

## 4-H Exhibit Report - Basic Format

Please write an exhibit report for each project you are bringing to fair. (Exception: Photography and 4-H Poster Communication have a separate form to fill out and do not require this report.) Bring your completed reports and projects with you on Judging Day. After fair, organize these reports along with pictures, clippings, and worksheets in your 4-H Record Book. This report format is suggested but not required.

1. **Title Page-** Helps to describe you and your project to the judge. Page should contain:

Project Area (i.e. Family and Consumer Sciences)  
Department and Class Number (i.e. Food and Nutrition, 10404)  
Your Name  
Club Name  
Grade Completed  
Level in 4-H (Junior, Intermediate, Senior)  
Years in 4-H  
Years in Project Area

2. **What was your exhibit goal(s)?**

3. **How did you go about working toward your goal(s)?**

What steps were taken to reach your goal?

What was the result and time frame to complete?

Things you may want to include:

Other things I did this year related to this project

Citizenship and/or community service I did this year related to this project

Leadership I did this year related to this project: teaching others, leading workshops, organizing activities, etc.

Communications I did related to this project: include the topic, kind of presentation, newspaper articles, radio interviews, talks, club demonstrations, etc.

4. **What were the most important things you learned as you worked toward your goal(s)?**

If you are in the areas of visual arts, clothing, sewing, home improvement, design, etc., it is highly suggested that you include design elements and art principles in this portion of your write-up.

**Design Elements include: Line, Shape, Texture, Emphasis, and Color**

**Art Principles include: Unity, Space, Rhythm, Proportion, and Balance**

Suggested:

a. Members in grades 4-6 are responsible only for application of the design element line or color

b. Members in grades 7-8 are responsible for application of 2 design elements

c. Members in grades 9-12 are responsible for application of at least one design element and at least one principle of design

What recognition did I receive on this project?

Did you share with someone what you did or learned?

What was your favorite part of this project?

5. **Cost of materials, project**

6. **List the sources used in your project** (books, magazines, people, internet sites, projects you've seen in a store, craft shop, etc.) Get copyright permission if needed.

7. **What would you like to do in this project area next year?**