

ISU Extension and Outreach Justice Statement

In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.) Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at 202-720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at 800-877-8339. To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at <https://www.ocio.usda.gov/document/ad-3027>, from any USDA office, by calling 866-632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by: (1) Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or (2) Fax: 833-256-1665 or 202-690-7442; or (3) Email: program.intake@usda.gov. This institution is an equal opportunity provider.

For the full non-discrimination statement or accommodation inquiries, go to www.extension.iastate.edu/diversity/ext.

Accommodations

As part of its mission to serve all Iowans, Iowa State University Extension and Outreach will provide reasonable accommodations to its "policies, practices, or procedures" when the accommodations are necessary to provide equal access to programming to participants with a qualifying disability.

The process has the following five stages: (1) completion of the Reasonable Accommodation Request and Healthcare Provider Disability Documentation forms, (2) participants and parents are sent an agenda for the eligibility team meeting, (3) the eligibility meeting is conducted, (4) a determination letter is sent to participants, (5) possible reassessment for future events.

The goal of this process is to understand the participant's limitations and to provide reasonable accommodations for all events throughout the Extension and Outreach system during that period without filling out additional requests. To begin the process, please contact your County Youth Coordinator for the Reasonable Accommodation Request and Healthcare Provider Disability Documentation forms.