



4-H Online 2.0 Family Enrollment Guide for Clover Kids

Creating a New 4-H Online Account

1. Go to <http://v2.4honline.com>.
2. If you had an account in 4-H Online 1.0, enter the login information for your existing account and skip to [Member Enrollment](#). If you've never had an account in 4-H Online, click "Don't have an account".

3. Select your state and county from the drop-down menus.

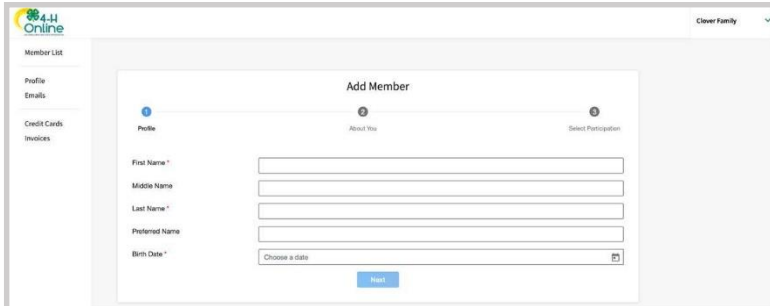
4. Complete your family's information, then click the Create Account button.
5. Enter your family's address information, then click the Verify button. *(NOTE: You may be required to select a specific USPS format.)*
6. If you create a new account and an existing account is found, click Confirm and continue to Logging in with an Existing 4-H Online Account.

Logging in to an Existing 4-H Online Account

1. If you had an account in 4-HOnline version 1.0, go to <http://v2.4honline.com>.
2. Enter your email address and password. Then, click Sign-In. If you have forgotten your password, click “Reset Password?” to receive an email with a link to set a new password.
3. Continue to Youth and Clover Kid Member Enrollment to re-enroll youth members, to Adult Enrollment to re-enroll Adult members, or to Adding New Members to add new Family Members.

Adding a New Member to the Family

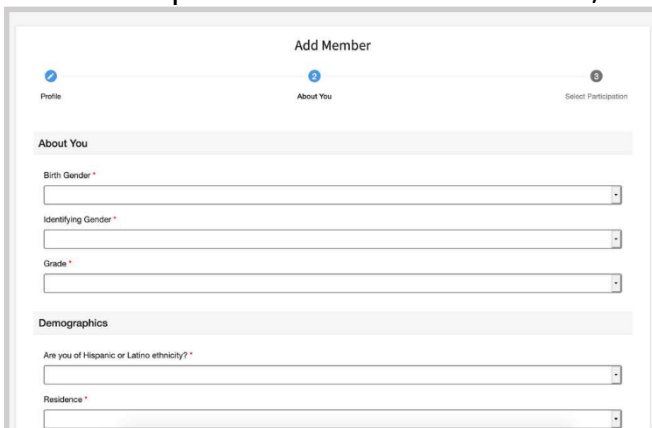
1. Enter the member’s information (items in red are required), then click Next.



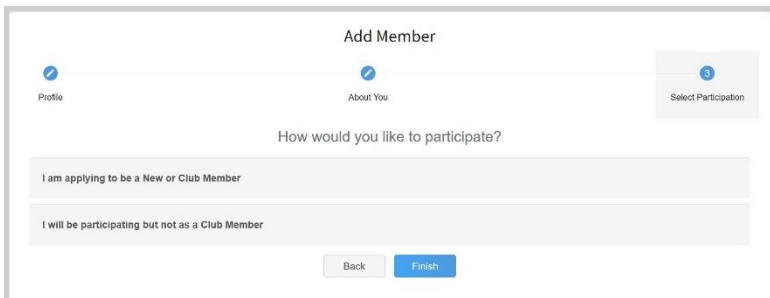
PLEASE NOTE:

If your child was born in 2016, please put the year 2015! There is a glitch in the system! We will change it on our end when the time comes!

2. Complete the “About You” form, then click Next.



3. Select your method of participation, then click Finish.
4. If you will be participating as New or Returning Club Member, continue to Youth and Clover Kids Member Enrollment.

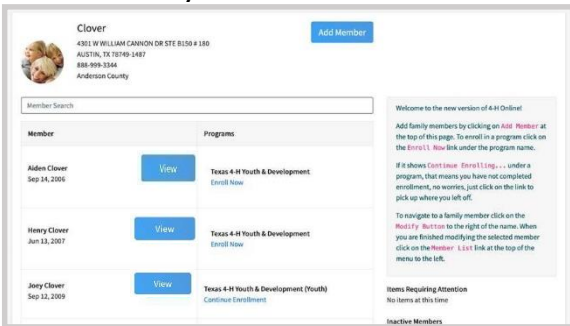


If you wish to enroll as a Clover Kid, click “Enroll Now”.

