, May 19th, 2021 at 7 PM

8. Adjourn: MOTION by __Jena_____ 2nd by __Jessi_____ Time Concluded: 8:31 pm_____

Submitted by _____ Bonnie Oliver, Council Secretary