



## 4-H Youth Development Volunteer Training Creating Safe Environments: 4-H Club Risk Management DVD Learning Guide

Please complete this questionnaire while viewing the training. Take it **and** your completed evaluation form to your county extension office to document that you have completed the training. Thank you!

Name \_\_\_\_\_ County \_\_\_\_\_

Address \_\_\_\_\_  
Street Address City State Zip

Phone \_\_\_\_\_ Email \_\_\_\_\_

### **Risk Management Scenario: The Fun Trip**

Your 4-H Club, the Willing Travelers, wants to take a recreational trip to Adventureland in Des Moines. The trip will be a one-day trip and most of the club members will attend, along with both leaders and several parents. Club members want to invite other family members and their non-4-H friends to attend. You expect that approximately 35-40 people will participate in the trip.

1. Complete the chart below to list risks involved with this trip, evaluate the probability of occurrence, and assess the seriousness of potential incidents.

Risks/Concerns/ Other Considerations	Probability of Incident (ex: High, Medium, Low)	Seriousness of event if incident happens (Very, somewhat, minor)

2. The four basic steps to risk management are:

A)

B)

C)

D)

3. Common methods to manage risk include:

A)

B)

C)

D)

4. List one of your 4-H club events/activities: \_\_\_\_\_

Now list changes that could be made to **Reduce** risks associated with the event/activity:

**Answer these questions related to The Fun Trip scenario:**

5. Is the trip permitted? Why or why not?

6. What forms, if any, need to be completed (and by whom) prior to the event?

7. What screening or background checks, if any, need to be completed prior to the event?
  
  
  
  
  
  
  
  
  
  
8. What insurance coverage is provided and/or needs to be obtained prior to the trip?
  
  
  
  
  
  
  
  
  
  
9. What special safety precautions need to be implemented for this trip?

**Share and Apply:**

10. How will you share what you learned about “Creating Safe Environments: 4-H Club Risk Management” with club members, parents, and other volunteers to make your club events and activities safer?
  
  
  
  
  
  
  
  
  
  
11. What risk management tasks (or planning) can be delegated to club members and volunteers for your club events and activities?
  
  
  
  
  
  
  
  
  
  
12. Refer to the Risk Management and Activity/Event Planning checklists included with your participant packet. Use one of the checklists to develop (with appropriate assistance from club members, parents, other volunteers) to develop comprehensive risk management plans for your 4-H club events and activities.