

Horse Project Timeline/Checklist

Please use this checklist in addition to the 4-H Member Yearly Checklist.

Action Item	Date Completed	Timeline	Required?	Due by Date	Online Path/ Directions	Additional Action Needed/Notes
Register your animals on 4hOnline		October – May	Yes	May 15	For a help sheet on how to register your animals in 4hOnline, please visit https://www.extension.iastate.edu/4hfiles/agriculture/LivestockEntryForFamilies.pdf	
Complete lease paperwork		October – May	Yes, if leasing horse	May 15	https://www.extension.iastate.edu/buchanan/sites/www.extension.iastate.edu/files/buchanan/Horse%20Lease%20%20agreement.pdf	This is available if you are choosing to lease someone else's horse.
Drug Affidavit Paperwork		December - June	Yes	June 15	Link to paperwork: https://www.extension.iastate.edu/buchanan/news/animaldisclosure-forms	This is only required, as a regulation if something unexpected were to happen.
Attend at least 2 horse clinics	Clinic 1: Clinic 2:		Yes	Before Fair	Please see the monthly newsletters or correspondence from the CYC or Horse Superintendent on clinic dates.	
Register in Fair Entry		Starting May 20 th	Yes	June 15	Link to help sheet: https://www.extension.iastate.edu/buchanan/sites/www.extension.iastate.edu/files/buchanan/2017%20FairEntry%20Help%20Sheet.pdf	This is when you will assign the animals you entered in 4hOnline to specific show classes.
Pay Fair Entry fees		After registered in Fair Entry	Yes	June 15	Stop into the Extension office to pay your fees before June 15.	If applicable. No refunds.
State Fair Livestock Registration in Fair Entry		CYC will notify when this is open.	No, unless wanting to take animal to State Fair	July 1	Link to help sheet: https://www.iowastatefair.org/upl/downloads/library/4-h-entry-help-sheet.pdf	