

4-H Record Keeping Evaluation

Member's name _____

4-H member status
at beginning of project year
Jr. Int. Sr.
(circle one)

Evaluator: _____

Points will be ranked on 1 – 10 rating

1 Poor – 10 Above & Beyond
Yes (Pts) No N/A

1. Outside of records are neat and clean. (Name, Grade, Club, Year) (10pts)			
2. Cover letter: includes what was done through the year in 4-H or outside of 4-H. (20pts)			
3. Goals: What did the member want to achieve. (10pts)			
4. Yearly Summary: Accurate listing of what was done in the projects during the year (10pts)			
5. Reflection: What went well, didn't go well, lesson(s) learned. (10pts)			
6. Next Year: What are plans for next year to continue or try something new. (10pts)			
7. Supporting Documents are included. (10pts)			
8. Recordkeeping is organized and easy to read. (10pts)			
9. Records have been kept accurate and relatable. (10pts)			

Additional Comments:
