

WAYNE COUNTY EXTENSION COUNCIL MEETING

Minutes

Thursday, June 17, 2021, at 6:30 p.m.

Wayne County Extension Office

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to start or join.

<https://iastate.zoom.us/j/94981366032?pwd=dHc2Wmx2TkIGQmtLaUxRWdYzall4dz09>

Or, go to <https://iastate.zoom.us/join> and enter meeting ID: 949 8136 6032 and password: 171705

Join from dial-in phone line: Dial: +1 301 715 8592 or +1 312 626 6799

Meeting ID: 949 8136 6032

- I. Call the Meeting to Order – Allred, Vice Chair 6:50 pm
- II. Roll Call and Introductions – Bronson, Mark, Brad, Nicole, Bridget, and Dave (Council Members), Charles Brown (Extension Farm Management Specialist), Sara and Syerra (County Staff) and Sue Henderson (Regional Director)
- III. Approval of the Agenda – Mark moved to approve the agenda, Dave seconded, approved unanimously
- IV. Open Forum – an opportunity for any public to speak
n/a
- V. Secretary's Report – Lutz- Polsdofer, Secretary
Approval of minutes from April 15, 2021
Moved by ___Mark___ Seconded by ___Nicole___ Motion carried 6__ to ___0__
- VI. Treasurer's Report – Davis, Treasurer
 - a. Approval of Vouchers 12079– 12148 Moved by ___Nicole___ Seconded by Dave___ Motion carried ___6__ to ___0__
 - b. Review of financial reports for April and May, 2021

Guest : Charles Brown, Farm Management specialist

NACAA

Iowa will be hosting conference in 2022. Charles presented a video that talked about why Iowa would be a great place to host. Extension is directly tied to this event. Charles is asking for funds to help support it. If the Council gives \$2500 a county member can attend for free. He encourages any and all staff or council member who can attend to do so.

- VII. Reports: **5 minutes or less if possible**
 - a. Staff and program specialists: OA, GSF, CYC, Summer Assistant
 - b. Extension Council Committee –
 - Building/Grounds – took door off hinges, installed new lock on bathroom, checking into advertising next door as temperature controlled storage.
 - Fiscal/Legal
 - Personnel- setting up interviews for CYC
 - Programming- Photoboxes gift from SBDC
 - c. Regional Director- John Lawrence visit, New Field Agronomist, 2 way scorecard results, transition timeline
 - d. 4-H and Youth Committee not met
 - e. Fair Board, Mark cleaning up grounds, installing new bathrooms
- VIII. Unfinished Business

- a. Consideration of book keeper resignation Nicole moved to approve the bookkeeper's resignation (Van Buren County), Mark seconded, approved unanimously
- b. Consideration of PABS coordinator resignation Mark moved to approve the PABS Coordinator resignation, Nicole seconded, approved unanimously

IX. New Business

- a. Consideration of CYC resignation Sara has done a fabulous job! Mark moved to approve the CYC resignation, Brad seconded, approved 6-0
- b. Consideration of hiring CYC has been advertised. Special meeting in July.
- c. Consideration of hiring interim farm to school coordinator PABS and Farm to School Coordinator as one employee. Karryn did some at Wayne Summer School. Mark moved to approve having the same employee for Farm to School Coordinator and PABS. Dave seconded, approved unanimously.
- d. Consideration of hiring PABS Coordinator see C
- e. Consideration of Council Member Resignation Dan resigning due to Magistrate position
- f. Consideration of New Chairperson, effective August 1st
Dave nominated Nicole to be Chairperson, effective August 1st, Bronson seconded, approved unanimously
- g. Consideration of New Council Member
List of 4 to contact, Dave moved to go ahead and ask these individuals to join council, Mark seconded, approved unanimously
- h. Consideration of job description for superintendents
Suggested to take job description to the Fair Board for input before approving.
- i. Consideration of GSF Supervisor
Joy Rouse Retired, the will be combining Family Finance position with this role. Mark moved to approve using up to \$2k of the GSF fund and be willing to partner with other counties through an MOU for the GSF Supervisor, Dave seconded, approved 6-0
- j. Consideration of new volunteers Nicole moved to approve Karen McCullough as a new volunteer, Dave seconded, approved unanimously
- k. Consideration of carryover plan
\$5941 need to sped 4k- most will be paid with payroll. About \$900 put against principle on bank note. Mark moved to apply excess funds to mortgage, Brad seconded, approved 6-0

X. Agenda Items for Next Meeting

Superintendent, hiring PABS Coordinator, NACAA Conference, photo boxes

XI. Date/Time/Location of Next Meeting

August 19th, 2021, 6:30pm,

XII. Adjourn

8:53 pm Dave moved to adjourn, Nicole seconded approved unanimously.

Nicole Lutz- Polsdofer, Extension Council
Secretary This institution is an equal opportunity provider. For the full non-discrimination statement or accommodation inquiries, go to www.extension.iastate.edu/diversity/ext.