



## Benton County Extension and Outreach | Volunteer Position Description

### 4-H Activity, Event, or Program Volunteer

**Purpose:** Serve as a short-term or one-time event volunteer at a county or regional 4-H activity, event, or program. Work as a collaborative team member to create positive experiences for members as they actively participate in appropriate 4-H opportunities that lead youth to become productive citizens, outstanding communicators, effective leaders, and successful learners.

#### 4-H Needs Caring Adults to:

- Serve as a cooperative caring adult team member.
  - Collaborate with Club and Cloverbud Leaders, 4-H staff, and other volunteers to offer positive youth development experiences for Benton County 4-H youth.
- Create a safe and inclusive environment for members.
  - Help youth feel welcome and safe from physical and emotional harm.
  - Continually provide feedback to members in the form of advice and praise.
- Keep up-to-date and trained.
  - Read 4-H newsletters and information from the Benton County Extension Office.
  - Participate in New Volunteer Training within the first year of volunteer service.
  - Stay in touch with county 4-H staff, offer interest when events or programs strike your volunteer interests.

#### Qualifications/Skills Needed:

- Sincere interest in the safety and well-being of youth.
- Successfully pass through the Child Protection and Safety Policy screening process.
- Ability to cooperate and collaborate with others.
- Ability to work and communicate effectively both verbally and written.
- Ability to work with minimal supervision from county extension staff.
- Interest in working with other volunteers and professional staff in an educational setting.
- Willingness to follow the philosophy, policies, and procedures of the Iowa State University Extension and Outreach 4-H program.

#### Extension Support:

- Provide training that will help the volunteer meet the needs of the event, activity or program.
- Provide appropriate educational materials.
- Provide appropriate recognition and awards.

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### **Appointed by:**

- Benton County Extension Council following successful application and screening process.

### **Receives Guidance from:**

- 4-H County Youth Coordinator
- 4-H Youth Program Specialists

### **Time Commitment:**

- Depends on event, activity or program

### **Examples of Activity, Event, or Program Volunteering Opportunities:**

- Chaperoning 4-H Legislative Day to Des Moines or Iowa City
- Helping with a 4-H Workshop
- Helping at County 4-H Events like camps or summer programs

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