

**CLINTON COUNTY EXTENSION COUNCIL
MEETING
Clinton County Extension Office, DeWitt
Wednesday, April 20th, 2022 – 7:00 pm**

MINUTES

Roll Call = Time: 7:35pm

Key: P = Present, O = Online/Virtual, A = Absent

Council: Jessie Jacobi: P Paul Beeck: P Barb Boeckmann: P Karen Friis: P Marlin McCormick: P
Bonnie Oliver: P Jena Petersen: P Brian Schmidt: A Dan Smicker: P

Staff: Sam Genson: P Jeff Macomber: P Other

Guests: no guests

1. **Consent Agenda:** *MOTION by Karen 2nd by Paul* to approve the consent agenda.
The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.
 - a. Approval of Agenda
 - b. Minutes from last month's regular meeting
 - c. Minutes from March Special Meeting
 - d. Financial Reports:
 - e. Balance Sheet
 - f. Bank Statement
 - g. Outstanding Checks
 - h. Voucher Report
 - i. Visa Bill – Detailed Report
 - i. Revenue & Expense Summary
 - j. Revenue & Expense Detail
 - k. Approval of Volunteers:

2. **Public Comments:**
Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting.
There is a 3-minute maximum time allowance for each speaker. None

3. **Committee Reports and Action Items:**
 - a. Facility – Next meeting TBD Nothing new to report. Jessie will be checking local businesses about new flooring in the hallway and bathrooms in the future.
 - b. Finance – Next Meeting will be on Wednesday, May 18th, 2022, at 6:30 PM
 - c. Personnel – Next Meeting TBD Reviews on Sam & Amanda are coming up. Summer staff will start on May 16th.
 - d. Programming, Public Relations, & Marketing – Next Meeting will be in late April

4. **Program/Staff Reports:**
 - a. Regional Director – Jeff Macomber
Open Meetings Laws - Meetings must be posted 24 hours before meeting occurs.
If an email has over 5 members included it must be open to the public.

- b. Jeff reminded us to fill out the Two-Way Scorecard Survey by April 25th.
5. County Director – Sam Genson
General Update- Sam has been working on going thru all the books, rechecking all the coded items. He is also going to send out updates on the different committee meetings so those not able to attend will be informed.
- 6. New Business**
- a. Approval of Rainmaster bid for Master Gardner’s Outdoor Learning Classroom watering system
MOTION by Marlin 2nd by Jena VOTE: Yes 8 No 0
 - b. Approval to hire Chris Vetter for Office Coordinator at \$16.00 per hour starting as soon as possible.
MOTION by Marlin 2nd by Paul VOTE: Yes 8 No 0
7. Group Reports:
- a. Master Gardener
 - i. Plant sale will be May 14th and 15th at the fairgrounds and Lyons Square Park in Clinton.
 - ii. They are going to fix up the front of the building. Barb is going to work on a water source for the gardens.
 - b. 4-H Foundation-
 - i. 23 seniors have applied for the Foundation Scholarship
8. Future Meetings: Regular Business Meeting: Wednesday, May 18th, 2022 @ 7pm
9. Adjourn: *MOTION by Paul 2nd by Jena Time Concluded: 9pm.*
10. Submitted by Bonnie Oliver, Council Secretary
11. This institution is an equal opportunity provider. For the full non-discrimination statement or accommodation inquiries, go to www.extension.iastate.edu/diversity/ext.