

CLINTON COUNTY EXTENSION COUNCIL MEETING
Clinton County Extension Office, DeWitt
Wednesday, December 15th, 2021 – 7:00 pm

AGENDA

1. **Roll Call = Time:** _____ **Key: P = Present, O = Online/Virtual, A = Absent**

Council: Jessie Jacobi (chair):__ Paul Beeck:__ Barb Boeckmann:__ Karen Friis:__
Marlin McCormick:__ Bonnie Oliver:__ Jena Petersen:__ Brian Schmidt:__ Dan Smicker:__

Staff: Sam Genson:__ Jeff Macomber:__ Other: _____

Guests: _____

2. **Consent Agenda: MOTION** by _____ 2nd by _____ to approve the consent agenda.

The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.

- a. Approval of Agenda
- b. Minutes from last month's regular meeting
- c. Financial Reports:
 - i. Balance Sheet
 - ii. Bank Statement
 - iii. Outstanding Checks
 - iv. Voucher Report
 - 1. Visa Bill – Detailed Report
 - v. Revenue & Expense Summary
 - vi. Revenue & Expense Detail
- d. Approval of Volunteers:

3. **Public Comments:**

Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. There is a 3-minute maximum time allowance for each speaker. If more than 20 minutes, council may determine alternate guidelines for public comments to not delay the regular meeting and more adequately accommodate public comments.

4. Guest Speaker:

- a. Virgil Schmitt – NACAA Annual Meeting to be held in Des Moines in 2023

5. Committee Reports and Action Items:

- a. Facility – *Next meeting will take place after we get some feedback on the front office*
- b. Finance – *Next Meeting will be on Wednesday, January 19th, 2022 at 6:30 PM*
- c. Personnel – *Meeting was held 12/9/21*
- d. Programming, Public Relations, & Marketing – *Next Meeting will be in early January*

6. Program/Staff Reports:

- a. Regional Director – Jeff Macomber
 - i. Preparing for January's Organizational and Regular Council Meeting
- b. County Director – Sam Genson
 - i. General Update
 - ii. Staff Goal Setting Update
 - iii. 3 Minutes on the Extension Budget Cycle

7. Business

- a. Approval to pay \$_____ to the Iowa chapter of the NACAA for the annual NACAA meeting to be held in Des Moines in August of 2023
MOTION by _____ 2nd by _____
VOTE: Yes__ No__

- b. 2022 Fair Book Discussion #1 – Changing the “Official” shirt color
RESOLUTION? : _____
(If needed) MOTION by _____ 2nd by _____
(If needed) VOTE: Yes__ No__

- c. 2022 Fair Book Discussion #2 – Minimum attendance at club meetings to show @ fair
RESOLUTION? : _____
(If needed) MOTION by _____ 2nd by _____
(If needed) VOTE: Yes__ No__

- d. Approval to pay Kathy Tobin \$200 to compensate for past travel expenses incurred:
RESOLUTION? : _____
(If needed) MOTION by _____ 2nd by _____
(If needed) VOTE: Yes__ No__

8. Group Reports:

- a. Master Gardener
- b. 4-H Foundation

9. Future Meetings:

- a. **Organizational Meeting:** Wednesday, January 19th, 2022 at 7 PM
- b. **Regular Business Meeting:** Wed, January 19th, 2022 following the organizational meeting

10. Adjourn: MOTION by _____ 2nd by _____ Time Concluded: _____