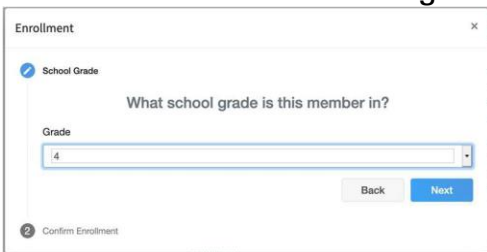


Youth and Clover Kid Member Enrollment

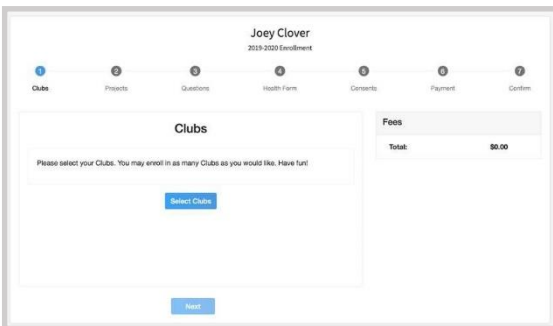
1. If you are returning as a clover kid, your member record will be listed on the family Member List. Click “Enroll Now”. If you are a new member and your name is not yet listed, click “Add Member” and follow the steps for “Adding a New Member to the Family”.



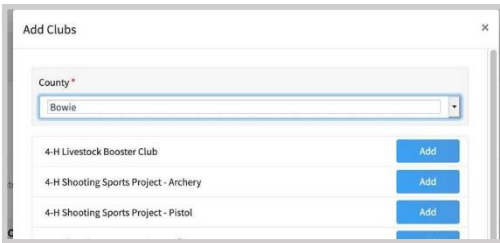
2. Select the member’s grade and click Next.



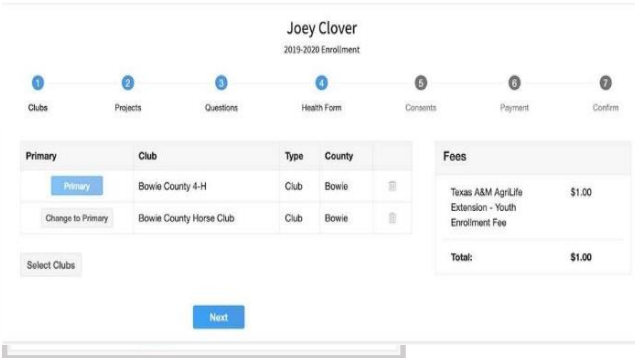
3. Select to Confirm that you would like to enroll as a Club Member.
4. Click the Select Clubs button.



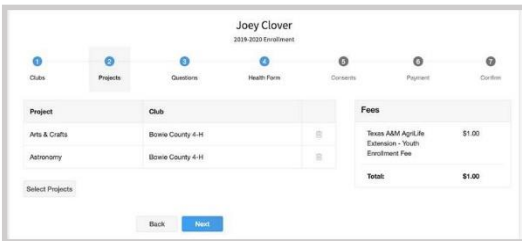
5. Select the County in which your club is located.
6. Click Add next to the club you would like to join. Please register for the clover kids program that matches your school district. Franklin, Lincoln, Page, Sacred Heart and Trinity Schools will all enroll in the Boone Clover Kids club. The other Clover Kid Club options are Madrid, United and Ogden. Please only enroll in one Clover Kid Club.



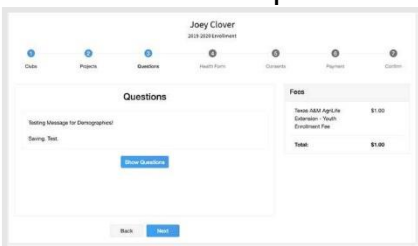
7. Click the trash can icon to remove a club from the list.
8. Once the Clover Kid club has been added, click Next at the bottom of the screen.



10. Select the club with which you want your project to be associated.
11. Click Add button next to the project you want to add to the member's enrollment. One project must be added to complete enrollment.
12. Repeat these steps for each project in which you would like to participate.
13. Click the trash can icon to remove any projects.
14. Click the Next button once all the member's projects have been added.



15. Click "Show Questions". Complete the enrollment questions. Some of the questions will be completed for you based on what you entered when you created your record.



16. Click the Next button at the bottom of the screen when you are finished.
17. You will be required to complete a Health Form and consents.
18. Click the Next button at the bottom of the screen when you are done.

Back Next

19. Complete any Consents required.

20. Click the Next button at the bottom of the page when you are finished.

*You can send cash or a check to the Boone County ISU
11 Street, Boone, IA 50036 or pay by credit card through*

22. If you wish to pay by credit card, enter your credit card information to pay any enrollment fees. Click Add Credit Card. This card will be available for you to select for additional members in your family.

25. After completing the Payment Terms, click the Next button.

26. Review the enrollment information. Once you have verified that the clubs and projects are listed correctly, click the **Submit** button.

Congratulations, your enrollment is complete! You will receive an email to let you know your enrollment has been submitted. You will receive another email when your County Extension office has approved your enrollment. You may view the enrollment status on the Member List. Any enrollments that have fees to be paid by credit card will process when the County Extension Office approves the enrollment. Should the transaction be declined, you will receive another email notification. It will include a link to login so that you may add another card or change your payment method, if allowed.