

**CLINTON COUNTY EXTENSION COUNCIL
MEETING
Clinton County Extension Office, DeWitt
Wednesday, May 18th, 2022 – 7:00 pm**

MINUTES

Roll Call = Time: _____

Key: P = Present, O = Online/Virtual, A = Absent

Council: Jessie Jacobi: P Paul Beeck: P ___ Barb Boeckmann: P Karen Friis: P ___
Marlin McCormick: P _____ Bonnie Oliver: P Jena Petersen: P Brian Schmidt: A ___
Dan Smicker: P _____ **Staff:** Sam Genson: P _____ Jeff Macomber: A
Brian Schmidt arrived at 8pm. _____ Other: _____
Guests: Shawn Hamerlinck _____

1. **Consent Agenda: MOTION by Dan, 2nd by Marlin** _____ to approve the consent agenda.

The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.

- a. Approval of Agenda
- b. Minutes from last month's regular meeting
- c. Minutes from March Special Meeting
- d. Financial Reports:
 - 1.d.i. Balance Sheet
 - 1.d.ii. Bank Statement
 - 1.d.iii. Outstanding Checks
 - 1.d.iv. Voucher Report -beginning in August this will be in the minutes.
 - 1.d.v. Visa Bill – Detailed Report
 - 1.d.vi. Revenue & Expense Summary
 - 1.d.vii. Revenue & Expense Detail
- e. Approval of Volunteers:

2. Public Comments:

Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting.

There is a 3-minute maximum time allowance for each speaker.

Shawn Hamerlinck spoke about getting his son's animal registered in 4-H online.

3. Committee Reports and Action Items:

- a. Facility – *Next meeting TBD*
- b. Finance – *Report from May 18th meeting, Next Meeting will be on Wed., June 15th, 2022, at 6:30 PM*
- c. Personnel – *Next Meeting: Late May/Early June reviews will be done by June. Summer help has started.*
- d. Programming, Public Relations, & Marketing – *Report from May 3rd meeting, Next meeting will be in late August*

4. Program/Staff Reports:

- a. County Director – Sam Genson
General Update The community/extension garden is progressing, watering issue has been solved.

5. New Business

- a. Approval of \$500 starting bonus (before taxes) to Crystal Vetter and Rebecca Trumm as stated in the minutes from the March Council Meeting
MOTION by _____ Dan _____ 2nd by Paul _____ VOTE: Yes 8 ___ No 0

- b. Discussion and approval of **regular** business hours (8:30-5 pm Monday-Friday) for the Clinton County Extension office in DeWitt
MOTION by _____ Marlin _____ 2nd by Dan _____ VOTE: Yes 8 ___ No 0

- c. Approval for office credit card with \$500 limit for Crystal Vetter (Office Coordinator) and add as inquirer on extension checking and money market accounts.
MOTION by _____ Dan _____
2nd by Marlin _____ VOTE:
Yes 8 _____ No 0

- d. Approval new office arrangement (Options A, B, and C) Option A has been approved.
MOTION by _____ Dan _____ 2nd by Marlin _____ VOTE: Yes 8 No 0

- e. Approval council support in submitting AmeriCorps application
MOTION by _____ Dan _____ 2nd by Karen _____ This item will be tabled until next month, this will be the first item of new business in June.
VOTE: Yes 8 _____ No 0

- f. Discussion to allow fair entries after May 15th and up to May 18th to show in the Clinton County Club Show. The first motion to allow all as a group was defeated. Second motion to discuss each individual request was passed.
MOTION by _____ Dan _____ 2nd by Jena _____
VOTE: Yes 7 _____ No 1
Ella Krukow Yes 9 No 0
Fuglsang Yes 9 No 0
Lucas Burken Yes 5 No 4
Shawn Hamerlinck Yes 9 No 0
Meyermann Yes 9 No 0
Teegan Yes 9 No 0

6. Group Reports:

- a. Master Gardener -Plant sale brought in about \$3400. They had 3 new trainees, 1 has dropped.
- b. 4-H Foundation-

7. Future Meetings:

- a. **Regular Business Meeting:** Wednesday, June 15th, 2022 @ 7pm

8. Adjourn: MOTION by Jena _____ 2nd by Paul Time Concluded: 9 p m