

# Minutes of the Regular Meeting of Wapello County Agricultural Extension District

**DATE:** 26 JUNE 2023    **TIME:** 6:30 PM    **LOCATION:** WAPELLO COUNTY EXTENSION OFFICE

## 1. Call the meeting to order-Paul Cartwright, Chairperson

## 2. Roll Call and Introductions

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|---|--|--|
| <input checked="" type="checkbox"/> Angle, Allison  | <input checked="" type="checkbox"/> Cartwright, Paul | <input checked="" type="checkbox"/> Conrad, Randy  |
| <input checked="" type="checkbox"/> Kendrick, Clint | <input checked="" type="checkbox"/> Mach, Angie      | <input checked="" type="checkbox"/> Reece, Lisa    |
| <input type="checkbox"/> Reed-Appel, Melissa        | <input checked="" type="checkbox"/> Sorak, Rachel    | <input checked="" type="checkbox"/> Witt, Clint    |
|   |  |  |
| <input type="checkbox"/> Hall, Cindy                | <input type="checkbox"/> Heisdorffer, Jessica        | <input type="checkbox"/> Emery, Cindy              |
| <input type="checkbox"/> Ackerman, Karen            | <input type="checkbox"/> Duff, Lisa                  | <input type="checkbox"/> McMillian-Sherwood, Karie |

### Guests:

none

## 3. Approval of Agenda-Paul Cartwright, Chairperson

- Moved by:

Randy Conrad

- Seconded by:

Rachel Sorak

- Motion Carried:

8	TO	0
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## 4. Open Forum-An opportunity for any public present

None

## 5. Secretary's Report-Allison Angle, Secretary

- Minutes of the previous meeting

- Moved by:

Randy Conrad

- Seconded by:

Rachel Sorak

- Motion Carried:

8	TO	0
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## 6. Treasurer's Report-Clint Kendrick, Treasurer

- Approval of Vouchers and EFT Payments

### VOUCHERS

15791	THROUGH	15850
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### EFT PAYMENTS

IPERS	\$4729.62
US Dept. Treasury	\$5938.95

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Treasurer, Iowa	<b>\$0.00</b>
Payroll	<b>\$24,389.13</b>
Travel/Reimb.	<b>\$1502.65</b>

- Moved by:

**Randy Conrad**

- Seconded by:

**Rachel Sorak**

- Motion Carried:

**8 TO 0**

- Approval of Financial Statements

No Carryover, everything is on track

- Moved by:

**Clint Kendrick**

- Seconded by:

**Randy Conrad**

- Motion Carried:

**8 TO 0**

## 7. Reports

- a. Staff and Program Specialists

Emailed out and added Sara Sprouse included Produce Basics class that had 21 participants.

- b. Regional Director

None

- c. Iowa Extension Council Association

None

- d. Extension Council Committees

- Personnel

Met earlier today, will have recommendation tonight

- Fiscal

NO meeting

- Programming

Meeting after tonights meeting

- e. 4-H Foundation

None

- f. Expo Board

Expo is coming in 3 weeks. Clean up day was Saturday.

- g. Master Gardeners

Garden is going well.

- h. MOU Committee

No meeting

## 8. Old Business

- a. New Volunteers

None

## 9. New Business

- a. Staff Raises

On the recommendation of the Personnel Committee, Clint Witt moves to give full-time, county-paid staff a 4% raise effective July 1, 2023. This increases Cindy Emery's wage from \$20.21 to \$21.02, Jessica Heisdorffer's wage from \$20.21 to \$21.02, Lisa Duff's wage from \$19.12 to \$19.88, and Karie McMillian-Sherwood's wage from \$18.00 to \$18.72.

Clint Kendrick second the motion. Motion carried 8 to 0.

b. **Nutrition Educator/Childcare Position**

Motion to post the position July 1, 2023. Motion made by Clint Witt, seconded by Angie Mach. Passed 8 to 0.

c. **Expo Hours**

Motion to approve hours as the following for July 2 to July 22: Cindy Emery 188.5 hours, Lisa Duff 144 hours, Jessica Heisdorffer 125 hours. Motion made by Rachel Sorak, seconded by Clint Kendrick. Motion carried 8 to 0.

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**10. Agenda items for the next meeting**

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**11. Next Meeting**

- July 31, 2023, at 6:30 PM at the Wapello County Extension Office

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**12. Adjourned**

- **Moved by:**

**Rachel Sorak**

- **Seconded by:**

**Angie Mach**

- **Motion Carried:**

<b>8</b>	<b>TO</b>	<b>0</b>
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**Secretary, Wapello County Agricultural Extension District**

*Allison Angle*