

## CLINTON COUNTY EXTENSION COUNCIL MEETING

Clinton County Extension Office, DeWitt

Wednesday, April 19<sup>th</sup>, 2023 – 7:00 pm

### Minutes

Meeting was **Called to Order** by chair Jessie Jacobi at 7:13 pm

1. **Roll Call: Council Members Present:** Jessie Jacobi, Paul Beeck, Barb Boeckmann arrived at 7:45pm, Karen Friis Marlin McCormick, Bonnie Oliver, Gayle Powell and Brian Schmidt. **Member Absent:** Dan Smicker  
**Staff Present:** Sam Genson, Jeff Macomber and Amanda Rau. **Guests:** none

2. **Consent Agenda: MOTION by Brian Schmidt 2<sup>nd</sup> by Gayle Powell** to approve the consent agenda.

*The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.*

- a. Approval of Agenda
- b. Minutes from last month's regular meeting
- c. Financial Reports:
  - i. Balance Sheet
  - ii. Bank Statement
  - iii. Outstanding Checks
  - iv. Voucher Report
    1. Visa Bill – Detailed Report
  - v. Revenue & Expense Summary
  - vi. Revenue & Expense Detail
- d. Approval of Volunteers

3. **Public Comments:** none

4. **Committee Reports and Action Items:**

- a. Facility – *Needs to meet in May/June to assess building improvements. Staff is developing a list of equipment needs.*
- b. Finance – *Meeting held on April 19<sup>th</sup>. They reviewed FY23 expenses need to amend the budget for unanticipated roof expense.*
- c. Personnel – *Next meeting is May 4<sup>th</sup>*
- d. Programming, Public Relations, & Marketing – *Jeff will get schedule next meeting.*

5. **Program/Staff Reports – written reports**

- a. Regional Director – Jeff Macomber – talked up Region 20 Council Networking Meeting.
- b. County Director – Sam Genson, visiting city council meetings, upcoming program Science of Parenting.
- c. CYC – Amanda Rau, \$13,000 raised from cake auction, fairbook arrived and visiting 4-H clubs.
- d. ANR Program Coordinator – Cris Vetter, re-energizing MG, applicator training done and asking for council input on ANR programming.

6. **New Business**

- a. Approve payment of \$1384 to State Auditor for FY'21 Audit  
**MOTION by Brian Schmidt second by Paul Beeck**  
**Motion Carried 7 to 0**

- b. Approve purchase of Fair T-Shirts for (\$4000)  
**MOTION by Gayle Powell second by Marlin McCormick. Motion carried 7 to 0**
- c. Approve hiring of Jaelyn Wegener as Fair Coordinator at a wage of \$17 per hour  
**MOTION by Karen Friis second by Brian Schmidt . Motion carried 7 to 0.**
- d. Approve scholarship payment of the Charles Goddard Scholarship of \$1000  
**MOTION by Gayle Powell Second by Barb Boeckmann. Motion carried 8 to 0.**
- e. Public hearing for Amending the Budget  
**MOTION by Brian Schmidt Second by Barb Boeckmann** FY23 Extension Education Operation Budget be amended. The amendment requestion is **\$477, 822** from **\$441,822** in expenditure. This is due to replacing the roof of the Extension office at 400 East 11<sup>th</sup> Street in DeWitt. The council secretary or designee be directed to officially publish the FY23 Budget Amendment Hearing for May 17, 2023, at 7pm at the Clinton Extension Office, located at 400 East 11<sup>th</sup> Street in DeWitt. Motion second by. **Motion carried 8 to 0.**

**7. Group Reports:**

- a. Master Gardener – plant sale is 20<sup>th</sup> and 21<sup>st</sup>. Front of office is getting relandscaped.
- b. 4-H Foundation – five seniors applied for scholarships.

**8. Future Meetings:**

- a. **Regular Business Meeting and public:** Wednesday, May 17<sup>th</sup>, 2023

**9. Adjourn: MOTION by Barb Boeckmann Second by Karen Friis. Time Concluded: 7:55 pm**

Submitted by Bonnie Oliver, Secretary \_\_\_\_\_  
Jeffrey Macomber, Regional Director