

## Swine Project Timeline/Checklist

Please use this checklist in addition to the 4-H Member Yearly Checklist.

Action Item	Date Completed	Timeline	Required?	Due by Date	Online Path/ Directions	Additional Action Needed/Notes
Single Source Entry Form		January - February	Yes, if participating in Single Source	Beginning of March	Look at the monthly newsletter for the entry form or visit the Extension website.	
Single Source Pick-up		April	Yes, if participating in Single Source	N/A		Ear tags will be put in Single Source swine at pick-up. If a replacement ear tag is needed, please stop into the Extension office.
Submit photos in 4hOnline		December - April	Yes	May 1	<ol style="list-style-type: none"> <li>1. Log on to 4hOnline (<a href="https://ia.4honline.com/">https://ia.4honline.com/</a>)</li> <li>2. Click "Add an Animal"</li> <li>3. Fill in your animal information and upload pictures before you submit.</li> </ol>	
Pick-up ear tags		December - May	Yes	May 15	<p>You may come into the office anytime before May 14 to purchase ear tags. All ear tags need to be identified with an animal in 4hOnline by May 15.</p> <p>For a help sheet on how to register your animals in 4hOnline, please visit <a href="https://www.extension.iastate.edu/4hfiles/agriculture/LivestockEntryForFamilies.pdf">https://www.extension.iastate.edu/4hfiles/agriculture/LivestockEntryForFamilies.pdf</a></p>	

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YQCA certified		Year Round	Yes	Depends on expiration of last training – need to have active certification by June 15	<p><i>How to find expiration date:</i></p> <ol style="list-style-type: none"> <li>1. Log on to 4hOnline (<a href="https://ia.4honline.com/">https://ia.4honline.com/</a>).</li> <li>2. Look along the right-hand column, where it lists “Quality Assurance”. Your expiration date should be listed.</li> </ol> <p><i>What to do if you need to get certified:</i> Watch the newsletter and website for in-person and online options.</p>	If training is completed online, please email/send the Extension office a copy of the completion page for our records.
Register in Fair Entry		Starting May 20 <sup>th</sup>	Yes	June 15	<p>Link to help sheet: <a href="https://www.extension.iastate.edu/buchanan/sites/www.extension.iastate.edu/files/buchanan/2017%20FairEntry%20Help%20Sheet.pdf">https://www.extension.iastate.edu/buchanan/sites/www.extension.iastate.edu/files/buchanan/2017%20FairEntry%20Help%20Sheet.pdf</a></p>	This is when you will assign the animals you entered in 4hOnline to specific show classes.
Pay Fair Entry fees		After registered in Fair Entry	Yes	June 15	Stop into the Extension office to pay your fees before June 15.	Includes stall and scanning fees. No refunds.
Drug Affidavit Paperwork		December - June	Yes	June 15	<p>Link to paperwork: <a href="https://www.extension.iastate.edu/buchanan/sites/www.extension.iastate.edu/files/buchanan/Swine_Drug%20Affidavit.pdf">https://www.extension.iastate.edu/buchanan/sites/www.extension.iastate.edu/files/buchanan/Swine_Drug%20Affidavit.pdf</a></p>	Premise ID # is required. NO EXCEPTIONS. Get ID # through IDALS: <a href="https://www.iowaagriculture.gov/animalIndustry/pdf/premiseIDapp2.pdf">https://www.iowaagriculture.gov/animalIndustry/pdf/premiseIDapp2.pdf</a>
State Fair Livestock Registration in Fair Entry		CYC will notify when this is open	No, unless wanting to take animal to State Fair	July 1	<p>Link to help sheet: <a href="https://www.iowastatefair.org/upl/downloads/library/4-h-entry-help-sheet.pdf">https://www.iowastatefair.org/upl/downloads/library/4-h-entry-help-sheet.pdf</a></p>	