

MINUTES OF THE MONROE COUNTY AGRICULTURAL EXTENSION COUNCIL
MEETING

Monroe County, Agricultural Extension Council, held a meeting on Tuesday, April 11, 2023,
via Zoom.

President Chairperson, JoAnne McDonald called the meeting to order at 6:00 P.M. with the
following township representatives present:

X Renee Peterson Howell

X Kim Wynn

X JoAnne McDonald

X Christine Crawford

X Stacy Haas

X Aandrea Beary

Absent were: Josh Simms, Megan Evinger, and Jon Bradley

Others present: None

President Chairperson, JoAnne McDonald, asked for approval of the meeting agenda.
Moved by Stacy Haas, seconded by Kim Wynn, to approve agenda. Motion carried
unanimously.

Open Forum – an opportunity for any public present. No comments from the public

The meeting includes the following:

Open Forum – an opportunity for any public to speak

The Monroe County Extension Council allows time for the public forum, where the public may
present information or concerns to the council. Each participant will be limited to 5 minutes. If
your concern is not listed in the agenda below, there will be no action taken at this meeting, but
concerns may be an agenda item at future meetings. No defamation of character or slander will
be tolerated during this forum, and office personnel issues will be directed to the proper chain of
command and not discussed in this forum.

NEW BUSINESS:

Consideration of Summer Intern: Motion by Christine Crawford, seconded by Stacy Hass, to
approve Lauren Bayer as the summer intern. Motion carried 5 to 0. Renee Peterson-Howell
abstained from voting.

Motion by Stacy Hass, seconded by Renee Peterson-Howell, to adjourn the meeting at 6:08 P.M.
Motion carried unanimously.

Secretary,


Christine Crawford

MINUTES OF THE MONROE COUNTY AGRICULTURAL EXTENSION COUNCIL
MEETING

Monroe County, Agricultural Extension Council, held a meeting on Thursday April 27, 2023, at
the Monroe County Extension office.

President Chairperson, JoAnne McDonald called the meeting to order at 6:00 P.M. with the following township representatives present:

X Renee Peterson Howell-joined at 6:15

X Kim Wynn

X JoAnne McDonald

X Megan Evinger

X Stacy Haas

X Aandrea Beary

X Christine Crawford

Absent were: Jon Bradley, and Josh Simms

Others present: Amie Koffman, Brittney McNeeley, and Courtney May.

President Chairperson, JoAnne McDonald, asked for approval of the meeting agenda. Motion by Stacy Haas, seconded by Kim Wynn, to approve agenda. Motion carried unanimously.

Open Forum – an opportunity for any public present. No comments from public

The meeting includes the following:

Open Forum – an opportunity for any public to speak

The Monroe County Extension Council allows time for the public forum, where the public may present information or concerns to the council. Each participant will be limited to 3 minutes. If your concern is not listed in the agenda below, there will be no action taken at this meeting, but concerns may be an agenda item at future meetings. No defamation of character or slander will be tolerated during this forum, and office personnel issues will be directed to the proper chain of command and not discussed in this forum.

Secretary's Report:

Moved by Stacy Hass, and seconded by Aandrea Beary, to approve minutes of the previous meeting on March 30, 2023. (approved as written or approved as corrected). Motion carried unanimously.

Moved by Kim Wynn, and seconded by Stacy Haas, to approve minutes of the April 11, 2023, meeting. (approved as written or approved as corrected). Motion carried unanimously.

Treasurer's Report:

Stacy Haas read the monthly financial statement. Vouchers approved were: number 15080 through number 15103, EFT totaling \$14,764.06 for the dates of 03-31-2023 through 04-27-2023. Motion by Christine Crawford, and seconded by JoAnne McDonald, that statements and vouchers be approved. Motion carried unanimously.

REPORTS

Chairperson- JoAnne McDonald gave the Chairperson report.

Staff Reports- Staff updates were in the council packet.

Extension Council Committees:

Personnel: Reviews for Amie Koffman and Brittney McNeeley were completed.

Fiscal: Stacy Haas gave an update.

Programming: Kim Wynn gave an update.

Regional- Nothing to report at this time.

Iowa Extension Council Association- Nothing to report this time.

4-H Foundation- Nothing to report at this time.

Master Gardeners- Master Gardeners plant sale will be May 6, 2023, for 8:00 A.M. to 11:00 A.M.

Fair Board- Kim Wynn gave a fair board update.

OLD BUSINESS:

NEW BUSINESS:

Consideration of Fair Fundraisers- Moved by Stacy Hass seconded by Megan Evinger, to approve the following fundraisers, Youth Council silent auction, bake sale, the bucket of junk silent action. Motion carried unanimously.

Consideration of Fair Copy Machine- Moved by Christine Crawford, seconded by Renee Peterson-Howel, to approve this. Motion carried unanimously.

Consideration of Scholarship- Moved by Stacy Hass, seconded by Aandrea Beary, to approve up to \$1,500.00 for scholarships. Motion carried unanimously.

Consideration of Office Signage- Moved by Stacy Hass, seconded by Megan Evinger, to approve a pixy sign for the door for \$209.00. Motion carried unanimously.

Consideration of Deadline for volunteers to have papers signed- Moved by Stacy Haas, seconded by JoAnne McDonald, to set a deadline line of May 18, 2023, for volunteers to turn in signed paperwork.

Consideration of Wages- Tabled until next month.

Consideration of Updated Personnel Policy- Tabled until next month

Consideration Credit Card Situation Update- Tabled until next month.

Consideration Summer Intern/Fair- Motion by Megan Evinger, seconded by Stacy Haas, to post the job description for the Summer Intern for the fair. Motion carried unanimously.

Consideration of Quote for Office Cleaning- Tabled until next month.

Consideration of Hall of Fame- Motion by Christine Crawford, seconded by Aandrea Beary, to approve Kim Wynn as the 2023 4-H Hall of Fame Representative for Monroe County. Motion carried unanimously. Kim Wynn abstained from the vote.

Motion by Stacy Haas, seconded by Megan Evinger, to table Honorary and Alumni Awards until next month. Motion carried unanimously.

Renee Peterson-Howell left the meeting at 7:49

Consideration of Computer Equipment- Motion by Kim Wynn seconded by Stacy Haas to purchase soundbar and docking docking equipment for \$512.00. Motion carried unanimously.

Consideration of 4-H Conference Fees- No action was taken. There was discussion only.

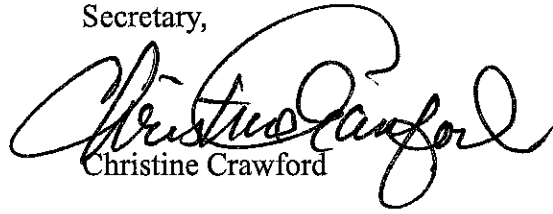
ITEMS FOR THE NEXT MEETING:

Credit card limits and access
Review of Fiscal Policy
Updated Personnel Policy
Cleaning Quote
Honorary and Alumni Awards

The next meeting date is May 30, 2023, at 6:00 P.M.

Moved by Stacy Haas, and seconded by Megan Evinger, to adjourn the meeting at 7:58 P.M. Motion carried unanimously.

Secretary,

A handwritten signature in black ink, appearing to read "Christine Crawford". The signature is fluid and cursive, with the first name "Christine" written in a larger, more prominent script than the last name "Crawford".

Christine Crawford