

CLINTON COUNTY EXTENSION COUNCIL MEETING

Clinton County Extension Office, DeWitt

Wednesday, December 13th, 2023 – 7:00 pm

MINUTES

1. **Roll Call** = Time: _7:01 pm_____

Key: P = Present, O = Online/Virtual, A = Absent

Council: Jessie Jacobi: _A_ Paul Beeck: _P_ Barb Boeckmann: _P_ Ann Eisenman: _P_ Karen Friis: _P_
Marlin McCormick: A Gayle Powell: _P_ Brian Schmidt: _P_ Dan Smicker: _P_

Staff: Sam Genson: _P_ Jeff Macomber: _A_ Amanda Rau: _P_ Cris Vetter: _A_

Guests: _____

2. **Consent Agenda: MOTION** by ___Dan___ 2nd by ___Barb___ to approve the consent agenda.

The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.

- a. Approval of Agenda
- b. Minutes from last month's regular meeting
- c. Financial Reports:
 - i. Balance Sheet
 - ii. Bank Statement
 - iii. Outstanding Checks
 - iv. Voucher Report
 1. Visa Bill – Detailed Report
 - v. Revenue & Expense Summary
 - vi. Revenue & Expense Detail

3. **Approval of Volunteers**

Kathy Kuehn, Beth Kroymann, Nancy Witt 1 Dan 2 Paul Motion: Passed

4. **Public Comments:**

*Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. **There is a 3-minute maximum time allowance for each speaker.** If more than 20 minutes, council may determine alternate guidelines for public comments to not delay the regular meeting and more adequately accommodate public comments.*

5. **Committee Reports and Action Items:**

- a. Facility – OCTOBER, DECEMBER: Painting of public spaces (large and small conference rooms, hallway and office) Sam will call Lectronics or similar company for a bid on security cameras for the building.
- b. Finance – Committee members will meet prior to Council in NOVEMBER, JANUARY, FEBRUARY.
- c. Personnel – Committee will meet next week for goal setting.
- d. Programming, Public Relations, & Marketing – To be held in March.

6. **Program/Staff Reports:**

- a. Regional Director – Jeff Macomber: Absent
- b. County Director – Sam Genson:
 1. LEAP grant: Nov thru Dec 14, a total of \$1000 of Sam's services will be billed to the grant. Additional hours will probably occur as the program progresses. Clinton county mayors and the Chairperson from

Economic development have been invited to the monthly meetings. A focus has been on how to interpret data on obesity and interpreting data.

2. A meeting with Rachel Anderson, District Director has been scheduled. She is a representative of Marionette Miller-Meeks.
3. A Mental Health Night is scheduled for May 2 at Rock Creek Eco Tourism Center.
4. Discussed Master Gardener letter to the Fair Board regarding reimbursement of Rain Master expenses and their grant. Sam will write the letter, sending a copy to Mary to Cris.

c. CYC – Amanda Rau:

1. Field team planning for camps at the end of January has begun.
2. The State Conference in Ames for Youth Conference is scheduled for June.
3. New member night 7 kids 4th or 5th graders is scheduled for Dec. 14.
4. Work on exhibits for fair-Make and Take. Amanda has 21 kids signed up during winter break.
5. 72 % of kids have re-enrolled in 4H. We have 75 new enrollees, and we need to learn how keep them as active members. 35 members were HS however we lost half of the Clover kids.
6. We have 39 premium checks not picked up.

d. ANR Program Coordinator – Cris Vetter: Absent

7. Business

- a. Approve further changes to Animal Show Rules for 2024 Fair Book

MOTION by Barb 2nd by Karen

Fair bd

Vote: Yes No

\$3400 to Basepoint Building Automations for handicapped door access

MOTION by _____ Dan _____ 2nd by Gayle _____

VOTE: Yes No

- b. Approve use/purchase of Calm app - <https://business.calm.com/calm-premium-for-employees/> - as part of EAP (Employee Assistant Program). Cost will be \$35-48 **per year** per employee, depending on the final statewide enrollment.

Motion by general consent: Tabled until Jan

VOTE: Yes No

- h. Further discuss participation/attendance policy for 4-H members in relation to showing at the County Fair

8. Group Reports:

- a. Master Gardener: Gayle Powell reviewed the annual December meeting and awards given to Master Gardeners.
- b. 4-H Foundation: Paid \$4000 for dues
- c. Fruit sale: Amanda noted that it will begin after the 1st of the year.

9. Future Meetings:

- a. **Organizational Meeting:** Wednesday, January 17th, 2024 – 7pm
- b. **Regular Business Meeting:** Wednesday, January 17th, 2024 – to follow

10. Adjourn: MOTION by _____ Dan _____ 2nd by _____ Barb _____ Time Concluded: 8:01 _____