

CLINTON COUNTY EXTENSION COUNCIL MEETING

Clinton County Extension Office, DeWitt

Wednesday, January 19th, 2022 – 7:30pm

AGENDA

1. **Roll Call** = Time: 7:29 pm Key: P = Present, O = Online/Virtual, A = Absent

Council: Jessie Jacobi: P Paul Beeck: P Barb Boeckmann: O Karen Friis: A
Marlin McCormick: A Bonnie Oliver: P Jena Petersen: A Brian Schmidt: P Dan Smicker: P

Staff: Sam Genson: P Jeff Macomber: P Other: _____

Guests: none _____

2. **Consent Agenda: MOTION by Dan 2nd by Paul** to approve the consent agenda.

The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.

- a. Approval of Agenda
- b. Minutes from last month’s regular meeting
- c. Financial Reports:
 - 2.c.i. Balance Sheet
 - 2.c.ii. Bank Statement
 - 2.c.iii. Outstanding Checks
 - 2.c.iv. Voucher Report
 - 2.c.iv.1. Visa Bill – Detailed Report
 - 2.c.v. Revenue & Expense Summary
 - 2.c.vi. Revenue & Expense Detail
- d. Approval of Volunteers:

3. **Public Comments:**

*Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. **There is a 3-minute maximum time allowance for each speaker.** If more than 20 minutes, council may determine alternate guidelines for public comments to not delay the regular meeting and more adequately accommodate public comments.*

4. **Committee Reports and Action Items:**

- a. Facility – *Next meeting will take place after we get some feedback on the front office*
- b. Finance – *Next Meeting will be on February, January 16th, 2022 at 6:00 PM*
- c. Personnel – *Next Meeting TBD*
- d. Programming, Public Relations, & Marketing – *Next Meeting will be in late January / early February*

5. Program/Staff Reports:

- a. Regional Director – Jeff Macomber
 - 5.a.i. Iowa Extension Council Association
- b. County Director – Sam Genson
 - 5.b.i. General Update
 - 5.b.ii. 3 Minutes on the Extension Budget Cycle

6. Old Business

- a. Approval to pay \$_500.00 to the Iowa chapter of the NACAA for the annual NACAA meeting to be held in Des Moines in August of 2023
MOTION by_Dan__ 2nd by_Paul_____
VOTE: Yes_6_ No_0_

7. New Business

- 1.a.i.a. Chair requests a motion to approve the following budget request(s).
Dan MOVES that the FY2023 budget be approved for \$441,822 in expenditures with a tax request of \$314,000 with \$300,198 from property tax and \$13,802 from utility excise tax. And, the FY2023 Extension Tort Liability Budget estimate be approved for \$3,700 in expenditures with a total tax request of \$4,201 from property tax and \$199 from utility excise tax. **SECOND by__Paul_____**
 Jessie Jacobi: _Y_ Paul Beeck: _Y_ Barb Boeckmann: _Y_ Karen Friis: _-_ Marlin McCormick: _-_
 Bonnie Oliver: _Y_ Jena Petersen: _-_ Brian Schmidt: _Y_ Dan Smicker: _Y_
VOTE CARRIES _6_ to _0_
The Council Secretary or designee (County Director) is directed to officially publish that the FY2023 budget public hearing for February 16, 2022, at 7:00 p.m. at the Extension Office, 400 E. 11th Street, DeWitt Iowa.

- 1.a.i.b. Discussion of 2022 Clinton County Fair Board partnership agreement
RESOLUTION? : _Extension will not provide a current list of 4-H members to the fair board.
(If needed) MOTION by__Dan__ 2nd by__Brian_____
(If needed) VOTE: Yes_6_ No_0_

- 1.a.i.c. Discussion of COVID leave through June 30th, 2022
RESOLUTION? : _tabled indefinitely__
(If needed) MOTION by__Dan_____ 2nd by_Paul_____
(If needed) VOTE: Yes_6_ No_0_

8. Group Reports:

- a. Master Gardener
- b. 4-H Foundation

9. Future Meetings:

- a. **Regular Business Meeting:** Wed, February 16th, 2022

10. Adjourn: MOTION by _Paul_____ 2nd by _Brian_____ Time Concluded: __9:26 pm_____