ELA Advisory Committee Discussion Summary

11-13-08

1. Tim reported that seven completed ELA nominations have been submitted to date. The deadline is November 21. He circulated the nomination template so the committee could see what a completed packet would look like.

2. JD reported that the Provost Senior Staff has asked the ex-officio ELA Advisory Committee members to screen the nominations, since no ex-officio members were involved with any nominations and thus have no conflict of interest. The committee supported the proposed screening protocol. The ex-officio team will prepare a spreadsheet that describes the demographics of the nominees and the sources of nominations. The committee wants to establish a baseline as well as be able to analyze those data to insure that current and future nominations come from across campus and have reached out to all eligible and interested departments/units.

3. The committee recommended that nominees not selected for the first cohort as well as their nominators be encouraged to update their nomination packets and apply for the second cohort.

4. The committee discussed how ELA might best utilize its website, how faculty might use webCT to create opportunities for cohort chatrooms, and how learning materials might be collated and shared. The committee supported the suggestion that resource texts, articles, etc. might become part of an ELA professional library, with electronic links, etc. Each committee member agreed to propose resource materials, with a brief annotation if possible. Send suggestions to Jennifer.

5. The committee also agreed to revisit the possibility of providing a text, cohort members could pick from an ELA list, as a graduation present.

6. Committee members able to attend the faculty orientation seminar will sit in on the faculty dialogues and introduce themselves as the liaison for the faculty member’s session.

7. JD reported that Provost Hoffman volunteered to participate actively in the Visioning/Mission Development session. She has led these exercises on other campuses and will be ISU’s point person for strategic planning this spring.

8. The committee took a final look at the proposed ELA session calendar for January—April ’09 to insure minimal conflicts with other major campus activities that could involve ELA faculty, cohort members and committee members. As a result of that review, the committee agreed to two calendar changes: 1) the March 5-6 session will be moved to March 12-13 to avoid conflicting with ISCORE, and 2) the April 2-3 session will be moved to April 22-23 to avoid conflicting with the ISU Faculty Forum.

9. Jennifer will distribute a proposed set of workshop dates and the date for our graduation celebration, May—December ’09. Committee input is welcomed, again with the goal of reducing potential conflicts.