

**CLINTON COUNTY EXTENSION COUNCIL MEETING**

**Clinton County Extension Office, DeWitt**

Wednesday, February 10, 2021 – 7:00 pm

**Link for Virtual Attendance:**

<https://iastate.zoom.us/j/96917106986?pwd=UDk5cU1lTXFhSm14a3FvK3NubXVTdz09>

Call-in: (312) 626-6799

Meeting ID: 969 1710 6986

**AGENDA**

1. **Roll Call** = Time:   7:06 pm \_\_\_\_\_

**Key: P = Present, O = Online/Virtual, A = Absent**

**Council:** Chuck Goddard: P\_ Paul Beeck: P\_ Barb Boeckmann: A\_ Karen Friis: O\_

Jessie Jacobi: A\_ Bonnie Oliver: P\_ Jena Petersen: P\_ Brian Schmidt: A\_ Dan Smicker: P\_

**Staff:** Sam Genson: P\_ Jeff Macomber: O\_ Other: \_\_\_\_\_

**Guests:**        none \_\_\_\_\_

2. **Consent Agenda: MOTION by   Dan        2nd by   Jena        to approve the consent agenda.**  
Motion carried 6-0.

*The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.*

- a. Approval of Agenda
- b. Minutes from last month's regular meeting
- c. Financial Reports:
  - i. Balance Sheet
  - ii. Bank Statement
  - iii. Outstanding Checks
  - iv. Voucher Report
  - v. Revenue & Expense Summary
  - vi. Revenue & Expense Detail
- d. Approval of Volunteers:

3. **Motion to recess regular council meeting at or after the time designated in published hearing notice.**

**MOTION by   Dan        2nd by   Paul        motion carried 6-0.**

Public Hearing for FY22 Budget

**Chair:** "This is the time and place set for a public hearing on the Iowa State University Extension and Outreach in Clinton County, Extension Education Operating budget plus Tort budget."

**Chair:** "The notice of the public hearing did appear in the Clinton Herald on January 30, 2021 as required by law."

**Chair:** "Are there any objections or comments concerning the budget?"

*1. If comments have been received by the extension office, staff and/or council members ahead of this hearing, it is appropriate to share these now. Likewise, if no comments have been received, note that in the minutes. There were no comments.*

*2. If comments are received, they need to be accurately recorded in the minutes with the person's name and address. No comments received.*

*3. If no one asks to speak, the chair instructs the secretary to note that fact in the minutes.*

Chair requests a motion to close the public hearing. "I move to close this public hearing."  
Motion seconded, and the vote completely recorded.

**Chair reopens recessed meeting ---or ---- opens the regular meeting.**

#### **4. Approve FY22 Budget**

- a. Chair requests a motion to approve budget request(s).   Dan   moves that the FY 2022 Extension Education Operating Budget be approved for \$420,987 in expenditures with a total tax request of \$307,000, with \$293,352 from property tax and \$13,648 from utility excise tax.

**Motion seconded by   Jena  . Motion carried by a vote of   6   to   0  ."**

*(With this motion, it is a good practice to list individually all council members' votes, whether yes, no, or abstain.)*

Chuck Goddard: y\_ Paul Beeck: y\_ Barb Boeckmann:    Karen Friis: y\_ Jessie Jacobi:     
Bonnie Oliver: y\_ Jena Petersen: y\_ Brian Schmidt:    Dan Smicker: y\_

- b. Chair requests a motion to approve budget request(s).   Jena   moves that the FY 2022 Extension Tort Liability Budget be approved for \$2,600 in expenditures with a total tax request of \$1,000, with \$951 from property tax and \$48 from utility excise tax.

