## ANNUAL CLUB PROGRAM PLAN

This form must be uploaded to the 4HOnline club record each program year no later than November 1. We recommend developmentally appropriate guidelines for clubs that serve grades K-3 and 4-12. We require a different program plan for each type of club. The leader and/or the 4-H youth staff reviewing the club program plan may use the follow up column to indicate any risk management, logistic, or organizational topics that they want to follow up on together. These could include, but are not limited to: youth/adult ratio, activity insurance, transportation, fundraising, financial, accommodations allergies, or other risk mitigation.

| CLUB NAME | ORGANIZATIONAL CLUB LEADER |
| :---: | :---: |
|  |  |


| MONTH | DATE AND TIME | LOCATION | EDUCATIONAL TOPIC \| SPECIAL EVENT | FOLLOW UP |
| :--- | :--- | :--- | :--- | :--- |
| September |  |  |  |  |
| October |  |  |  |  |
| November |  |  |  |  |
| December |  |  |  |  |
| January |  |  |  |  |
| February |  |  |  |  |
| March |  |  |  |  |
| April |  |  |  |  |
| May |  |  |  |  |
| June |  |  |  |  |
| July |  |  |  |  |
| August |  |  |  |  |

Before uploading this document, the designated county and/or state 4-H youth staff have reviewed and approved this program plan in collaboration with the 4-H volunteer.
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Extension and Outreach
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