

Poultry Project Timeline/Checklist

Please use this checklist in addition to the 4-H Member Yearly Checklist.

Action Item	Date Completed	Timeline	Required?	Due by Date	Online Path/ Directions	Additional Action Needed/Notes
YQCA certified		Year Round	Yes	Depends on expiration of last training – need to have active certification by June 15	<p><i>How to find expiration date:</i></p> <ol style="list-style-type: none"> 1. Log on to 4hOnline (https://ia.4honline.com/). 2. Look along the right-hand column, where it lists “Quality Assurance”. Your expiration date should be listed. <p><i>What to do if you need to get certified:</i> Watch the newsletter and website for in-person and online options.</p>	If training is completed online, please email/send the Extension office a copy of the completion page for our records.
Get poultry P/T tested		Up to 90 days prior to show date	Yes	Show day	<p>http://iowapoultry.com/npip-testers/poultry-sales-f-a-q/</p> <p>Superintendent might also schedule a date for P/T testing at the fairgrounds.</p>	Broilers do not need to be PT tested.
Register your birds on 4hOnline		October – May	Yes	May 15	<p>For a help sheet on how to register your animals in 4hOnline, please visit https://www.extension.iastate.edu/4hfiles/agriculture/LivestockEntryForFamilies.pdf</p>	
Register in Fair Entry		Starting May 20 th	Yes	June 15	<p>Link to help sheet: https://www.extension.iastate.edu/buchanan/sites/www.extension.iastate.edu/files/buchanan/2017%20FairEntry%20Help%20Sheet.pdf</p>	This is when you will assign the animals you entered in 4hOnline to specific show classes.

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Pay Fair Entry fees		After registered in Fair Entry	Yes	June 15	Stop into the Extension office to pay your fees before June 15.	Includes cage fees. No refunds.
State Fair Livestock Registration in Fair Entry		CYC will notify when this is open	No, unless wanting to take animal to State Fair	July 1	Link to help sheet: https://www.iowastatefair.org/upl/downloads/library/4-h-entry-help-sheet.pdf	