

CLINTON COUNTY EXTENSION COUNCIL MEETING

Clinton County Extension Office, DeWitt

Wednesday, March 23rd, 2022 – 7:00 pm

MINUTES

1. **Roll Call** = Time: 7:38 pm

Key: *P = Present, O = Online/Virtual, A = Absent*

Council: Jessie Jacobi: P Paul Beeck: P Barb Boeckmann: P Karen Friis: P

Marlin McCormick: P Bonnie Oliver: P Jena Petersen: P Brian Schmidt: P Dan Smicker: P

Staff: Sam Genson: P Jeff Macomber: P Other: _____

Guests: none

2. **Consent Agenda: MOTION by Brian 2nd by Paul to approve the consent agenda.**

The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.

- a. Approval of Agenda
- b. Minutes from last month's regular meeting
- c. Minutes from March Special Meeting
- d. Financial Reports:
 - 2.d.i. Balance Sheet
 - 2.d.ii. Bank Statement
 - 2.d.iii. Outstanding Checks
 - 2.d.iv. Voucher Report
 - 2.d.iv.1. Visa Bill – Detailed Report
 - 2.d.v. Revenue & Expense Summary
 - 2.d.vi. Revenue & Expense Detail
- e. Approval of Volunteers:

3. **Public Comments:**

*Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. **There is a 3-minute maximum time allowance for each speaker.***

none

4. **Committee Reports and Action Items:**

- a. Facility – *Next meeting will take place after we get some feedback on the front office*
- b. Finance – *Next Meeting will be on Wednesday, April 20th, 2022 at 6:30 PM*
- c. Personnel – *Next Meeting TBD*
- d. Programming, Public Relations, & Marketing – *Next Meeting will be in late April*

5. Program/Staff Reports:

- a. Regional Director – Jeff Macomber
 - 5.a.i. Iowa Extension Council Association. <https://www.iaextensioncouncils.org/>
Jeff shared the different resources available for the councils.
- b. County Director – Sam Genson
 - 5.b.i. General Update
 - 5.b.ii. New Website -Sam introduced the new website and the changes.

6. New Business

- 1.a.i.a. Extension Council Nomination Committee – looking for suggestions, need 2 males and 2 females that are not current council members.
- 1.a.i.b. Approval of three grant submissions: Clinton County Development Authority (CCDA) for \$5000 – Youth Mental Health First Aid training with a \$2200 match for YMHFA facilitator training; Lincoln Way Grant for \$1000 – Real Money, Real World for 2 schools; River Bluff Community Foundation for \$2500 – Pick A Better Snack for the 4 elementary schools in Clinton
MOTION by Jena _____ 2nd by Paul _____
VOTE: Yes_8_ No_0_
- 1.a.i.c. Approval of updated Clinton County Extension Fiscal Policy
MOTION by Dan _____ 2nd by Paul _____
VOTE: Yes_8_ No_0_
- 1.a.i.d. Approval of Master Gardener By-laws
MOTION by Dan _____ 2nd by Barb _____
VOTE: Yes_8_ No_0_
- 1.a.i.e. Request County Director to issue an RFP to Clinton County banks/credit unions for Calendar (or Fiscal?) Year 2023
MOTION by Marlin _____ 2nd by Dan _____
VOTE: Yes_8_ No_0_

7. Group Reports:

- a. Master Gardener- Hort in Heartland went well. Trees Forever made a donation. The group is going to pursue an irrigation system for the outdoor area. Plant sale will be May 14th & 15th.
- b. 4-H Foundation – Basketball tourney and cake auction went very well, \$11,851.00 raised.

8. Future Meetings:

- a. **Regular Business Meeting:** Wednesday, April 20th, 2022

9. **Adjourn:** **MOTION by Dan _____ 2nd by Jena _____** Time Concluded: 9:03 pm

Submitted by Bonnie Oliver, Council Secretary