



Clayton County 4-H Club Officer Award Application

This form must be included in records submitted for county awards and is due by October 1 to the Extension Office.

This application reflects your past year's 4-H work.

Name _____ Club _____

Officer Award Applying for _____

These awards are to be applied for by the officer whose work has been done this past year. Officers may be any age. Materials must be submitted by 4-H'er holding respective office. If more than one office is held by 4-H'er, that individual may apply for only one officer award. Club Officer Awards will be evaluated on applications only. No interviews will be done.

Have you ever attended the county club officer training workshop? ____Yes ____No

Did you help with club planning this past year? (Club goals, activities, events, & meetings) ____Yes ____No

Club President -- Write a narrative of club leadership responsibilities. Monthly meeting agenda should be submitted for the current year. Also include a short paragraph summarizing your personal growth in knowledge, citizenship and leadership.

Club Vice-President -- Write a narrative of monthly activities including serving as chairperson of the program committee, assisting 4-H'ers in setting up their presentations, introducing program participants, thanking people on programs, and proper conduct of meetings in absence of president. Also include a short paragraph summarizing your personal growth in knowledge, citizenship and leadership.

Club Secretary -- Submit secretary's book (minutes of all regular meetings), and maintain record of all officers and committee meetings. Also include a short paragraph summarizing your personal growth in knowledge, citizenship and leadership.

Club Treasurer -- Submit treasurer's book, submit summary of income and expenses from monthly meetings. Also include a short paragraph summarizing your personal growth in knowledge, citizenship and leadership.

Club Historian -- Submit the Historian's book with current year's information. Also include a short paragraph summarizing your personal growth in knowledge, citizenship and leadership.

Club Photographer -- Submit pictures related to club in structured system. Also include a short paragraph summarizing your personal growth in knowledge, citizenship and leadership.

Club Reporter -- Include clippings of club meetings & activities in structured system. Also include a short paragraph summarizing your personal growth in knowledge, citizenship and leadership.

Club Recreation Leader -- Submit record of recreation activities from each meeting and special events. If more than one recreation leader in club, both may apply for award. Also include a short paragraph summarizing your personal growth in knowledge, citizenship and leadership.