**Motion seconded by   Dan  . Motion carried by a vote of   6   to   0  ."**

*(With this motion, it is a good practice to list individually all council members' votes, whether yes, no, or abstain.)*

Chuck Goddard: y\_ Paul Beeck: y\_ Barb Boeckmann:    Karen Friis: y\_ Jessie Jacobi:     
Bonnie Oliver: y\_ Jena Petersen: y\_ Brian Schmidt:    Dan Smicker: y\_

#### **5. Public Comments:**

*Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. **There is a 3-minute maximum time allowance for each speaker.** If more than 20 minutes, council may determine alternate guidelines for public comments to not delay the regular meeting and more adequately accommodate public comments.*

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## 6. Committee Reports and Action Items:

- a. Facility – No meeting to report at this time. Sam did report that the doorknobs are going to be replaced by lever type handles. The heat tapes on the roof need to be checked. There has been a suggestion to redo the front area as sometimes there are too many people waiting to be helped, which is causing congestion. This will be further discussed at the next facility meeting.
- b. Finance – Committee met before council, info is in packet.
- c. Personnel – Jeff sent out information for feedback on Sam, asking for a review on areas he is doing well and areas we would like discussed. There will be a meeting Feb. 18th at 5:30 pm.
- d. Programming, Public Relations, & Marketing – A meeting is set for Feb. 11<sup>th</sup> at 5:30 pm.

## 7. Program/Staff Reports:

### a. Jeff Macomber, Regional Director

- i. Council Learning: Iowa Code Chapter 21 - Open Meeting Laws - Jeff gave a presentation on the Open Meeting Laws, stressing the importance that as a council we must abide by these laws.

The Iowa Extension Council will be holding their virtual conference March 13<sup>th</sup> from 9:00 to 12:30 pm. The topic is Re-Focus For Success In 2021, all council members, staff and regional directors should attend. There is no fee but you must pre-register.

Make sure we are all reading John Lawrence weekly updates. IA State is keeping the mask mandate in effect until the end of March.

### b. Sam Genson, County Director

- i. Mental Health Action Plan Update: Working on Strengthening Families Program, hoping for April to get started again. Discussed the Speak Out Against Suicide Organization. They are having a fund-raiser on Saturday, April 10.
- ii. Farm Economy Action Plan Update: no programs in place yet, progress will be made after hiring new position.

Sam is working on a Master Gardner program that would involve garden therapy. A "Train the Trainer" idea to educate those in charge so they can take it back to their clients. He will visit with the state office concerning this.

The 4-H field team received a grant to reach new audiences. Our portion of the money will be used to host a Mindful Teen Workshop Series hopefully in partnership with the Clinton Library. This will happen before May and pairs well with our Covid recovery plan.

## 8. Business

### a. Support "Speak Out Against Suicide"

- i. \$500+ = Name/Logo on "We are here to lend a hand" t-shirt, Name/Logo on '21 Suicide Awareness Walk shirts, Name/logo on scrolling board during event, Name/logo on FB event page

**MOTION by** Bonnie **2nd by** Jena

**VOTE: Yay \_\_\_ 6 \_\_\_ Nay \_\_\_ 0 \_\_\_ motion carried 6-0.**

- b.** Remove the Llama/Alpaca Show for the Fair. **As there hasn't been any llama or alpacas showing at the fair for quite a while we are going to remove this show from our fair schedule for the 2021 year only.** Amended motion: Remove the Llama/Alpaca Show for the 2021 fair only.

Motion by Dan 2<sup>nd</sup> by Paul to amend.

**MOTION by \_\_\_ Dan \_\_\_ 2<sup>nd</sup> by \_\_\_ Jena \_\_\_**

**VOTE: Yay \_\_\_ 6 \_\_\_ Nay \_\_\_ 0 \_\_\_ motion carried 6-0.**

- c.** Approve Master Gardener Budget

**MOTION by \_\_\_ Jena \_\_\_ 2<sup>nd</sup> by \_\_\_ Bonnie \_\_\_**

**VOTE: Yay \_\_\_ 6 \_\_\_ Nay \_\_\_ 0 \_\_\_ motion carried 6-0.**

**9. Group Reports:**

- a. Master Gardener – **Discussed earlier.**
- b. 4-H Foundation – **Fruit sales are up, pickup date is Feb 26<sup>th</sup>. Hoping to have a basketball tournament, looking for a location at this time. There will be no cake auction this year.**

**10. Future Meeting Dates:**

- a. **Regular Business Meeting:** Wednesday, March 10<sup>th</sup>, 2021 at 7 PM

- 11. Adjourn: MOTION by \_\_\_ Dan \_\_\_ 2<sup>nd</sup> by \_\_\_ Jena \_\_\_** Time Concluded: \_\_\_ 8:33 pm \_\_\_ motion carried 6-0.

Submitted by: \_\_\_\_\_ Bonnie Oliver, Council Secretary