

INFORMATION ABOUT THE 2015 IOWA 4-H YOUTH CONFERENCE, ANIMAL SCIENCE ROUND-UP, and CSI: CROPS

WHAT TO BRING

Bedding, including a pillow	Fan and extension cord (there is no AC)
Shower supplies, including something to carry them	Alarm clock and watch
Towel and washcloth	Camera---labeled with name and county
Sweater or jacket	Notebook and pencil or pen
Rainy weather gear	Change for pop machines
Long pants, old clothes or 4-H t-shirt, and closed-toed shoes for service projects	Swimsuit
Dressy clothes for banquet— <u>NO JEANS or SHORTS</u> (guys--shirt & tie, ladies--dress, skirt, or dress slacks)	Tennis shoes and comfortable clothes for recreation
	Football, Frisbees, volleyball, etc. for possible free time

DRESS

4-H'ers attending Iowa 4-H Youth Conference, Animal Science Round-Up, and CSI: Crops should wear clothing appropriate to the occasion. Delegates represent themselves as well as Iowa 4-H Youth groups to all the students and faculty of Iowa State University and the 50,000 residents of Ames. Acceptable dress for most activities is casual clothing that represents the student well.

Unacceptable clothing includes:

- cutoffs
- short shorts
- T-shirts with inappropriate imprints
- hats at banquet, speaker sessions, or workshops
- Females: no backless shirts, bare midriff or low-cut tops; spaghetti straps are acceptable as long as undergarment is not seen. Shorts and dresses should be long enough that everything is covered.
- Males: no muscle shirts.
- If you have to ask if it's appropriate, it probably isn't so leave it at home.

Clothing under discretion of State Council, 4-H Staff, and chaperones. If it's questionable, don't bring it. For service projects on Wednesday, **please wear shirts with the 4-H emblem on them with comfortable clothing which will get dirty. Some service projects will be outside, and some may include painting. Long pants and closed-toed shoes are suggested for many sites.**

The Wednesday night banquet is a dressy occasion. Acceptable attire for female delegates includes dress pants, skirts, or formals. Acceptable attire for males varies from dress slacks with a nice shirt to a suit and tie. Jeans and hats are not acceptable for the banquet.

SHOES--comfortable shoes are most important. The ISU campus is large and Conference requires lots of walking. Blisters are the biggest health problem the delegates have.

ON SITE REGISTRATION 8-9:30 AM--Don't be late!!!

- Registration will take place in Linden Residence hall and the RCA Courtyard. The Area Coordinators pick up all the materials for their delegates at 7:45 AM. Delegates will meet their Area Coordinator outside in the RCA Courtyard to receive their materials. If the Area Coordinator is riding an area bus, please have someone who is driving separately pick up area materials before 8 AM so that individuals can be registered as they arrive.
- Buses will be allowed in the RCA circle and given time to unload. Note the circle drive in the dorm area has a counterclockwise traffic flow. All cars will be parked in the Maple-Willow-Larch parking lot. Luggage must be hauled from this area if you arrive by car. Only cars with handicapped needs will be allowed in the circle to unload. We do provide a van shuttle for bags from the MWL parking lot to the RCA Courtyard.

PARKING AND USE OF CARS

- Parking space around the RCA Courtyard is limited. Cars will not be allowed to park in the circle so buses can get through. We will have a van in the RCA lot to bring luggage up for groups.
- During Conference, all cars and buses will park in the lots around the Maple-Willow-Larch complex. Observe signs to avoid tickets.
- Vehicles are not to be driven at any time during conference. All events are within walking distance. It is suggested that Area Coordinators or chaperones collect keys once check-in is complete. If you are going to do this, be sure to cover that point in the orientation.
- Campus security closely monitors parking and issues tickets for violations. Obey the rules and signs. **YOU PAY THE TICKETS.**

TELEPHONE CALLS

- Phones located in the residence halls are for local calls only.
- In case of an emergency, delegates may be contacted by calling **EMERGENCY NUMBER 515-294-8401**
- This number is for emergencies only, not social calls. The emergency phone is answered both day and night. Messages are delivered to delegates as soon as possible. Phone number for Conference headquarters will be updated.

