

IOWA AGRICULTURAL EXTENSION ASSOCIATION

Purpose:

The Iowa Agricultural Extension Association was organized to encourage professional excellence; to provide an opportunity for the exchange of ideas; and to develop the spirit of good fellowship and understanding among all members. The Iowa Agricultural Extension Association cooperates mutually with Iowa State University by encouraging self-improvement of extension workers to raise the standard of our profession; to provide a means of applying to the total extension program, the improvement secured from actual field experience.

Constitution and by-laws as of October 20, 2009.

ARTICLE I.

Name & Objectives

Section 1. This association shall be known as the Iowa Agricultural Extension Association, hereinafter referred to as IAEA.

Section 2. The objectives of IAEA shall be to:

- assist members in securing additional opportunities for furthering educational advantages;
- encourage a high standard of professional performance among our Extension field workers;
- promote a high degree of cooperation and loyalty among Extension people;
- assist in furthering of the ways and means of improving the effectiveness of cooperative Extension work;
- advance the basic importance and position of American agriculture in our economy; and
- cooperate in carrying out the policies and programs of Iowa State University.
- Maintain a strong relationship with our national organization, the National Association of County Agricultural Agents (NACAA).

ARTICLE II.

Membership

Section 1. Membership shall be active or life.

Section 2. Active Membership - Any university or county extension employee with agricultural responsibilities is eligible for active membership upon payment of membership fees.

Section 3. Life Membership – a former member of IAEA and NACAA who has retired or is retiring from the Cooperative Extension Service or county Extension district may apply for life membership. Members who resign prior to retirement may be granted life membership status.

ARTICLE III

Officers, Term of Office, and Duties

- Section 1. The officers of this Association shall be a president, secretary-treasurer, and secretary treasurer-elect. These officers and immediate past president shall constitute the executive committee.
- Section 2. The Executive Committee shall represent the Association at all times. All actions of the executive committee shall be subject to the approval of the membership.
- Section 3. The Secretary-Treasurer shall automatically move into the office of the President. At IAEA's fall meeting, the following shall be elected: President, Secretary-Treasurer, and Secretary-Treasurer-elect. Each shall hold office for one year, President, Secretary-Treasurer, and Secretary-Treasurer-elect commencing on the date of their installation.
- Section 4. The President shall perform such duties as usually pertain to this office. The President shall have the power to call meetings of the Executive Committee and shall preside at such meetings.
- Section 5. The Secretary-Treasurer shall be an ex-officio member of all committees.
- Section 6. The Secretary-Treasurer shall perform all duties of the President when the President is absent or disabled and shall assume any other obligations that may be assigned by the President.
- Section 7. The Secretary-Treasurer shall keep full and accurate records of the proceedings of all meetings of the Executive Committee, and the annual spring and fall IAEA meetings. They shall receive all communications that normally come with such an office, send out notices of meetings, conduct all necessary correspondence, and perform such other duties as usually pertain to the office. The Secretary-Treasurer will assist the Iowa State University Council of Extension Professionals (ISUCEP) Treasurer with unpaid dues notices and the membership database.
- Section 8. The Past-President will serve as the nominating committee chairperson for state officers. Nominations will also be accepted from the floor of the annual fall meeting.
- Section 9. Election of officers shall be by ballot, and the candidate receiving a majority of the votes cast shall be declared elected.
- Section 10. Vacancies during the year shall be filled by the executive committee.
- Section 11. All officers shall hold office for a period of one year or until their successors are elected and qualified.

ARTICLE IV.

Meeting and Place of Meetings

- Section 1. The annual spring and fall meetings of the Association shall be held at Iowa State University at the time of the annual fall Extension conference and an on-campus event in the spring. A virtual or electronic meeting may be called if warranted.
- Section 2. One-third of the membership shall constitute a quorum at the annual fall and spring meetings.
- Section 3. The executive committee may hold special meetings as deemed necessary.

ARTICLE V.

Dues

- Section 1. The membership dues shall be set by the membership at the fall meeting.
- Section 2. A member shall be considered in good standing upon payment of the membership fee until the time of the next annual fall meeting.
- Section 3. Any former member of the Association who has discontinued the work and has been reappointed may become a member in good standing upon payment of the current year's dues.
- Section 4. Any member failing to pay his dues for any current year shall be dropped from the rolls until such time dues are paid in full and until he is registered by a majority vote of the members present at any regular or special meeting.
- Section 5. Dues shall become delinquent on January 1 of the current year.

ARTICLE VI.

Committees

- Section 1. The standing committees shall be those identified by the NACAA. Committees are identical in name and objectives with the National Committees.
- Section 2. Additional committees will be Professional Development, and Member Issues and Concerns. The Executive Committee will appoint other committees as needed.
- Section 3. Committee chairpersons will be appointed for a two (2) year term.

ARTICLE VII.

Rules of Procedure and Miscellaneous

- Section 1. The parliamentary proceeding of the Association except as herein otherwise provided shall be conducted according to the latest edition of Robert's Rules of Order.
- Section 2. The fiscal year of IAEA is October 1 – September 30.

ARTICLE VIII.

Amendments

- Section 1. This constitution may be amended, revised or repealed by a two-thirds vote of the members of the Association present at one of the annual meetings, provided a notice of the intended changes or additions is sent to each member prior to said meeting.
- Section 2. The amendments or revisions of the Constitution shall go in effect as soon as adopted.