Emailing Images

1) Connect your card reader to your computer and insert your Compact Flash card.
2) If the computer doesn’t automatically open the card, find the appropriate drive to open it (i.e. E:\, F:\, etc.)
3) Locate the “Images” folder.
4) Right-click on this folder and select “Send To…”, and then “Compressed Zip Folder”
5) A compressed .zip “images” folder will appear shortly on your card.
6) Either right-click on the new zipped folder, “Send To…”, and “Mail recipient”, or send a new email with the zipped images folder as an attachment to, mikeande@iastate.edu

Deleting Images Off Your Flash Card BEFORE Emailing to State 4-H Office

1) After your weigh-in, you may have some images on your card that are junk/taken of the wall/wrong animal, etc. that you don’t want in your email .zip attachment
2) Be cautious that you don’t accidentally delete an animal that you didn’t mean to.
3) To delete a record from your flash card, first open up the OptiReader Tools program.
4) On the Upload tab, click on Folder Options, and “Choose a Folder to Insert From”.
5) Locate your card reader drive and then the “images” folder, then click OK.
6) Your images will populate like the picture on the right here.
7) Say I want to delete animal # 753777 and the n/a animal (highlighted in blue in the picture), but I just want to delete off those two from the card.
8) Click on the first record file of 753777, hold down your “Ctrl” key on your computer and then click on the 2nd record for that animal, and any other records you want highlighted in blue.
9) Right-click on one of the blue records, and select “Delete Selected”. A box will warn you to confirm this step.
10) **BE SURE** you want these deleted. Once they’re gone from the card, they’re gone period.
11) You can then proceed to email your cleaned up images folder using the steps at the top of this page, Emailing Images.