

# CLINTON COUNTY EXTENSION COUNCIL MEETING

Clinton County Extension Office, DeWitt

Wednesday, April 17<sup>th</sup>, 2024 – 7:00 pm

## AGENDA

1. **Roll Call** = Time: 7:27 \_\_\_\_\_

Key: P = Present, O = Online/Virtual, A = Absent

**Council:** Jessie Jacobi: A Paul Beeck: P Barb Boeckmann: P Ann Eisenman: P Karen Friis: A  
Marlin McCormick: P Gayle Powell: P Brian Schmidt: A Dan Smicker: P

**Staff:** Sam Genson: P Jeff Macomber: P Amanda Rau: A Cris Vetter: A

**Guests:** \_\_\_\_\_

2. **Consent Agenda: MOTION by M. McCormick 2<sup>nd</sup> by A. Eisenman to approve the consent agenda.**

**Motion approved.**

*The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.*

- a. Approval of Agenda
- b. Minutes from last month's regular meeting
- c. Financial Reports:
  - i. Balance Sheet
  - ii. Bank Statement
  - iii. Outstanding Checks
  - iv. Revenue & Expense Summary
  - v. Revenue & Expense Detail

3. **Voucher Report Approval**

Checks #18740 to #18788 for \$33,009.59

Electronic Funds Transfers (EFTs) \$65,000

Direct Deposits \$10,149.71

**MOTION by G. Powell 2<sup>nd</sup> by B. Boeckmann**

**VOTE: Yes 6 No 0**

4. **Approval of Volunteers**

**Motion to approve Jenna Kingsley as a volunteer.**

**Motion by M. McCormick 2<sup>nd</sup> by A. Eisenman**

**Vote: Yes 6 to 0**

5. **Public Comments:**

*Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. **There is a 3-minute maximum time allowance for each speaker.** If more than 20 minutes, council may determine alternate guidelines for public comments to not delay the regular meeting and more adequately accommodate public comments.*

6. **Committee Reports and Action Items:**

- a. Facility – OCTOBER, DECEMBER, MAY
- b. Finance – Will meet prior to Council in NOVEMBER, JANUARY, FEBRUARY, ~~APRIL~~, MAY
- c. Personnel – MAY/JUNE
- d. Programming, Public Relations, & Marketing – MARCH

**There are no committee reports due to Strategic Planning.**

**7. Program/Staff Reports:**

- a. Regional Director – Jeff Macomber
- b. County Director – Sam Genson
  1. LEAP: In the process of hiring a manager.
- c. CYC – Amanda Rau
- d. ANR Program Coordinator – Cris Vetter

**8. Business**

- a) Council Training Videos: SKIPPED
  - Consent Agendas: [3 Minutes about the Consent Agenda on Vimeo](#)
  - Selecting Nominating Committees: [3 Minutes about Selecting Nominating Committees \(vimeo.com\)](#)
- b) Discussion on Nominating Committee
  - [Extension Council Nominating Committee Process and Orientation \(iastate.edu\)](#)
- c) Approve a 28e Agreement between Muscatine, Clinton, and Cedar counties in establishing an understanding of the LEAP Program Assistance position and fiscal responsibilities.  
Moved by \_\_G. Powell\_\_ Seconded by \_\_B. Boeckmann\_\_\_\_ Motion carried \_\_6\_\_ to \_\_0\_\_
- d) Approve Clinton County Extension Council is willing to serve as the employer of record and fiscal agent for the LEAP Program Assistant if mutually agreed upon by County LEAP Program Supervisors: Cedar – Dionne Daedlow, Clinton – Sam Genson, and Muscatine – Heidi Hoffman  
Moved by \_\_M. McCormick\_\_\_\_ Seconded by \_\_A. Eisenman\_\_\_\_ Motion carried \_\_6\_\_ to \_\_0\_\_
- e) Grant hiring authority to County LEAP Program Supervisors (Cedar – Dionne Daedlow, Clinton – Sam Genson, and Muscatine – Heidi Hoffman) with a hiring range up to \$18.25 per hour  
Moved by \_\_P. Beeck\_\_ Seconded by \_\_B. Boeckmann\_\_\_\_ Motion carried \_\_6\_\_ to \_\_0\_\_
- f) Approve payment of over \$1000 to Weber Screen Printing for Fair T-Shirts (estimate: \$3500)  
Moved by \_\_M, McCormic\_\_ Seconded by \_\_A. Eisenman\_\_ Motion carried \_\_6\_\_ to \_\_0\_\_
- g) Approve office closing on April 23<sup>rd</sup> for Professional Development  
Moved by \_\_G. Powell\_\_\_\_ Seconded by \_\_B. Boeckman\_\_ Motion carried \_\_6\_\_ to \_\_0\_\_

**9. Group Reports:**

- a. Master Gardener: Hort in the Heartland was successful. Speakers were informational with Cyle Dickens, KWQC-TV was keynote speaker. Samantha was recognized for her amazing graphics for Hort in the Heartland.
- b. 4-H Foundation: No meeting.

**10. Future Meetings:**

- a. **Regular Business Meeting:** Wednesday, May 15<sup>th</sup>, 2024 – 7:00 pm

**11. Adjourn: MOTION by \_\_A. Eisenman 2nd by \_\_B. Boeckmann\_\_\_\_ Time Concluded: \_\_8:33 pm\_\_\_\_**