



4-H Youth Development Volunteer Training Creating Safe Environments: 4-H Club Risk Management Self-Study Option

Thank you for helping us reach the 4-H mission, “to empower youth to reach their full potential working and learning in partnership with caring adults.” We know your schedule is very full, so we are offering an alternative way to complete the fall training. This training is part of our commitment to quality for the youth and families in our program. Once you have completed the training, it is very important to connect with your county so that your accomplishment is validated. Directions for completing the training are listed below:

1. Pull out the “Creating Safe Environments: 4-H Club Risk Management” (DVD Learning Guide handout).
2. Watch the DVD – “Spring 2010 Volunteer Training: Creating Safe Environments.” Answer the questions on the “Creating Safe Environments” DVD Learning Guide handout as you watch the DVD - stop it as needed.
3. After you have watched the DVD, complete the “Creating Safe Environments DVD Evaluation Form.”
4. Return the completed “Creating Safe Environments” Learning Guide handout and the Evaluation Form” to your County Youth Coordinator or Office Assistant at your local County Extension office.
5. Other materials in this packet are referred to in the DVD.

The county office should provide you a DVD and the following handouts in this self-study packet, or the handouts can be located at <http://www.extension.iastate.edu/4h/Volunteers/risk.htm>.

- Instructions to Volunteer
- Creating Safe Environments: 4-H Club Risk Management (DVD Learning Guide handout)
- Stay Safe by Being Prepared! (4H 4007C)
- DVD Training Evaluation Form (4H 4007E-DVD)
- Creating Safe Environments Resource List (4H 4007F)
- 4-H Volunteer Insurance Fact Sheet (4H 4007G)
- 4-H Activity/Event Planning Checklist
- 4-H Volunteer Risk Management Checklist (4H 3039A)
- Medication Form (4H 3039C)
- 4-H Incident Form (4H 3039D)
- AIL Claim Form