

CLINTON COUNTY EXTENSION COUNCIL MEETING

Clinton County Extension Office, DeWitt

Wednesday, August 23rd, 2023 – 7:00 pm

AGENDA

1. **Roll Call** = Time: _____

Key: P = Present, O = Online/Virtual, A = Absent

Council: Jessie Jacobi:___ Paul Beeck:___ Barb Boeckmann:___ Karen Friis:___
Marlin McCormick:___ Gayle Powell:___ Brian Schmidt:___ Dan Smicker:___

Staff: Sam Genson:___ Jeff Macomber:___ Amanda Rau:___ Cris Vetter:___

Guests: _____

2. **Consent Agenda: MOTION** by _____ 2nd by _____ to approve the consent agenda.

The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.

- a. Approval of Agenda
- b. Minutes from last month's regular meeting
- c. Financial Reports:
 - i. Balance Sheet
 - ii. Bank Statement
 - iii. Outstanding Checks
 - iv. Voucher Report
 1. Visa Bill – Detailed Report
 - v. Revenue & Expense Summary
 - vi. Revenue & Expense Detail
- d. Approval of Volunteers

3. **Public Comments:**

*Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. **There is a 3-minute maximum time allowance for each speaker.** If more than 20 minutes, council may determine alternate guidelines for public comments to not delay the regular meeting and more adequately accommodate public comments.*

4. **Committee Reports and Action Items:**

See proposed schedule

- a. Facility –
- b. Finance –
- c. Personnel –
- d. Programming, Public Relations, & Marketing –

5. **Program/Staff Reports:**

- a. Regional Director – Jeff Macomber
- b. County Director – Sam Genson
- c. ~~CYC – Amanda Rau~~
- d. ~~ANR Program Coordinator – Cris Vetter~~

6. New Business

- a. Elect a new Council Secretary

Nominees: _____

VOTE: _____

- b. Discussion of filling open Extension Council position

- c. Determine Attendance Policy for 4-H participants to be able to show at the County Fair.

MOTION by _____ **2nd by** _____

VOTE: Yes__ No__

- d. Approve payment of \$1316.69 to Voss Brothers Plumbing for new toilet and labor on two lines.

MOTION by _____ **2nd by** _____

VOTE: Yes__ No__

- e. Review and accept FY '23 Published Report.

MOTION by _____ **2nd by** _____

VOTE: Yes__ No__

- f. Determine ramifications of exhibitors who left the County Fair early.

MOTION by _____ **2nd by** _____

VOTE: Yes__ No__

- g. Discuss participation of County Director, Samuel Genson, in the Iowa State University Extension and Outreach Leadership Academy.

MOTION by _____ **2nd by** _____

VOTE: Yes__ No__

- h. Amend CYC position description to be 35 hours per week instead of 40 hours per week.

MOTION by _____ **2nd by** _____

VOTE: Yes__ No__

- i. Approve closing the office on September 29th for the Southeast Area Meeting (Sam & Samantha to attend...possibly Cris too).

MOTION by _____ **2nd by** _____

VOTE: Yes__ No__

7. Group Reports:

- a. Master Gardener
b. 4-H Foundation

8. Future Meetings:

- a. **Regular Business Meeting:** Wednesday, September 20th, 2023

9. **Adjourn:** **MOTION by** _____ **2nd by** _____ Time Concluded: _____