INJURIES AND ILLNESS

Delegates suffering illness or injury should report immediately to their adult chaperone or area coordinator. **Delegate's medical form and insurance form must be secured from the State Housing Coordinator at the conference office before treatment can be administered.** Medical treatment will be available from one of the following:

1. Conference nurse located on campus.
2. Student Health Services on campus.
3. McFarland Clinic located at 13th and Duff in Ames.
4. Mary Greeley Medical Center at 11th and Duff in Ames.

Medical Services for all delegates can be covered by Conference Insurance. This insurance coverage form must be picked up from the conference office before the delegate goes for medical treatment.

Delegates or chaperones must check back with the conference nurse or conference office reporting the treatment administered so that insurance issues can be verified if they occur at a later time.

MEAL BANDS

- Meal wristbands will be part of each delegate's registration packet. Bands vary in color for Conference delegates, Round-Up, and CSI: Crops delegates, and State Council Members. Meals are served in the Oak-Elm Dining Room with the exception of the Tuesday evening Iowa Picnic, the Wednesday evening banquet, and special Round-Up events.
- Meal wristbands must be securely fastened around the delegates' wrists and must be worn at **ALL TIMES.**
- If a wristband is lost, report to your chaperone who will secure a new meal band from the Conference Office in Linden Hall. The charge is \$10.00 for a replacement.
- Meal service begins with lunch on June 30 and ends with the noon meal on Thursday, July 2.
- State 4-H Council members will be available to assist with directions and procedures during the noon meal on Tuesday.
- If area coordinator has extra meal bands, they need to be returned to the conference office immediately after registration.

NAME TAGS

- Delegates, **youth and adults**, will find a name tag and plastic holder in their registration packet. **Name tags must be worn around neck at all times.** They are the ticket into meals, dances, and contain program workshop information. Delegates are sent back to dorms to get missing name tags.

T-SHIRTS—this year all delegates will receive a t-shirt as part of their registration. There will be a table set-up in the Check-in area in the RCA Courtyard for delegates to pick up their t-shirts.

HOUSING

- Housing for this year's conference is located in main campus residence halls. We will be housed in six residence halls located on the east edge of campus. Regions will be housed together. A printout of room assignments will be given out at the chaperone meeting. **Room assignments are not to be changed once they are made.** This is so delegates can be located immediately if an emergency situation arises.
- Keys will be in delegate's packets.
- Early arrival - Dorms will be open for early arrival between 8-10 P.M. on Monday, June 23. Counties must notify the State 4-H Office prior to Conference that they will arrive early. All groups must have adult chaperones staying with them. Fee for the group will be paid at arrival or sent to ISU Registration Services. Fee for overnight and breakfast will be \$30 per person.
- At checkout, keys are returned to the area coordinator who takes them to the residence staff. There is a \$50 fine for missing keys. This fee is assessed immediately. If you find a delegate or adult has taken a key home by mistake, **you must call the State 4-H Youth Development office (515/294-1017) by 5 p.m. on Friday, July 3, so you will not be charged, and mail the key to the 4-H Office.**

NIGHT CHECKS

- All delegates are to be in their assigned residence hall by curfew and not leave until 5:30 a.m. -- as printed in the program.
- No carry out food can arrive at the halls after 12:00 Midnight. Food delivered after 12 Midnight will be confiscated. There are no exceptions. Pizza orders will again be coordinated this year.
- Chaperones for each county must report to their Area Coordinator when all their delegates are in their rooms and quiet.
- Area Coordinators will in turn report to the State Housing Coordinator by calling the Conference Office .
- In case of a problem:
 1. Chaperone reports to his or her Area Coordinator
 2. If further help is needed, the Area Coordinator will call the State Housing Coordinator.
 (Chris Gleason and Rich Pope)

CHECK OUT

- All rooms must be vacant by 4:00 PM on Thursday, June 26.
- The rooms must be left in as good a condition as they were at check-in.
- Chaperones must check all rooms before leaving.
- Windows are closed, and screens are in place. (\$50 or more fine for removed screens.)
- All papers, pop cans, food and other items picked up off the floor.
- Rooms do not need to be dusted, swept, or scrubbed.
- Keys are returned to Area Coordinator.

REVIEW PROGRAM SECTION 6