

CLINTON COUNTY EXTENSION COUNCIL MEETING

Clinton County Extension Office, DeWitt

Wednesday, March 10, 2021 – 7:00 pm

Link for Virtual Attendance:

<https://iastate.zoom.us/j/96971683311?pwd=d1ITS3kwT1lTTI3TEhOODd5RXIvUT09>

Call-in: (312) 626-6799 Meeting ID: 969 7168 3311

AGENDA

1. **Roll Call** = Time: 7:08

Key: P = Present, O = Online/Virtual, A = Absent

Council: Chuck Goddard: P Paul Beeck: P Barb Boeckmann: O Karen Friis: O Jessie Jacobi: P
Bonnie Oliver: P Jena Petersen: P Brian Schmidt: A Dan Smicker: A

Staff: Sam Genson: P Jeff Macomber: P Other: Amanda Rau

Guests: none

2. **Consent Agenda: MOTION by Jessi 2nd by Paul** to approve the consent agenda.

The following are considered to be routine and will be enacted by a single motion. There will be no separate discussion about these items unless requested by a Council member. The item will then be removed from the Consent Agenda and placed in an appropriate place on the agenda below.

- a. Approval of Agenda
- b. Minutes from last month’s regular meeting
- c. Financial Reports:
 - i. Balance Sheet
 - ii. Bank Statement
 - iii. Outstanding Checks
 - iv. Voucher Report
 - v. Revenue & Expense Summary
 - vi. Revenue & Expense Detail
- d. Approval of Volunteers:

3. **Public Comments:**

*Sign-in sheet on table. Please identify yourself, your title, any group or organization for which you are serving as a spokesman, and any personal or business interest you have in the subject on which you will be commenting. **There is a 3-minute maximum time allowance for each speaker.** If more than 20 minutes, council may determine alternate guidelines for public comments to not delay the regular meeting and more adequately accommodate public comments.*

4. Committee Reports and Action Items:

- a. Facility – Will schedule a meeting for May.
- b. Finance – The committee met prior to the council meeting; budget info is in the packet. Fiscal policy was discussed and will be voted on at the April meeting.
- c. Personnel – The job description for the new position of Assistant Programmer was discussed and will be brought to the council.
- d. Programming, Public Relations, & Marketing – A meeting was held on Feb. 11, 2021.
 - Amanda reported fair prep is going well, the goal is to print a book for each family.
 - Fruit sales were \$26,000, \$11,000 more than last year. Pick up was on Feb. 26 at the fairgrounds.
 - The workshop series Mindful Teen will happen in April at the Clinton Public Library. This was made possible by a grant with the East Central Field Team.
 - Sam reported on Strengthening Families, there is money from Genesis. This was originally planned for April but has been moved to September.
 - Sam is also working Clinton Substance Abuse Council, CSAC to help fund Strengthening Families at either \$8500 (1x a year) or \$17,000 (2x a year)

5. Program/Staff Reports:

- a. Jeff Macomber, Regional Director
 - i. 2-way Score Card Review
 1. Jeff handed out a booklet on Iowa Open Meetings Open Records, we were to read this and make sure we are in compliance with the rules.
 2. Mask mandate has been extended thru May 8.
 3. John Lawrence sent out an email requesting comments on the 2-Way Scorecard. He would also love to hear any comments and will answer any emails.
- b. Sam Genson, County Director
 - i. Mental Health Action Plan Update
 1. Clinton Library wants to hold Mental Health First Aid for their employees this spring. They will take it online as in-person will not be available until August.
 2. Sam is helping to create a Mental Health coalition in Clinton County. It is in the very beginning stages.
 - ii. Farm Economy Action Plan Update: nothing to report at this time.

6. Business

- a. Approve job posting for “County Program Assistant”

MOTION by _Jena_____ 2nd by_Jessi_____

VOTE: Yay__7__ Nay__0_____
- b. Approve revised County Personnel Policy.

MOTION by _Jena_____ 2nd by _Paul_____

VOTE: Yay_7_____ Nay__0_____

- c. Approve new 4-H Foundation Bylaws

MOTION by __Jessi_____ 2nd by _Jena_____

VOTE: Yay_7_____ Nay__0_____

- d. Approve Fair Board Partnership Agreement. **Amanda and Mary Stevenson worked on this so the work that goes into fair is split fairly between extension and Fair Board.**

MOTION by __Jessi_____ 2nd by _Jena_____

VOTE: Yay_7_____ Nay__0_____

- e. Approve purchase of new retinal imager. **Our retinal imager died and the part needed to fix this was no longer available. Amanda researched these, found one that clips to a camera, includes a wrist strap and apps. Cost is \$2200 plus \$25 for S&H and needs council approval.**

MOTION by __Jessi_____ 2nd by _Jena_____

VOTE: Yay_7_____ Nay__0_____

- f. Approve 2021 Fair Book

MOTION by __Jessi_____ 2nd by _Jena_____

VOTE: Yay_7_____ Nay__0_____

7. Group Reports:

- a. Master Gardener:

Next meeting is April 20. Sam is working on a \$2000 grant for Growing Together. The goal is to plant a garden in DeWitt to help out the food pantries. He will be looking for volunteers to help with the garden work.

- b. 4-H Foundation:

The county 4-H Foundation needed to have its bylaws rewritten. The active members of the group agreed and these will be presented to the council before they go into effect.

8. **Future Meetings: *Regular Business Meeting*:** Wednesday, April 21st, 2021 at 7 PM

9. **Adjourn: MOTION by _Jena_____ 2nd by __Jessi_____** Time Concluded: __8:42pm

Submitted by _____

Bonnie Oliver, Council Secretary