

MINUTES OF THE MONROE COUNTY AGRICULTURAL EXTENSION COUNCIL
MEETING

Monroe County Agricultural Extension Council held a meeting on Tuesday, June 7, 2022, via zoom.

Chairperson, Dien Judge, called the meeting to order at 7:00 P.M. with the following township representatives present:

X Dien Judge	X Megan Evinger
X Christine Wilson	X Kim Wynn
X Renee Peterson-Howell	X Jordon Haywood

Absent were: Amber Reed and Jon Bradley

Others present: Courtney May and Stephanie Haywood

New Business

Consideration of hiring Office Assistant- Moved by Renee Peterson-Howell, seconded by Jordon Haywood, to approve the hiring of Candidate A as the new OA with the starting wages of \$17.00 an hour with authority to go up to \$18.00 an hour. Renee Peterson-Howell left the meeting at 7:05 P.M. to offer the job to Candidate A. Renee Peterson-Howell joined the meeting at 7:08 P.M., and Candidate A will call us tomorrow and let us know if she will accept the job offer.

Moved by Renee Peterson-Howell, seconded by Jordon Haywood, to adjourn the meeting at 7:10 P.M.

Secretary,



Christine Wilson

MINUTES OF THE MONROE COUNTY AGRICULTURAL EXTENSION COUNCIL
MEETING

Monroe County Agricultural Extension Council held a meeting on Tuesday, June 15, 2022, via zoom.

Chairperson, Dien Judge, called the meeting to order at 5:30 P.M. with the following township representatives present:

X Dien Judge

X Josh Buckingham

X Christine Wilson

X Kim Wynn

X Renee Peterson-Howell

X Jordon Haywood

Absent were: Amber Reed, Jon Bradley, and Megan Evinger

Others present: Courtney May

New Business

Consideration of hiring Summer Assistant- Moved by Christine Wilson, seconded by Renee Peterson-Howell, to approve the hiring of Candidate A as the new Summer Assistant with the starting wages of \$12.00 an hour. Motion carried 6 to 0.

Moved by Renee Peterson-Howell, seconded by Jordon Haywood to adjourn the meeting at 5:38 P.M.

Secretary,



Christine Wilson

MINUTES OF THE MONROE COUNTY AGRICULTURAL EXTENSION COUNCIL MEETING

Monroe County Agricultural Extension Council held a meeting on Thursday, June 30, 2022, at the Monroe County Extension Office.

Chairperson, Dien Judge, called the meeting to order at 6:00 P.M. with the following township representatives present:

X Dien Judge	X Josh Buckingham
X Christine Wilson	X Kim Wynn
X Renee Peterson-Howell	X Jordon Haywood
X Megan Evinger	

Absent were: Amber Reed and Jon Bradley

Others present: Gene Mohling, Amie Koffman, Courtney May, Brittany McNeeley, Lisa Shepard, Angela Wilson, Stephanie Haywood, Brad Evinger, Curt Hopkins, and Cicely Lawrence.

Chairperson, Dien Judge, asked for approval of the agenda. Moved by Christine Wilson, seconded by Josh Buckingham to approve the agenda. Motion carried 7 to 0.

Open forum – an opportunity for any public present. No comments by the public.

Secretary's Reports- Moved by Kim Wynn, seconded by Megan Evinger, to approve minutes of the previous meetings, May 26, 2022, June 7, 2022, and June 15, 2022. (approved as written or approved as corrected). Motion carried 7 to 0.

Treasurer's Report- Josh Buckingham read the monthly financial statement. Vouchers approved were number 14705 through number 14750, EFT totaling \$21,467.77 for the dates of 05/01/2022 to 05/31/2022. Moved by Renee Peterson-Howell, seconded by Christine Wilson, that statements and vouchers be approved. Motion carried 7 to 0.

REPORTS

Renee Peterson-Howell left the meeting at 6:20 P.M. and joined by phone at 6:24 P.M.

Chairperson- Dien Judge invited Curt Hopkins, owner of Hopkins Properties LLC, to go over a proposal for office space. Dien introduced Brittney McNeeley as the new office assistant.

Staff Reports and Program Specialists- Staff reports were in the board packet. Amy Koffman stated that the day camps went very well.

Regional- Courtney May talked about the Two-Way Scorecard Communication Tool Report, and stated that Region 25 is fully staffed, and the NEST move went smoothly.

Iowa Extension Council Association- Phil Masters of Lucas county, is our representative.

EXTENSION COUNCIL COMMITTEES

Personnel- Committee, reported the hirings of the office assistant and the summer intern.

Fiscal- Nothing to report

Programming- Nothing to report

Monroe County 4-H Foundation- Minutes from the meeting were in the board packet.

Master Gardeners- Nothing to report

Fair Board- Angela Wilson gave an update on fairgrounds.

Council Training- Nothing to report.

OLD BUSINESS: Nothing at this time

NEW BUSINESS:

Discussion of FairEntry- No action taken.

Consideration of/Approval of NEST Computer Bid- Sealed bid was opened at the meeting by Dien Judge, and the offer from SCICAP was in the amount of \$50.00. Moved by Christine Wilson, seconded by Kim Wynn to approve the seal bid amount. Motion carried 7 to 0.

Renee Peterson-Howell left the meeting at 7:35 P.M.

Consideration of NEST Credit Cards- Courtney May stated that all credit cards had been returned to her. Moved by Josh Buckingham, seconded by Megan Evinger to have Josh call and cancel all credit cards. Motion carried 6 to 0.

Consideration of ad/article in Pre-Fair newspaper Edition- Moved to Jordon Haywood, seconded by Josh Buckingham to set budget amount up to \$500.00 for pre-fair ad in Albia newspaper. Motion carried 6 to 0.

Consideration of 4-H Foundation CD- Moved by Josh Buckingham seconded by Christine Wilson to move 4-H Foundation CD to checking account.

ITEMS FOR NEXT MEETING:

Next meeting is on August 25, 2022, at 6:00 P.M.

Moved by Christine Wilson, seconded by Josh Buckingham to adjourn at 7:44 P.M. Motion carried 6 to 0.

Secretary,

Christine Wilson