

## CLINTON COUNTY EXTENSION COUNCIL MEETING

Clinton County Extension Office, DeWitt

Wednesday, August 23<sup>rd</sup>, 2023 – 7:00 pm

### Minutes

1. Meeting was **called to order by vice chair** Brian Schmidt at 7:03 pm  
Roll Call: **Council Members (6) Present:** Paul Beeck, Barb Boeckmann, Marlin McCormick, Gayle Powell  
Brian Schmidt and Dan Smicker. **Members (2) Absent:** Jessie Jacobi and Karen Friis. With one council vacancy.  
**Staff Present:** Sam Genson, Jeff Macomber and Cris Vetter. **Guests:** none
2. **Consent Agenda: MOTION by Dan Smicker 2<sup>nd</sup> by Marlin McCormick** to approve the consent agenda.  
*The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.*
  - a. Approval of Agenda
  - b. Minutes from last month's regular meeting
  - c. Financial Reports:
    - i. Balance Sheet
    - ii. Bank Statement
    - iii. Outstanding Checks
    - iv. Voucher Report
      1. Visa Bill – Detailed Report
    - v. Revenue & Expense Summary
    - vi. Revenue & Expense Detail
  - d. Approval of Volunteers
3. **Committee Reports and Action Items:**  
Facility, Finance, Personnel and Programming, Public Relations, & Marketing committee have not meet since the June Extension Council Meeting. A handout was provided with a listing of committee meeting dates from September 2023 to August 2024.
4. **Program/Staff Reports:** Regional Director – Jeff Macomber, County Director – Sam Genson and ANR Program Coordinator – Cris Vetter provided general staff updates.
5. **New Business**
  - a. **Elect a new Council Secretary**  
Motion by Brian Schmidt to nominate Gail Powell as council secretary, 2<sup>nd</sup> by Dan Smicker. No other nomination. **Vote** was 6 Yes and 0 No.
  - b. **Discussion of filling open Extension Council position**  
General discussion how to make the public aware of open position. It was suggested place it in newspapers, e-mail 4-H and Master Gardeners, share with other agencies we partner with.
  - c. **Determine Attendance Policy for 4-H participants to be able to show at the County Fair.**  
Consent of council that continued research is needed. Would like staff to outline pros and cons. Also survey what other counties are doing
  - d. **Approve payment of \$1316.69 to Voss Brothers Plumbing for new toilet and labor on two lines.**  
MOTION by Dan Smicker, 2<sup>nd</sup> by Gayle Powell . **Vote** was 6 Yes and 0 No.

**e. Review and accept FY '23 Published Report.**

MOTION by Dan Smicker, 2<sup>nd</sup> by Paul Beeck. **Vote** was 6 Yes and 0 No.

**f. Determine ramifications of exhibitors who left the County Fair early.**

MOTION by Dan Smicker not to award premiums to **Lindquist and Vickers**, 2<sup>nd</sup> by Barb Boeckmann.  
Vote was 6 Yes and 0 No.

**g. Discuss participation of County Director, Samuel Genson, in the Iowa State University Extension and Outreach Leadership Academy.**

MOTION by Dan Smicker to support his nominate to the Academy, 2<sup>nd</sup> by Gayle. **Vote** was 6 Yes and 0 No.

**h. Amend CYC position description to be 35 hours per week instead of 40 hours per week.**

MOTION by Dan Smicker, 2<sup>nd</sup> by Gayle Powell. **Vote** was 6 Yes and 0 No.

**i. Approve closing the office on September 29<sup>th</sup> for the Southeast Area Meeting**

MOTION by Marlin McCormick, 2<sup>nd</sup> by Gayle Powell **Vote** was 6 Yes and 0 No.

**6. Group Reports:**

a. Master Gardener – OLC irrigation is in but needs the main water connection from the street made. More youth brought container gardens to the fair. 160 youth participated in make and take at the county fair. Over the summer have been providing youth gardening education at Calamus Child Care. Around 16 youth participate each week. Other education efforts include landscape design for DeWitt Library, City of DeWitt Community Center and so DeWitt UCC.

b. 4-H Foundation – no meet since past council meeting in June.

**7. Future Meetings:**

a. Regular Business Meeting: Wednesday, September 20<sup>th</sup>, 2023

**8. Adjourn:** MOTION by Dan Smicker, 2<sup>nd</sup> by Barb Boeckmann Time Concluded: 8:37 p.m.